

**MEETING SUMMARY OF THE  
COMMUNITY DEVELOPMENT COMMITTEE (CDC)  
TUESDAY, DECEMBER 2, 2014 – 6:00 P.M.  
CITY COUNCIL CHAMBERS- CITY HALL**

**Present:** Debra Branley, Randy Brody, Barbara Carr, Reyna Crow, Kristi Gordon, Justin Perpich, Jeffrey Rosenthal, Hamilton Smith

**Absent:** Harrison Dudley

**Staff:** Keith Hamre, Ben VanTassel, Karen Olesen, Suzanne Kelley, Mike Palermo, Steve Bjelland

**Roll Call:** 8 present and 1 absent (Quorum Present)

Acting as Chair, Barbara Carr called the meeting to order at 5:33 PM.

**1. Welcome and Introductions**

- a. B. Carr opened the meeting, roll was taken.

**2. Overview of the Public Hearing Purpose**

- a. K. Hamre provided a brief summary of the public hearing purpose for the 5-year Consolidated Plan goals and Annual Action Plan goals. Hamre recommended a pre-commitment to the committee for the One Roof Community Housing multifamily application. Hamre also noted that funding amounts for homeless applications weren't finalized yet until Community Development meets with the homeless providers on December 12<sup>th</sup>.

**3. Summary of Public Comments received during the 30-day Public Comment Period**

- a. K. Olesen reviewed comments received from:
  - i. Mark Poirier, Armory Arts & Music Center
  - ii. Pam Kramer, Duluth LISC
- b. K. Olesen spoke regarding a pre-commitment of \$200,000 for One Roof Community Housing's request. Karen stated that a pre-commitment would strengthen future applications to the state for funding. Karen also reviewed comments regarding corrections to the draft Consolidated Plan from Pam Kramer. Karen stated that Pam felt it may be worth mentioning planning efforts not listed, trafficking issues in community, and expiring federal dollars. Karen reiterated evaluating emerging needs as the plan goes forward.
- c. B. Van Tassel provided a summation of changes to goals in the new Consolidated Plan. Ben stated that this Plan is in effect from 2015 – 2019

and that there are now 9 broader goal areas instead of 25. He explained the purposes of documents provided to the Committee. Ben discussed goal areas from yellow sheet and delineation between HOME, ESG, and CDBG funding. Ben stated that any adjustments to funding would be reflected in changes to documentation going forward.

#### **4. Opportunity for People to Comment on the 2015-2019 Consolidated Plan and FY 2015 Action Plan & Funding Recommendations**

B. Carr stated that speakers signed up to speak will have three minutes and that they will be called to speak in the order they signed up.

A. Steve Saari, MACV – Stated that MACV didn't know we were going to have a Dec. 12th meeting and that prior to today there was no communication regarding a meeting. Steve questioned how the Housing Access Center was a medium priority and recommended for funding and yet some projects listed as a high priority received no funding recommendation.

B. Jim Philbin, OneRoof Community Housing - Stated that he is disappointed to see that only 2 new homes are funded. OneRoof requests that development committee requests to the council that council establishes a local source of funding for creating new homes. Jim provided several recommendations to the draft Consolidated Plan on pgs. 102 and 124. Provided a full transcript of his comment to city staff at conclusion of his talk.

C. Michelle Labeau, AICHO – Expressed concern about recommendations being made with the exclusion of the housing associations in the process. Goals are about ending homelessness are not including agencies like CHUM, AICHO, MACV. Michelle stated that communities of color are not represented in funding. Michelle also expressed concern about agencies having to share a pool of money from the coordinated access process.

K. Hamre requested that Lee Stuart who was present in the audience to speak regarding the coordinated access process that the City and agencies have been working through. Lee stated it was clear that allocation was to be split between agencies. Lee recommended a city funding stream be investigated as agencies don't have the capacity to handle the demand. K. Hamre stated that the city staff and Community Development committee will be unable to provide exact funding numbers until HUD approves them after the new year and reiterated that agencies will need to work together through the difficult process of establishing coordinated assessment.

