



City of Duluth
Planning Division

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Preservation Commission Members
Duluth Historic Preservation Commission
Duluth, MN 55802

Chair Carolyn Sundquist called a meeting of the Duluth Historic Preservation Commission for 2:00 Tuesday, October 25, 2011, in Room 303.

I. Roll Call: Ken Buehler, Donald Dass, Carolyn Sundquist David Woodward

II. Excused: Drew Digby, Wayne Gannaway and Tim Meyer

III. New Business

A. Discussion and Consideration of Support of roof and steeple improvements to Sacred Heart's Music Center

Dr. Hans Aas and Chuck Froseth are here today to talk about the City of Duluth's grant application. They introduced themselves and are thrilled for Sacred Heart for the legacy funds. Ben Van Tassel is a City of Duluth's Grant Planner and wrote this grant application. Pre-application comments will get back to the city in early November. The final application date is the 17th.

Aas stated that they had this out for public biddings. The reason for the application is that in the next year or two or three something has to be done or they cannot verify the safety of the tower. Woodward asked if this went through SHPO and Sundquist stated that it was reviewed and all work must be done by Secretary of Interior Standards. Buehler asked why the city applied for this and Sundquist stated that there was a letter from the Mayor and that the applicant was the City and she doesn't see the connection why this is. This is not reflected in the application and appears that there are no matched funds. She noticed that there is \$35,000 pending. Aas stated that it would be in the final application. She is wondering why the City is the applicant and that there is not anything for 'in kind' money. The recommendation was that it was okay and even recommended to have in kind money. Froseth stated that we can only have so much in the pot. The Music Center needs to have something in the verbage and they need to say that the city is contributing their staff time. Sundquist stated that language is very important here. She gave some instances of the verbage that you need to say to them. In the last biannual the highest grants were in the \$200,000 dollar range.

Aas explained that the inside of the tower is constructed in steel and it stabilizes the tower. If we don't get enough money this time around they can get more for the next go around and it could be divided in increments. Sundquist added that Natasha can address this. Chuck said that this is a good comment and they may be looking at the break points. Aas stated that they indicated that it was from the City. Froseth will send the comments to the HPC. Sundquist went over the process of getting the application to be heard and that 90% of the decisions would be based upon the written applications. They are reviewed by the committee members and will give grades to the applications. The ones scoring the most would be the ones that are looked at.

MOTION/Second: Sundquist/Woodward to write a letter **In Support** of the City of Duluth's application to the Minnesota Historical Society for a Legacy Funds grant for roof and steeple repair to Sacred Heart Music Center. **VOTE:** Unanimous (4-0)

B. East End Survey III Implementation Status Report

Froseth said that the contracts are settled and now they need a date for a special meeting. Froseth added that they suggested the 3rd Thursday for a meeting but he will see if they could come on November 22 to keep to our regular meeting schedule. Woodward said that the topography in winter would not be very good. You need clean professional photography. Sundquist added that notices will also need to be sent to the neighborhood houses and that with the implementation of the Grant that this will be with Community Development. Froseth said that he will be here to help.

C. Old City Hall

Woodward asked about Tycoons and that we had never gotten a COA for a signage project. Keith was not aware of the signage project and hadn't seen the COA. Keith had been talking about a signage project and it sounded like we would get a COA application. We would need to follow the 3.11 checklist.

D. Federal Fiscal Year End Report

Sundquist stated that the annual report is due by October 30th. One of the required documents is the assurances that public participation is required as well as record retention. We will be able to meet it this year with the intent of the program but historic preservation is not integrated from the city/planning perspective. The intent of the program is probably not met. The annual report will reflect this. Woodward asked if they would look at the CLG differently? Sundquist said they were supportive of the memo but not enough to risk the CLG status. They encouraged us to continue to work with the city. Buehler added that they don't want to have information in a report that the administration doesn't know about. He would encourage them to bring the report to their attention.

MOTION/Second: Sundquist/Buehler to **Approve** Preparation of the Federal Fiscal Year End Report. **Vote:** Unanimous (4-0)

E. St. Peters Church Landmark Status Application

One of the Requirements of the HPC is to do at least one Landmark status project per year. Woodward asked if there is a movement to make the national nomination. Sundquist said that Susan Roth has reviewed a lot of documentation on the church building and she is looking for more information about this. Sundquist recommends that the HPC pursue local landmark status. Maryanne Norton will write the application for the nomination. Woodward asked when the application comes back to us, will we be voting on it? Sundquist said that a public hearing is necessary for Landmark Status. Woodward stated that we will invite the diocese to the public hearing. He would like to see potential for the commercial property and that this is the cornerstone of the neighborhood.

IV. Consideration of Minutes - Buehler/Dass to Approve the September 27, 2011, minutes as amended.

III. Communications

Woodward stated that because we don't have current surveys we will also lose a blue color row house. Neither of these are local landmark status. He stated that we could have the Hillside Apartments saved. Mike Koop will have a walk through with the HPC and members of the public. Dass stated that we should wait until Koop comes in and then look at landmark status. Woodward will offer to write the nomination.

MOTION/Second: Sundquist/Dass to **Support** Woodward in Contacting Mike Koop about documentation in the Hillside for the Process of Landmark Status. **Vote:** Unanimous (4-0)

IV. Reports of Officers and Committees

V. Annual Meeting

Our annual meeting is in November. We will be electing a new chair and vice chair. They need to think about anybody else who may be interested as well.

VI. Other Business

VII. Adjournment – Meeting was adjourned at 3:36 p.m.

Respectfully,


Carolyn Sundquist, Chair