



City of Duluth
Planning Division

411 West First Street • Room 208 • Duluth, Minnesota 55802-1197
218-730-5580 • Fax: 218-730-5904 • www.duluthmn.gov

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Heritage Preservation Commission
January 28, 2014 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chairperson Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:15 p.m. on Tuesday, January 28, 2014.

Roll Call

Attending: Ken Buehler, Kristi Johnson (via telephone), Thomas Vaughn and David Woodward
Absent: Patricia Mullins (Excused), Nicole Smith
Staff present: Charles Froseth, John Judd and Cindy Stafford

II. Public Hearings (none)

III. Consideration of Minutes – (moved up in agenda) September 24, 2013, October 22, 2013, December 16, 2013

MOTION/Second: Buehler/Vaughn voted to approve minutes.

(4-0)

IV. New Business

A. Historic Construction/Demolition Permit for New Handicap Ramp at the Carnegie Library, 101 W. 2nd St., by Accend Services, Inc. (PL13-130) (Clevette)

MOTION/Second: Buehler/Vaughn approve the certificate of appropriateness pending the staff receipt of the approval letter from Natascha Wiener at the MNHS.

(4-0)

B. Duluth Ethnographic Study (Froseth) – Chuck to create a Request for a Proposal with the Chair and Vice Chair of the HPC and DAIC serving as a subcommittee, with the Co-Chairs of the DIC, to review the process.

V. Old Business

A. Carter Hotel – Review of letter from City Attorney to Bureau of Indian Affairs (BIA) requesting an update on the status/draft memorandum from the BIA and transcripts of May 31, 2013 and December 17, 2013 meetings.

B. Nomination to Duluth Historic Landmark status of the Clayton-Jackson-McGhie Memorial at 31 N. 2nd Ave. E. (PL____) – Awaiting a decision on the final status of the Carter Hotel and how it will affect the Memorial.

C. Nomination to Duluth Historic Landmark status of Enger Tower at 1801 W. Skyline Pkwy. (PL____) – No new information.

D. Pre-nominations for Other Properties in Duluth - None

E. Media/publicity for nominations - None



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- F. Update on CLG Grant - Historic Survey/Inventory (Froseth) – Next meeting update from Andrew. The public will be invited to attend.
- G. St. Peter's Church – Next steps for Nomination; Per Chair David Woodward, interior photos are needed. Windows and radiators are gone. Woodward said they will not pursue unless it's a tight sealed case due to political reasons. Staff to check out procedure for abandoned buildings and also verify access possibilities. Per Michael Coop with windows gone, he would question the integrity of the building as to qualifying for historic status.

VI. Communications

- A. RE: MnDOT Application for Blue Stone Culverts under Highway 61/London Road
- B. Christmas Card from SHPO
- C. RE: Lincoln Park School not eligible for National Register of Historic Places
- D. RE: 2013 Certified Local Government status
- E. 2014 AASLH Annual meeting St. Paul September 17-20, 2014 (attached) – Woodward would like to attend.

VII. Reports of Officers and Committees

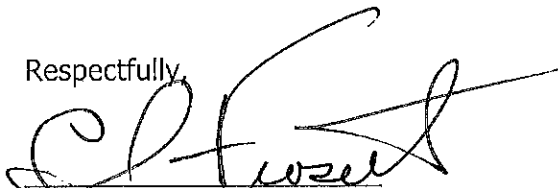
- A. Planning Commission Update – N/A

VIII. Other Business

IX. Adjournment

Meeting adjourned at 3:00 p.m.

Respectfully,



Charles Froseth, Secretary