



City of Duluth
Planning Division

411 West First Street • Room 208 • Duluth, Minnesota 55802-1197
218-730-5580 • Fax: 218-730-5904 • www.duluthmn.gov

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February 16, 2011

Preservation Commission Member
Duluth Historic Preservation Commission
Duluth, MN 55802

Dear Commission Member:

Vice Chair Gannaway called a meeting of the Duluth Historic Preservation Commission for 2:00, Tuesday, February 22, 2011, in Room 303.

I. Roll Call

Members Present: Ken Buehler, Donald Dass, Drew Digby, Wayne Gannaway, Tim Meyer, David Woodward.

Members Excused: Carolyn Sundquist

II. Public Meetings – Motion to move Item E to top of the agenda by Gannaway/Meyer.

A. Introduction of new member Ken Buehler, appointment by St. Louis County Historical Society

Ken Buehler was welcomed to the HPC.

E. Tiffany Windows.

McShane stated that the City Council had requested to gift the windows to the Historical Society. We felt it was not appropriate for them to do so. They are working with the Historical Society and will retain it in its present location. We will revisit this and confirm the placement and safety of the windows is adequate. Buehler stated that the Historical Society would be responsible for the windows. Mc Shane will be a consultant on this as well as taking over the insurance on the windows. They need to see what the next step will be with the HPC or if there is a change of venue for the windows.

Gannaway asked if there is a problem with the windows and does the city not want to care for them? Mc Shane said that the city is not in the best position to care for these. They do not have the skills or expertise. We should maintain this for public display. They want to make sure that we are never in a situation again that we would have to sell the windows. Our object is transferable and they can be moved. This is a way to facilitate that agreement. They want to be sure that this is working and that they are protected.

Meyer stated it would be a shame if the windows are not used as they should be. Dass added that with any agreement we would like to see flexibility built into it. McShane agreed that there would be flexibility. Digby asked about insurance, and the City of Duluth does currently carry insurance. Gannaway stated that these are guiding principles as well as stewardship guidelines. He asked to have them kept apprised on the windows.

B. Annual Report

Gannaway stated that the issue with the report is that we have not sent it in yet. They are waiting for signatures from the city and will need to follow up with them. Sundquist had said that she will take care of this when she comes back.

C. Survey – CLG Grant Status – Keith Hamre

Hamre asked if there were any questions on the CLG Grant. The pre-ap was sent in and Digby added that he hopes that this comes back soon as it may need to be tweaked a bit. SHPO will contact Woodward when it is done; He deleted the architectural component as it is unusual to have two very different sources for the same grant. When the CLG grant is in, they will proceed with the full application. Woodward stated that they need to get into a conversation with Koop. Hamre said that the HPC could provide a 5 year schedule to see how our architectural plans fit in with this. Hamre said they have a couple of people who will work on this. Woodward said that they could get architectural students and perhaps get an internship for in-putting into GIS. Gannaway asked about consultants, and Hamre stated that they could interview the top 2 or 3 consultants. It could be set up with a couple of checkpoints. There will be a spreadsheet of addresses which will be put into the GIS system. Hamre said they would hear from the grant in May and perhaps start in June.

D. St. Peters Church – Discussion of Situation

Digby had not gotten in touch with them yet. This would be a tough sell. It is still an active community and they wanted them to look at this as a hub of the neighborhood. Digby will draft a letter to the Diocese. Erin was checking into this and was not sure when we could look at the property for which they may be able to re-purpose it. They will get the letters sent first and go from there.

F. Review HPC Procedures

Table for March. (Digby/Gannaway)

- III. Consideration of minutes – January 25, 2011 (Meyer/Dass)
- IV. Communications
- V. Old Business

Hamre gave an update on the Sacred Heart situation and will be filling out a certificate of appropriateness. Gannaway said that we should see the drawings before they go to bid, even if it is not 100% done. They can have an informal review before the final.

VI. Reports of Officers and Committees

VII. New Business. We will have the destruction of buildings by St. Luke's on our next agenda. They should have been on top of this situation. There are some structures on Woodland that will go down as well as the Mansion on Superior Street and the buildings behind it.

VIII Other Business

Lincoln Property. Samantha Gibb Roff stated that they need masonry repair but the windows are a more pressing need. There are now plastic inserts holding windows in. They have done a number of repairs. They are looking at a couple of things. There is a \$50,000 grant pending. There are other bids out there. Architectural Glass Company did a complete bid and according to them the windows are not salvageable and they are not worth it - but the oak trim will be worth saving. Her contact said they should just be reproduced and a protective storm on the outside. She is looking for Legacy money for doing the windows. The \$50,000 would do the windows and then they would raise the rest of the money at the same time. Meyer said it might be a good time to do this.

There was a discussion on the tearing down of houses on Superior Street around St. Luke's. Gannaway said that this is happening and that there are no other ways to prevent this from happening. They did not have forethought on this project and are now rebuilding.

IX. Adjournment. Motion to adjourn by Woodward/Gannaway.

Respectfully,



Wayne Gannaway
Vice Chair