City of Duluth Planning Commission

March 9, 2023 – Annual Meeting – Pickwick Restaurant Meeting Minutes

Call to Order

President Margie Nelson called to order the meeting of the city planning commission at 6:15 p.m. on Tuesday, February 14th, 2023.

Roll Call/Introductions

Attendance:

Members Present: Jason Crawford, Gary Eckenberg, Jason Hollinday, Samuel Lobby, Margie

Nelson, Danielle Rhodes, Michael Schraepfer, and Andrea Wedul

Member Absent: Jason Crawford

Staff Present: Tom Church, Kyle Deming, Jenn Moses, James Gittemeier, John Kelley, Chris

Lee, Ryan Pervenanze

Presentations

City of Duluth 2022 Climate Progress - Mindy Granley, Sustainability Officer, gave a presentation and talked about projects, plans and partnerships. (See attachment.)

Sustainability in Transportation - James Gittemeier, transportation planner, presented on sustainability in transportation. (See attachment.)

Other Business

Election of Officers:

The commission unanimously agreed to waive the paper voting process.

President

MOTION/Second: Eckenberg/Rhodes nominated Margie Nelson for President for a second

term

VOTE: (7-0)

Vice-President

MOTION/Second: Wedul/Lobby nominated Jason Hollinday for Vice-President

VOTE: (7-0)

Zenith Awards:

Chris Lee gave a presentation regarding Zenith Awards, including purpose of awards, past award, and nominee for 2023, Leijona, 521 W 2nd Street. Reuse of a historic building for 33 mixed-income apartments. (See attachment.) Commissioner Andrea Wedul suggested Lake

Superior Brewing. Questions from Commissioner Gary Eckenberg about parking and traffic control. Staff explained that it is a matter that has been under study.

MOTION/Second: Schraepfer/Nelson nominated Leijona

VOTE: (6-1, Eckenberg opposed)

MOTION/Second: Rhodes/Wedul nominated Lake Superior Brewing

VOTE: (7-0)

MOTION/Second: Wedul/ Schraepfer nominated Blacklist Brewing

VOTE: (7-0)

Adjournment

Meeting adjourned at 7:59 p.m.

Respectfully,

--- DocuSigned by:

Kyan Pervenanze

D3F4E905A39C47C...

Ryan Pervenanze – Manager Planning & Development



City of Duluth 2022 Climate Progress

Projects, Plans, and Partnerships

Duluth's Climate Action Work Plan: www.duluthmn.gov/sustain

Sustainability Office

- Sustainability Officer Mindy Granley
- City Sustainability Advisory Team: 18 members across 11 Departments













Minnesota Climate
Adaptation
Partnership
Individual
Adaptation Award
2023



Energy &
Sustainability
Assistant

August 2022 – August 2023



Community
Resiliency &
Energy Specialist

LEAD FOR AMERICA

August 2022 – July 2023



Sustainability Communication s Interr

January – June 2023

City Sustainability Advisory Team (C-SAT)

- Cross-departmental
- Determines high level sustainability goals
- Contributes to and prioritizes climate action
- Shares technical knowledge and skills

2022 Membership

Department	Members
Administrative Services	Ben Van Tassel
City Attorney's Office	Steve Hanke
Communications	Phil Jents
Community Relations	Alicia Kozlowski
Finance	Jen Carlson
Fire Department/Life Safety/Emergency Manager	Shawn Krizaj, Jonathan Otis
Parks, Property, Libraries	Jim Filby Williams, Erik Birkeland, Kate Kubiak
Planning and Economic Development	Chris Fleege, Jenn Reed Moses, James Gittemeier
Public Works and Utilities	Jim Benning
Workforce Development	Elena Foshay, Betsy Hill
Sustainability	Mindy Granley, Lydia Peterson, Parker Angelos

Energy Plan Commission

- Formed to advise the administration and city council on reducing the city's greenhouse gas emissions:
 - Develop and recommend policies to meet greenhouse gas reduction goals
 - Review and evaluate the city's Energy Plan progress
 - Promote the use of clean energy
 - Promote community best practices and strategies

Chair: Dr. Alison Hoxie Robert Reichert Scott Wishart Tari Rayala Brian Hinderliter Cassie Thiessen















Gary Olson

Plans

Climate Action Work Plan: Background

- ImagineDuluth 2035
- St. Louis County Multi-Hazard Mitigation Plan
- Community-led effort: Citizens' Climate Action Plan (2020)
- Mayor's climate goal: Race to Zero
- Council's climate emergency declaration (2021)













City of Duluth Climate Action Work Plan

2022 - 2027



2 PHASES OF CAWP

Phase I: Build a Foundation

Drive down emissions from City operations, strengthen community resilience, eliminate barriers, enable action, seek financial and workforce pathways, implement shovel-ready and -worthy projects

Phase II: Accelerate Climate Action

Community Decarbonization

Climate mitigation and adaptation strategies highlighted in the City's climate emergency declaration:

Strategy 1: Reduce energy consumption in buildings

Strategy 2: Increase efficiency and resilience in city utilities

Strategy 3: Support low carbon transportation options

Strategy 4: Support renewable energy

Strategy 5: Improve stormwater management

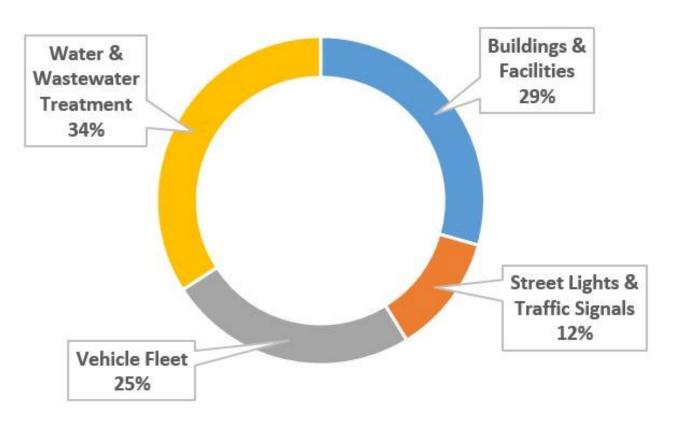
Strategy 6: Reduce solid waste

Strategy 7: Reduce disparities in public health

Strategy 8: Seek sustainability opportunities that support economic growth

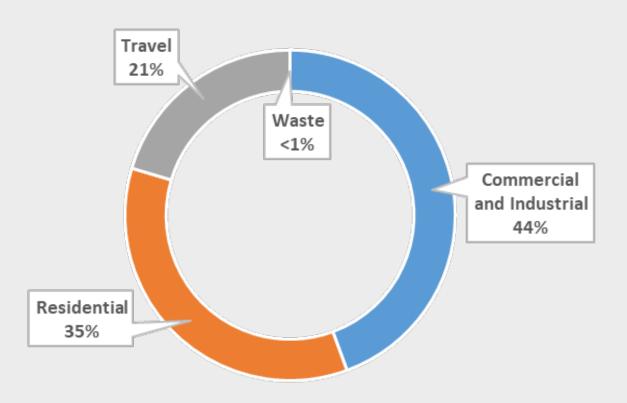
Strategy 9: Identify carbon sequestration opportunities

Municipal GHG Emissions by Sector - 2022



https://duluthmn.gov/sustain/city-projects-commitments/

Community-wide Emissions - Duluth 2018

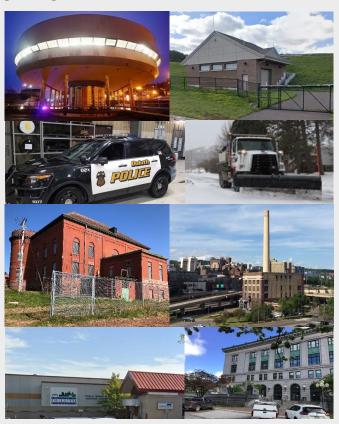


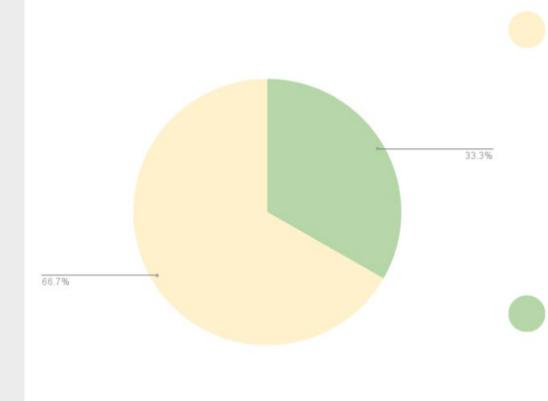
1,335,757 Tons of Co2e https://www.regionalindicatorsmn.com/city-summary