B. Carr asked if the city staff had any other input regarding the draft plan or funding. K. Hamre replied that this document doesn't really reflect is the progress of funding over the five year program. K. Hamre requested

that S. Kelly modify the document with a graph demonstrating change over the program period.

J. Reyna Crow requested to have Pam Kramer's email read in its entirety to the committee. K. Olesen recited the email and then facilitated a discussion between J. Reyna Crow, R. Brody, and B. Carr regarding the topic of human trafficking's inclusion in the Consolidated Plan and ways in which community agencies may seek solutions through the Consolidated Plan process in the next year.

K. Hamre reminded the committee that any changes relating to trafficking's inclusion would come from Public Service funding.

**5. Finalize 2015-2019 Consolidated Plan and FY 2015 Action Plan and Funding Recommendations for Transmittal to the City Council**

a. Public Services Proposals

*Perpich motioned, seconded by Rosenthal to set the Public Services category as previously recommended, Duluth Hunger Project \$70,000, Primary Health Care Services \$30,000, JET Food Program \$20,000, Basic Needs Center for Homeless Youth \$28,000, Housing Access Center \$30,000, and \$142,000 to be set aside for Housing & Stabilization Benchmarks for CHUM, MACV-Duluth, Salvation Army, AICHO, Center City Housing, and Safe Haven. Motion passed, 8-0.*

b. Affordable Housing Proposals

K. Hamre noted that One Roof Community Housing responded favorably to a pre-commitment for the Multi-family Development project proposal. R. Brody requested to hear from the agency representatives regarding the purpose of the pre-commitment. J. Philbin and L. Stuart state the money would be designated to provide needed work on the Gateway Building to prevent the loss of 168 units of housing in the community.

*Brody motioned, seconded by Crow to provide a pre-commitment of FY 2016 funds for Multi-family Development (Gateway building) of \$200,000. Motion passed, 8-0.*

*Gordon motioned, seconded by Brody to set the Affordable Housing category at; Housing Resource Connection \$515,000 and Center for Changing Lives- Land Acquisition \$200,000. Motion passed, 8-0.*

c. Economic Development Proposals

*Gordon motioned, seconded by Brody to set the Economic Development category as previously recommended, SOAR Duluth at Work \$128,000, CHUM Support Services for Employment \$64,000, Growing Neighborhood Businesses \$64,000, Duluth at Work for Homeless Youth \$32,000, and Community Action Duluth at Work \$48,000. Motion passed, 8-0.*

d. Public Facilities Proposals

*Gordon motioned, seconded by Branley to set the Public Facilities category as previously recommended; New Kitchen- Washington Center \$175,000, West Duluth Food Access & Education \$165,000, and Central Hillside Building Improvements \$68,000. Motion passed, 8-0.*

e. HOME Program Proposals

*Brody motioned, seconded by Perpich to set the HOME Program category as previously recommended; Homeless Rental Assistance Program \$130,000, Housing Resource Connection \$333,034, CHDO Operating \$27,000, including a pre-commitment for \$200,000 of FY 2016 HOME funds for the Center for Changing Lives. Motion passed, 8-0.*

f. Emergency Solutions Grant Proposals

*Gordon motioned, seconded by Crow to recommend \$120,000 for shelter operations to be accessed by CHUM, Safe Haven, Center City Housing, MACV-Duluth, Salvation Army, and AICHO; Prevention & Rapid Rehousing activity \$46,063, and HMIS data entry \$4,000.*

g. Planning and Administration Proposal

*Brody motioned, seconded by Gordon to set the Planning and Administration category as previously recommended at; Program Administration \$424,947, Neighborhood Revitalization Planning \$20,000, HOME Program Administration \$45,948, ESGP Program Administration \$13,789, and HOME TBRA Administration \$8,500. Motion passed, 8-0.*

**6. Approval of October 28, 2014 Meeting Summary**

*Crow motioned, seconded by Smith to approve the October 28, 2014 Meeting Summary. Motion passed, 8-0.*

Hamre noted that CD staff would contact the committee about meeting with the City Council Committee of the Whole.

*Brody motioned, seconded by Perpich to adjourn the meeting at 6:38. Motion passed, 8-0.*

Public Attending: