

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE
TUESDAY, FEBRUARY 22, 2011 – 6:00 P.M.
CITY COUNCIL CHAMBERS – DULUTH CITY HALL**

Present: Scott Wallschlaeger, Jennifer Baumann, Debra Branley, Michael Ramsey, Patricia Tyler, Bill Kimbler, Daryl Yankee, Jim Gaylord

Absent: Everyone was present.

Staff: Keith Hamre, Charles Froseth, and Suzanne Kelley

Roll Call: 8 present

Public: None

There being a quorum, Scott Wallschlaeger, Chair called the meeting to order at 6:00 p.m.

1. Approve Meeting Summary from December 7, 2010

Motion by Scott Wallschlaeger, seconded by Michael Ramsey, to approve the minutes of the December 7, 2010 meeting. Motion was unanimously approved.

**2. Update on FY 2011 Grant Amounts (CDBG, HOME, ESGP)
- Keith Hamre**

Keith Hamre presented an overview of different funding scenarios. He said it was likely that there would be cuts to the funding sources for the programs administered by Community Development. He also stated that until the federal budget for 2011 is approved in Washington DC, no one will know the amount of the reduction. He expects to have more information in March.

3. Discuss Upcoming Public Hearing and Substantial Amendment

Keith Hamre reviewed the approval process.

He informed the Committee that the Mayor is requesting that the plan be amended to include roof repair to the Sacred Heart building. The total cost for the roof repair is estimated to be \$350,000; the amendment is for \$50,000 to be used towards this cost with these funds to be taken from the HRA's Rehabilitation Program.

The Committee had questions regarding this amendment, specifically:

- Where will the rest of the funding to repair the roof come from?

- Is there a business plan for this project?
- Is there a maintenance plan?
- How will this project generate revenue?
- Could the recording studio or local music festival(s) provide the needed funds?
- How soon will the rest of the funds for the roof repair be acquired?
- How will this project serve the public? If public funding is going to be used, then this must be a public facility.
- How can Sacred Heart integrate the project into the neighborhood?
- What is the vision for Sacred Heart?
- What happens if the roof is not repaired this year?
- Is there a capital improvement plan for the building or is one being done?

The Committee requested that the Mayor attend the public hearing on March 22, 2011 to discuss the Sacred Heart project.

4. Review of 2012 Process Time Line and 2011 CD Committee Meeting Schedule

Motion by Bill Kimber, Seconded by Scott Wallschlaeger, to approve the 2010 Process Time Line and the 2011 CD Committee Meeting Schedule. Motion was unanimously approved.

5. Announce Election of Officers

Keith Hamre discussed the importance of attendance. He also stated that there were three openings and there are applicants for these slots.

Jennifer Baumann was nominated as Chair, Patricia Tyler was nominated as Vice Chair, and Bill Kimber was nominated as second Vice Chair.

The election will be held at the March 22 meeting.

The meeting of the Community Development Committee ended at 6:52 PM.