

Heritage Preservation Commission
September 12, 2022 Meeting Minutes
Council Chambers – City Hall

1) Call to Order and Roll Call

President Ken Buehler called to order the meeting of the Heritage Preservation Commission (HPC) at 12:00 p.m. on Monday, September 12, 2022.

Attendance:

Attending: Ken Buehler, Stacey DeRoche, Brandon Hartung, Jess Mccullough, and Kal Randa

Absent: Jessica Fortney

Staff Present: Steven Robertson, Jenn Moses, and Cindy Stafford

2) Public Hearings

N/A

3) Consideration of Minutes

August 8, 2022 HPC Meeting

MOTION/Second: DeRoche/Hartung approved the minutes

VOTE: (5-0)

4) Communications

Launch of MnSHIP Sep 1 2022 (Data Search Tool) – Steven Robertson gave an overview. This is an informational item and more information can be found in the commissioners' packet.

SHPO: 106 Review of Lakewood Pump House (8130 Congdon Blvd) – SPHO affirmed the proposal will have no adverse effect on historic properties.

5) Report of Final Disposition of Matters Previously Before the Commission –

Robertson shared the draft for the Downtown Design Guidelines is still on hold.

6) Reports of Officers, Staff and Committees

Robertson noted the HPC is still lacking a planning commission member. A new HPC member will be appointed at tomorrow's planning commission meeting. Tonight the city council will hear the appeal to the HPC's decision to deny the certificate of appropriateness for the demo of 102 East Superior Street. Jenn Moses noted the planning commission is reviewing more vacation rental permits for approval, including more in form districts. Robertson also shared that a housing project is going into the old holiday gas station location in West Duluth.

7) Consideration of Matters Regarding Commission Action

2022 Preservation Conference – HPC members attending and presenting. Staff also helping out with the conference.

8) Other Business

Chair Buehler noted the old main park being a very popular park for kids and dogs. Per Robertson there is a fenced off area for public safety reasons. Chair Buehler noted the possibility of obtaining block grant money next year to help the park.

Chair Buehler thanked the commissioners for their time.

9) Adjournment

Meeting adjourned at 12:19 p.m.

Respectfully,

DocuSigned by:
Adam Fulton
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Adam Fulton – Deputy Director
Department of Planning and Economic Development