Projects and Partners

Drive down emissions from City operations

	Acti	ons	Action Leads	Resources Needed
	S1	 1.1 Achieve energy reduction targets for city buildings and facilities to meet 10% emissions reduction goal, per mayoral term (80% by 2050). Complete and implement the City of Duluth Energy Plan and share progress with the Energy Plan Commission Institutionalize regular benchmarking for all city buildings and facilities Continue energy audits and assessments and prioritize improving the performance of buildings with the greatest savings opportunities Track and publicly share energy use and greenhouse gas emissions for City Operations, annually Communicate successes and benefits of climate action to further community support for more action 	Property and Facilities Management, Sustainability, and Communications	Energy Analyst
000000000000000000000000000000000000000	S2	1.2 Continue to improve the fuel emissions factor and efficiency for Duluth Energy System □ Identify clean energy resources to replace fossil fuel inputs; eliminate coal in the next 5 years □ Encourage a transition to more efficient hot-water loop for new and existing customers of Duluth Energy Systems 1.3 Improve the efficiency of the water plant and distribution system □ Set targets and identify opportunities to improve the energy use intensity at the water plant and distribution system	Duluth Energy Systems, Public Works and Utilities	Infrastructure for transition away from coal
		1.4 Reduce emissions from city fleet vehicles and employee commute ☐ Complete an assessment of city fleet to identify	Fleet, Property and Facilities Management,	Resources for initial fleet planning are in place





SOME PROGRESS

- 1.1: Achieve energy reduction targets for city buildings and facilities to meet 10% emissions reduction goal, per mayoral term (80% by 2050).
- 1.2: Continue to improve the fuel emissions factor and efficiency for Duluth Energy System
- 1.4: Reduce emissions from city fleet vehicles and employee commute
- 1.6: 1.6 Reduce solid waste from city operations and public events

SIGNIFICANT PROGRESS

- 1.3: Improve the efficiency of the water plant and distribution system
- 1.5: Build upon previous successes and increase installation and procurement of clean energy

Energy Efficiency and Conservation

Buildings

- City Hall HVAC
- Duluth Energy Systems
 - 5-year coal elimination plan
 - Thermal grid updates

Water Utility

- Water main replacements
- Advanced Metering
- Fleet
 - Vehicle Replacement Policy
 - Investments in EVs/Hybrids



Continued collaboration with the Regional Stormwater

Objective 2: Strengthen community resilience

		O			
	Action	าร	Action Leads	Resources Needed	
	S2	 2.1 Improve the resiliency of the water plant and distribution system Seek opportunities to improve resiliency of the water plant, including transformer upgrades, burying lines, back-up power, and clean energy procurement options. 2.2 Complete a citywide assessment of vulnerable built (sidewalks, roads, pipes, etc.) and natural (trees, soil, water, etc.) infrastructure Manage Emerald Ash Borer, implement strategic planting plan Develop a plan to minimize risk to infrastructure, prioritizing highest risk and infrastructure located in vulnerable communities 2.3 Expand current CIP offerings from Comfort Systems for residential and commercial customers 	Public Works and Utilities, Stormwater, Property Parks and Libraries, Sustainability	Funding request is pending for water plant Funds required for citywide assessment Staff resources are available for CIP expansion	HOME ENERGY AUDIT
Strategies	\$5	 2.4 Develop a stormwater management plan that integrates resilience and identifies financing opportunities and includes these elements: Identification of priority parcels for preservation, vegetation quality mapping and repair, inventory natural resource and flood protection opportunities Prioritization of improvements in high-risk neighborhoods with vulnerable populations Reduced stormwater runoff flow and volume through green infrastructure and on-site stormwater management Demonstration of green infrastructure on City property Recommendations to incorporate green infrastructure into the unified development chapter 	Public Works and Utilities, Engineering, Property Parks and Libraries, Parks Maintenance, Stormwater, Sustainability	Funds needed for stormwater planning and installation of stormwater practices	ComfortSystems Serving the City of Duluth AN ALLETE COMPANY ECO3

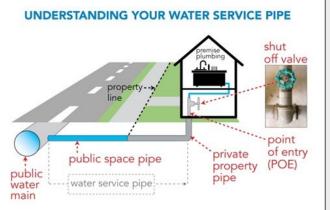
DocuSign Envelope ID: 732EE7F9-2402-4EDF-AC27-2308B66EB6A1 MINIMAL PROGRESS • 2.8: Fully establish the Natural Resource Management Program SOME PROGRESS · 2.3: Expand current CIP offerings from Comfort Systems for residential and commercial customers 37.5% 2.6: Reduce population vulnerabilities and ensure basic needs are met 2.7: Reduce environmental hazards 50.0% and climate risks in vulnerable communities SIGNIFICANT PROGRESS · 2.1: Improve the resiliency of the water plant and distribution system 12.5% · 2.2: Complete a citywide assessment of vulnerable built and natural infrastructure · 2.4: Develop a stormwater management plan that integrates resilience and identifies financing opportunities 2.5: Strengthen inclusive and culturally specific community relationships through

neighborhood volunteer events

Infrastructure and Critical Services

- Water Plant: \$7.8M FEMA Hazard Mitigation funding;
 Shoreline stabilization completed
- Cost reduction for lead water line replacements
- Coastal erosion: Advanced Assistance from FEMA, Park Point study
- Green infrastructure
 - Stormwater Resiliency Plan
 - Implementation projects: Keane Creek, Miller Creek, Lincoln Park
 - Code audit: remove barriers in the future, led by Minnesota Sea Grant
- Legacy pollution St. Louis River clean-up and access work





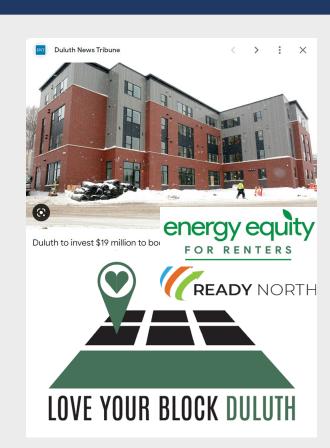
Waterfront Management & Resilience

- Lakewalk reconstruction
- Brighton Beach restoration & retreat
- Water Plant shoreland restoration
- Advanced Assistance: coastal erosion study



Community Resiliency

- Affordable housing
 - \$19M from ARP for affordable housing
 - Duluth Housing Trust Fund
 - Energy Equity with ACEEE
 - Rebuild Duluth
- Strengthening neighborhoods: Love Your Block
- Urban canopy: Forestry grant for EAB removal
- Emergency planning
 - Ready North Network
 - DOE RACER Grant



Jean Duluth Solar Array



- 1.6 MW
- City land lease payments to Energy Fund
- Solar power to 300 homes



Department of Energy Communities LEAP

Blueprint for a cold climate environmental justice neighborhood













DOE SELECTS 22
COMMUNITIES TO RECEIVE
ASSISTANCE TO PLAN AND
LEAD CLEAN ENERGY
TRANSITIONS



Superior

























Stakeholder groups to explore scoping of needs/challenges around energy transition in 6 areas:

Transportation, Housing, Commercial/Industrial, Port, Utilities, Clean Energy Groups

Natural Gas Utility

- Conservation Improvement Program
- Energy Transition?
 - TBD? Who takes it on?
 - Energy Plan Commission pushing for a plan of action
 - ECO Act provisions for electrification





Objective 3: Eliminate barriers, enable action

	Acti	ions	Action Leads	Resources Needed
	S1	 3.1 Accelerate sustainable building design for new and substantially renovated buildings Adopt sustainable building guidelines for all new or substantially renovated public buildings and private development that receives public funding or incentives. Require clean energy and energy efficiency improvements for housing projects that receive City funding assistance to reduce emissions and address high energy burden 3.2 Adopt a building benchmarking policy for public buildings with a voluntary phase-in for private-sector commercial buildings 3.3 Support state policy and regulatory changes that enable the city to meet its climate and energy goals 3.4 Incorporate climate mitigation, resilience, and justice considerations into city budget planning process 3.5 Incorporate climate and energy actions into TIF district requirements 	Planning and Economic Development, Sustainability, Finance, Community Partners	Part-time Benchmarking or Energy Analyst position would be required Utility partners need to prepare tracking and reporting avenues
	S2	3.6 Integrate resilience in the capital improvement plan and internal policy for all city infrastructure projects	Finance, Sustainability	
salf		 3.7 Reduce per-person, single-occupancy driving citywide □ Review city code and policy to remove barriers and enable more opportunities for biking, walking, transit, and low-emissions vehicles □ Enhance and institutionalize complete streets policy to 	Planning and Economic Development, Community Partners	Code review requires additional resources

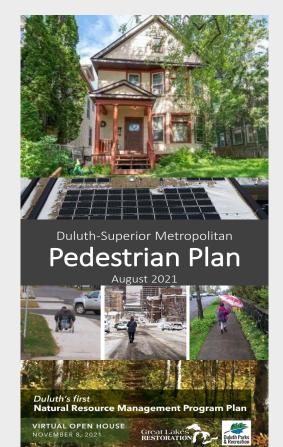
include user experience and green infrastructure, prioritize

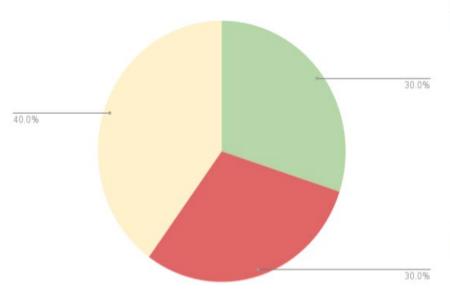
connectivity for vulnerable communities

☐ Gather early input on street projects to increase bike,

Collaborate with DTA to expand first-mile and last-mile

walk, and wheelchair access along highly-used routes







SIGNIFICANT PROGRESS

- 3.3: Support state policy and regulatory changes that enable the city to meet its climate and energy goals
- 3.4: Incorporate climate mitigation, resilience, and justice considerations into city budget planning process
- 3.10: Develop a City sustainable purchasing policy



MINIMAL PROGRESS

- 3.2: Adopt a building benchmarking policy for public buildings with a voluntary phase-in for privatesector commercial buildings
- 3.7: Enable increased installation and procurement of clean energy for residents and businesses
- 3.9: Reduce residential and commercial solid waste through increased diversion



- 3.1: Accelerate sustainable building design for new and substantially renovated buildings
- 3.5: 5 Incorporate climate and energy actions into TIF district requirements
- 3.6: Integrate resilience in the capital improvement plan and internal policy for all city infrastructure projects
- 3.8: Enable increased installation and procurement of clean energy for residents and businesses

Policies

- Building Owner Performance Requirements adopted for City projects
- Residential solar fee schedule revised: fees reduced
- Parking revisions
- 2021 LNPK bike lane
- Better Bus program
- Engagement in State policy

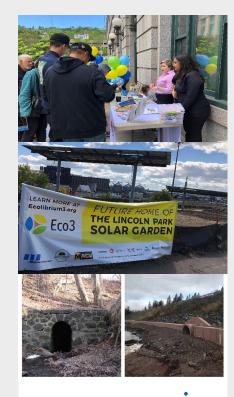


Objective 4: Financing and Workforce

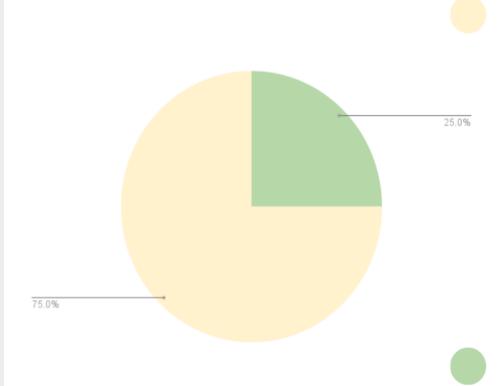
	Actions		Action Leads
Strategies	S1	4.1 Find a sustainable mechanism to support internal energy funds for continued implementation of the City of Duluth Energy Plan	Property and Facilities Management, Finance, Sustainability
	S2	4.2 Explore funding/financing mechanisms to reduce emissions from Duluth Energy Systems	Public Works and Utilities, Duluth Energy Systems, Sustainability
	S3	4.3 Increase funding for non-motorized transportation and improved connectivity (Duluth-Superior Metropolitan Bikeways Plan)	Planning and Economic Development, Community Partners
	S 4	4.4 Seek resources and partnerships to catalyze renewable energy development and energy efficiency, especially in vulnerable communities	Sustainability, Property and Facilities Management, Community Partners, Human Rights, Community Relations
	S5	4.5 Identify funding and financing opportunities to implement stormwater strategies	Engineering, Public Works and Utilities, Property Park and Libraries, Sustainabilit
	S7	4.6 Seek funding to engage vulnerable communities in city resilience planning initiatives and implementation	Sustainability, Public Work and Utilities
		 4.7 Collaborate with local partners to identify green job opportunities Increase the number of sustainability-related jobs in the community through workforce and economic development partnerships Work with local partners to identify and invest in business opportunities that will support sustainability and create new jobs, including those that can recycle waste streams to create new resource materials 	Workforce Development, Sustainability, Human Rights, Community Relations, Community Partners

