

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC) MEETING
TUESDAY JULY 16, 2013
CONFERENCE ROOM 303-THIRD FLOOR-CITY HALL**

Present: Dan Nyquist, Debra Branley, John Evans, Justin Perpich, Reyna Crow, Harrison Dudley, Randy Brody, Kristi Gordon, Barbara Carr

Absent: Ashley Laurion

Staff: Keith Hamre, Karen Olesen, Char McLennan, Suzanne Kelley, Ben VanTassel, Mike Palermo

Roll Call: A quorum was present.

Public Hearing

Introductions were made and the meeting was called to order at 6:03

CD staff explained the purpose of the Public Hearing is to review the proposed Substantial Amendment to the 2013 Annual Action Plan and allow for people to comment or ask questions about the proposed Substantial Amendment.

- The substantial amendment is the City of Duluth adding the following projects to the FY 2013 Action Plan: \$250,000 Renovation to the Housing Resource Connection Center (Central Hillside Building) to install new energy efficient windows and doors to this neighborhood facility and delete the following project: New Building Acquisition or Renovation for UDAC; the new project is being added to fund improvements that were not contained in the FY 2013 Annual Action Plan.

Nyquist motioned to approve the substantial amendment. Carr seconded to approve the substantial amendment. Motion passed; Unanimous.

Opportunity for people to comment on the Substantial Amendment or to ask Questions: No public was in attendance

Approval of April 23, 2013 meeting summary: Carr motioned, Gordon Seconded to approve the meeting minutes for April 23, 2013. Motion Passed; Unanimous.

Approval of June 25, 2013 meeting summary: Branley motioned, Carr Seconded to approve the meeting minutes for June 25, 2013. Motion passed; Unanimous.

Review of Community forum and on-line forum comments

VanTassel gave an overview of the public and online forums. Two public forums were held, one in West Duluth and another in Central Hillside. He also discussed the procedure and objectives of the community meetings and the results of the CD Staff's online and paper surveys. In total there were 45

respondents to the survey. The community forums discussed possible funding solutions and new ideas the committee could consider.

Review of priority needs in consolidated plan table

- Keith Hamre reviewed Table 2A and 2B in the Action Plan and discussed the differentiation between High, Medium and Low priorities. CD staff explained the funding procedures for High priorities.
- Crime Awareness: Follow up with Officer Wright on crime task force initiatives.

Discussion of proposal targeting

Karen Olesen discussed the current state of affairs with federal funding. Olesen explained how the CD committees' discussion with applicants to improve efficiency has resulted in several successes (HRA, AEOA, 1Roof). It is suggested that to encourage efficient use of resources programs that actively work to become more efficient be rewarded through funding opportunities. The proposed resolution has some ideas on how to increase efficiency

- CD staff has proposed that one application be used for programs that share the same building (Housing Resource Connection) in order to create collaboration with the organizations.
- Applicants would submit applications from the location of where they are providing services(shelters)
- Minimum grant awards \$30,000:CDBG/ \$20:000, ESG
- New rules for Pre-App
- Change the application form page limit from 7 to 10
- Indicate total agency budget

Discuss 2013 Program priorities and percentages and approve resolution 13-C-01. Resolution approving FY 2014 Funding strategies for community development program

- Keith Hamre discussed the funding percentages proposed by Resolution 13-C-01
- A Commissioner voiced a concern about how a single gatekeeper's assessment/ decision could affect their services. CD staff acknowledged concerned and elaborated on the procedure and potential benefits of a coordinated assessment.
- Committee requests more information on consolidated assessment and bonus points for applications.
- Perpich motioned to pass the resolution, Nyquist Seconded to pass resolution 13-C-01. Motion Passed; Unanimous

Adjournment: The meeting adjourned at 7:35 p.m. The next CD Committee meeting will be August 20, 2013.