



**Planning & Development Division**  
Planning & Economic Development Department

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**ACTIONS OF THE PLANNING  
COMMISSION SEPTEMBER 28, 2021  
SPECIAL MEETING**

*Due to the COVID-19 emergency, many planning commission members participated through video conference from home. The meeting was held as a Special Meeting pursuant to Minnesota Statutes 13D.021 in response to the Covid- 19 emergency. Public comment was taken at [planning@duluthmn.gov](mailto:planning@duluthmn.gov) prior to and during the meeting, and via verbal comment through public attendance in the WebEx video conference.*

**Attendance:** (\* Via WebEx video conferencing – all votes conducted via roll call)  
Members Present: Gary Eckenberg\*, Jason Hollinday\*, Margie Nelson\*, Michael Schraepfer\*, Sarah Wisdorf\*, and Zandra Zwiebel\*  
Members Absent: Jason Crawford, Eddie Ranum, and Andrea Wedul

Public Hearings

PL 21-145 Variance from Cluster Requirements at xxx Skyline Drive by Cynthia Crawford

**Approved**  
**VOTE: 6-0**

PL 21-144 Preliminary Plat at xxx Skyline Drive by Cynthia Crawford

**Approved**  
**VOTE: 6-0**

PL 21-136 UDC Text Amendments for Vacation Dwelling Units (Amendments follow)

Accessory home share (UDC 50-20.5.G)

**Recommended Approval to strike item 6 – Residency. (Language is vague regarding when the owner needs to be present.)**  
**VOTE: 6-0**

Vacation Dwelling Units (UDC 50-20.3.U)

**Recommended Approval to raise limit (cap) to 1/100<sup>th</sup> % of available housing stock (currently 120)**  
**VOTE: 2-4, Eckenberg, Hollinday, Nelson and Wisdorf Opposed - Motion Fails**

PL 21-136 UDC Text Amendments for Vacation Dwelling Units

**Recommended Approval with added condition that a fence only be required between residential uses if the applicant’s neighbor desires it**  
**VOTE: 6-0**

DocuSigned by:

*Adam Fulton*

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Adam Fulton, Deputy Director  
Planning & Economic Development