Support development and expansion of green-focused product and

service lines among local businesses







SOME PROGRESS

- 4.1: Find a sustainable mechanism to support internal energy funds for continued implementation of the City of Duluth Energy Plan
- 4.2: Explore funding/financing mechanisms to reduce emissions from Duluth Energy Systems
- 4.5: Increase funding for non-motorized transportation and improved connectivity (Duluth-Superior Metropolitan Bikeways Plan)
- 4.6: Seek funding to engage vulnerable communities in city resilience planning initiatives and implementation
- 4.7: Collaborate with local partners to identify green job opportunities
- 4.8: Plan and prepare to grow the city equitably and sustainably in consideration of future climate migration

SIGNIFICANT PROGRESS

- 4.4: Seek resources and partnerships to catalyze renewable energy development and energy efficiency, especially in vulnerable communities
- 4.5: Identify funding and financing opportunities to implement stormwater strategies

Internal: Sustainability Fund

- \$150k invested for Strategic Facilities Planning
- \$250k for City buildings energy efficiency
- \$200k in gap funding for hybrid/EV fleet replacement incentives established
- \$300k for green infrastructure (biofiltration/native plantings) in Lincoln Park (City Park)
- \$100k match for Street Sweeping improvement
- \$37,500 match for EAB forestry work
- \$27,450 match for hybrid ladder truck
- \$15,000 Lead for America Fellow Community Resiliency
- \$5,000 for Congressionally Directed Spending request preparation

External Funding

- \$34M total for sustainability-related projects
- Partners include: FEMA, USDOT, DOE, MN DNR, GLISA, MN GreenCorps, AmeriCorps, MN Lake Superior Coastal Program, MPCA, Healthy Babies Bright Futures, Cities of Service, USDN, ACEEE

























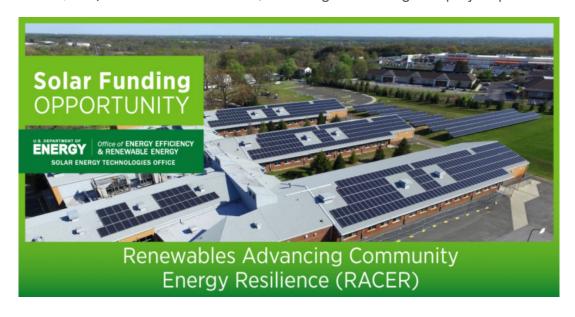
What's Next? 2023 and Beyond

Department of Energy RACER grant

Form Follows Function (F3)

Community energy resiliency planning

- \$483,497 for City staff salaries + fringe, travel, and indirect costs to plan solar + storage use and develop a toolkit for Dept. of Energy
- \$494,316 of contractor work, including solar siting and project partners





Timeline: 3/1/23 thru 2/28/25

Outcome: community resilience plan for solar + storage opportunities

- Technical feasibility
- Economic pathways
- Community desires
- Toolkit for other cold climate, medium-size cities

Facilities Strategic Planning

Energy Efficiency Conservation Block Grant

Funds (\$144k): plan to apply for voucher, strategic energy planning process/function



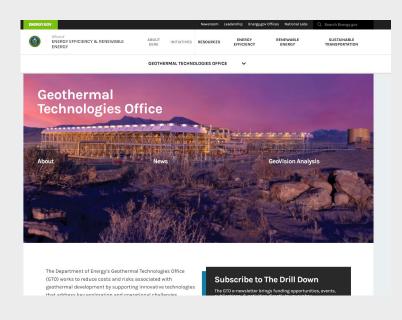
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Submitted: Community Geothermal Heating and Cooling Design and Deployment

DE-FOA-0002632 - encouraged to proceed!

