



DULUTH AIRPORT AUTHORITY

Matt Snell
Public Safety Manager
Duluth Airport Authority

Amendment 1

25-4407

RFP for Airport Security Services

BIDDERS on the above-named request for proposal are hereby notified that this document shall be appended. All changes take precedence over and become part of the original bidding documents dated July 23rd 2025,

Bids submitted for the security contract shall conform to this document. This addendum consists of 2 total pages. Acknowledge receipt of this Addendum on in the technical proposal.

Changes to Bidding Requirements:

1. Section IV. SCOPE (D.) Description of Services. (j)

Provide a fully marked security patrol vehicle with emergency lights to conduct random perimeter inspections both in and outside the perimeter fence **once per day for one hour**. Additional patrol vehicles may be requested by the Authority for the purpose of escorting vehicles, equipment, personnel or for emergency situations.

2. Form A: Cost Statement- See chart for described changes to specification.

Primary – Security Officer Services Factor	Year 1	Year 2	Year 3	Additional Year 1	Additional Year 2
A. Monthly Officer Cost	\$	\$	\$	\$	\$
B. Monthly Vehicle Cost 1x31	\$	\$	\$	\$	\$
MONTHLY TOTAL:	\$	\$	\$	\$	\$
Other: <u>Hourly On-Call Armed Security</u>	\$	\$	\$	\$	\$
Other: <u>Hourly Unarmed Security</u>	\$	\$	\$	\$	\$
Other: _____					
Other: _____					

3. Section I. SOLICITATION OF PROPOSALS

A second mandatory Pre-Proposal meeting will be held on September 8th at 1400 in the Amatuzio Conference Room on the third floor of the Duluth International Airport Terminal. (Those in attendance of the pre-proposal meeting on August 6th are not required to attend.)



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Questions:

3. Q. Does the Security Vendor need to be Safety Act Certified?
A. **No, the vendor does not need to be Safety Act Certified.**
- Q. Are you willing to accept redlines to be reviewed/negotiated in your contract?
A. **No, this questioning process should be utilized for reviewing and clarifying the contract.**
- Q. What are the current wages for incumbent Officers?
A. **The current wage for the incumbent officers varies from \$20-\$24 depending on the level of the officer.**
- Q. What is the current annual spend for security services provided for 2025?
A. **In 2024 the full cost of contract security was 329,770. The year 2025 can only be predicted as the current contract is hourly based instead of flat rate like the new contract.**
- Q. Our company policy for providing security at airports that use lethal weapons is to also equip our officers with a TAZER. Is this acceptable?
A. **Yes, it is recommended to have a less-than-lethal when carrying lethal.**
- Q. Is the daily vehicle patrol officer required to be level 3 (armed) officer?
A. **Yes, this is an armed officer.**
- Q. Above and beyond the 168 hours per day of security coverage, how many hours is the typical daily vehicle patrol position?
A. **This position is 168 hours per week. The daily patrol should be priced at one hour per day as described in *Changes to Bidding Requirements 1&2* of this addendum.**
- Q. Form A: is the "hourly Unarmed Security" bucket for level 1 (reserve and report) or level 2 (carries mace, baton, handcuffs)?
A. **Officer levels are not defined in this contract. An unarmed officer does not have a gun but must be able to meet the requirements described within the RFP *Section V.I.(D) Description of Services***

Best,

Matt Snell

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Contract Security Pre-Proposal

August 6th, 2025

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