



Reduced Plan Review Fee Request Form

Master Plan Permit No. _____ Master Plan Permit Issue Date: _____

Similar Plan Site Address(es): _____

Similar Plan Permit No(s): _____

Type of Building

- Single family dwelling (IRC-1)
- Two-family dwelling (IRC-2)
- Townhouse (IRC-3)
- Residential Accessory Building (IRC-4)
- Other – indicate type of construction, occupancy class, number of stories:

Applicant Signature: _____ Date: _____

The Minnesota Building Code allows for a reduced plan review fee for buildings built from a master plan according to the following guidelines. Plan review fees for similar building plans equal 25% of the permit fee.

- The regular plan review fee must be paid for the master plan.
- The permit for the master plan must have been issued within the last 12 months.
- Complete plans and supporting documentation must be submitted for the similar building.
- No code changes may have occurred that affects the design of the building.
- The applicant must request plan review for a similar plan.
- Buildings must be of the same type of construction and occupancy classification and the means of egress must be the same as in the master plan.
- The similar plan must have the same physical dimensions and structural design of the master plan.
 - **Exceptions:**
For dwelling units and their accessory structures built to the International Residential Code, and residential occupancies built to the International Building Code that are three stories or less in height and their accessory structures:
 - The similar building’s basement configuration may vary from the master plan’s to be a full basement, lookout basement, or walkout basement.
 - Foundation construction materials may vary if complying with prescriptive requirements of the building code.
 - The roof design of the similar plan may vary from the master plan by changing the truss plan if the load path to the foundation does not change.