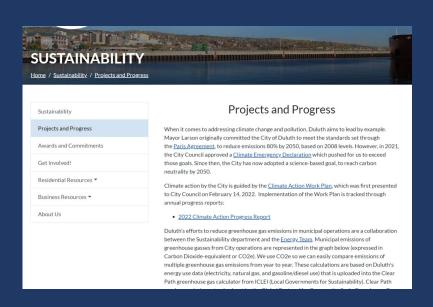
- Phase I: Feasibility study partners
 - City of Duluth (M. Granley, J. Benning, E. Foshay)
 - Ever-Green Energy (feasibility and design)
 - Ecolibrium3/Main Street Lincoln Park (neighborhood engagement)
- Phase II: Construction project application
 - Opportunity to align with West Superior Street
 2026 construction

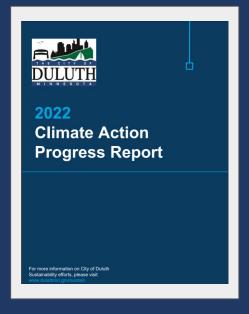




Thank You!

For more: The 2022 Climate Action Work Plan Progress Report may be found on duluthmn.gov/sustain under "Projects and Progress"





Sustainable Transportation



Duluth Planning Commission March 9, 2023



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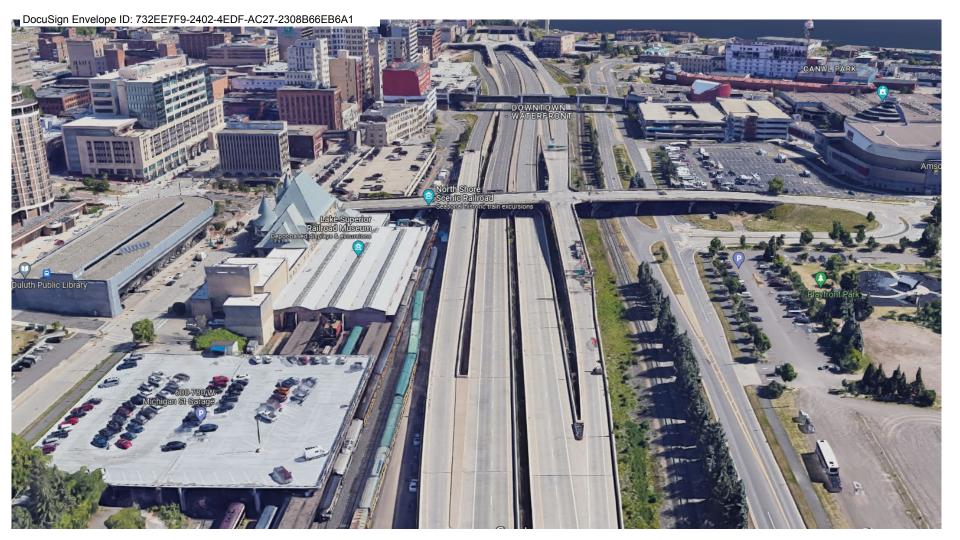
 Cities are shaped by their transportation systems.



1939 - Futurama

- Exhibit at the New York World's Fair
- Designed by Norman Bel Geddes
- Sponsored by General Motors
- Looking 20 years into the future





Big Picture Trends

- Expectations of the role and function of streets has changed
- Changes in how we fund roads/streets
- City goals and plans
- New mixed-use developments in Duluth
- E-commerce and telecommuting





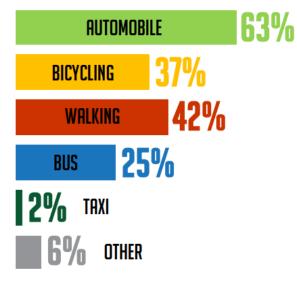




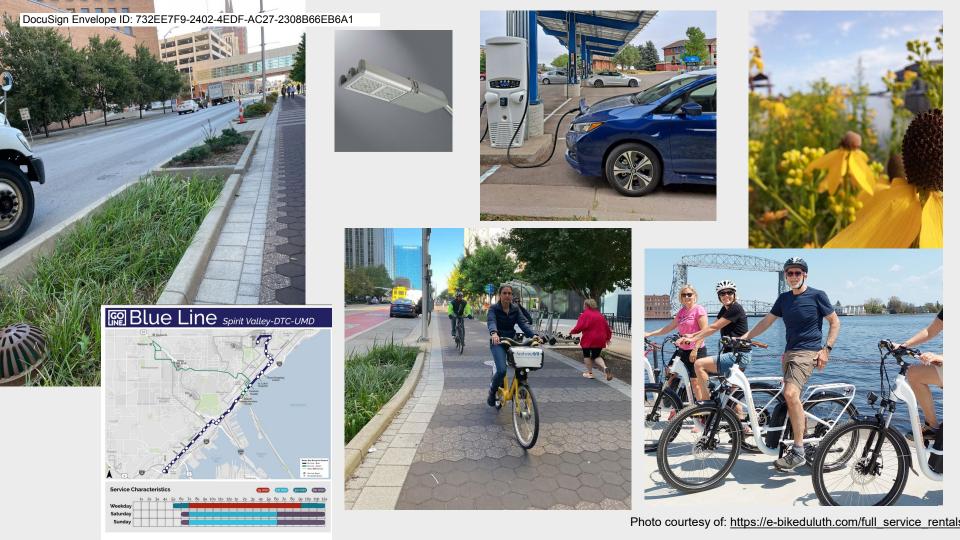


Multimodal Transportation System

Ideally, what would be your preferred method of transportation for everyday travel?



Source: Imagine Duluth 2035 Survey. Participants could select up to two options.



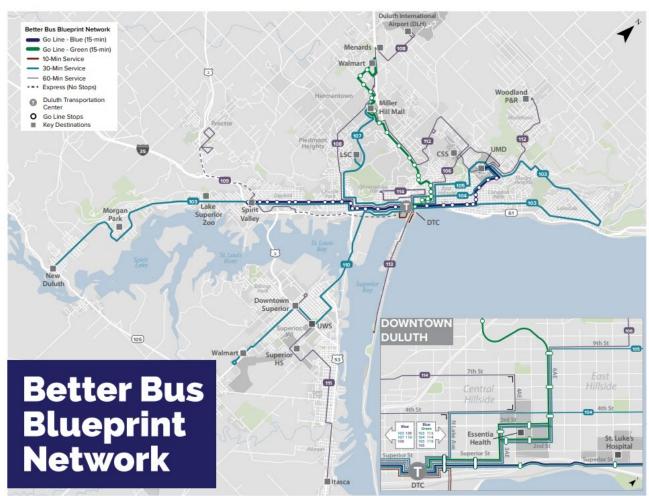
Plans are in place...

Multimodal transportation

- Transit
- Bikeway
- Pedestrian

Duluth Transit Authority (DTA)

> Transit Network Redesign

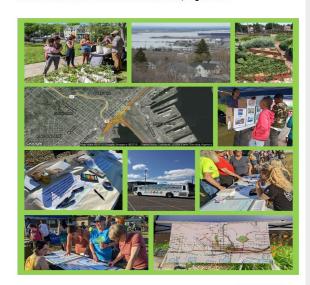




West Superior Street: **Active Transportation Corridor Project**

- \$25M RAISE (Rebuilding American Infrastructure with Sustainability and **Equity) Grant**
- Business district revitalization local, small business focus
- Community and City desire a "street of the future"
- Regional Infrastructure with disproportionate neighborhood impacts

LNPK 156











Sustainable Transportation



Duluth Planning Commission March 9, 2023





Zenith Award for Plan Implementation - 2023

Duluth, Minnesota

"Zenith City of the Unsalted Seas"

- Dr. Thomas Preston Foster, 1868



Zenith Award for Plan Implementation

Ze-nith – n. 1. The most successful period of time. 2. The highest point reached in the sky by a celestial body. 3. Culminating point

- A project that has been built, or a program or event that has been conducted, that supports the goals, policies, or recommendations of a City of Duluth plan or study.
- Chosen by Planning Commission at its Annual Meeting
- Guideline of 1-2 awards each year
- Award winners will be invited to attend a presentation at a Planning Commission meeting

2022 Award

Enger Lofts 1832 W Superior St

Developer: One LLC

- Former home of Enger and Olson Furniture
- Remodeled to provide 33 apartments
- Provides additional housing in the Lincoln Park Craft District





2023 Award Nominee

Leijona 521 W 2nd Street

Developer: New History

- Former home to thousands of inmates as the St. Louis County Jail
- Remodeled to provide 33 apartments
- Provides additional housing downtown Duluth while reusing a historic building





2023 Award Nominee

Supports Imagine Duluth 2035 Governing Principles 1, 5, 8, and 9:

- Reuse previously developed lands
- Promise reinvestment in neighborhoods.
- Encourage mix of activities, uses, and densities.
- Support private actions that contribute to the public realm.





Do YOU know of a Zenith Award Nominee?

