

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
TUESDAY, OCTOBER 5, 2010 – 6:00 P.M.
ROOM 402**

Present: Scott Wallschlaeger (Chair), DeAnne Westermann, Patricia Tyler, Darryl Yankee, Debra Branley

Absent: Michael Ramsey, Bill Kimbler, Jennifer Baumann, Theresa Bobula, Ron Boshey, and Jim Gaylord

Staff: Char McLennan, Ben VanTassel, Karen Olesen, Kathie Severson, Joseph Bonfoey, and Steven Robertson

Others Present: None

Introductions

Chairperson Wallschlaeger called the meeting to order at 6:05 p.m. Olesen reviewed the procedures for the application review session. The Committee is to use evaluation forms and these are to be completed at the end of each staff report/presentation. The Committee’s scores are averaged, and the tally is included in the spreadsheet. This meeting is an opportunity for the Committee to discuss individual applications. Staff will take minutes with the comments that can be used by the Committee in determining funding recommendations.

Application Review Session #2 - Review Staff Reports and Technical Scores

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The Committee had the following questions for the applicants:

NCLT/Common Ground: DEEP

1. Please explain further the collaboration and partnerships with MN Power and Comfort Systems Home Performance Program; including which party actually completes and pays for the energy audits.

NHS: Affordability Gap Financing

1. Please identify, with supporting documentation, why affordability gap financing at higher levels is a significant need, given the housing market and economy.
2. How did NHS determine the need for this program?
3. How will NHS ensure that homes purchased will meet the building code standards within two years (a HUD funding requirement)?

SVCNDA: Housing Improvement/Information Services

1. Within the West Duluth Target Area, please document how the need for owner-occupied rehabilitation was identified.
2. Is there an evaluation procedure in place that identifies if a building is worth rehabbing or if the costs of rehab outweigh the value of the home.
3. Please define the “housing problems” that homeowners experience, as stated in the application.
4. Please detail the collaboration with the HRA and clearly define each agency’s role in this project.

Life House: LIFELINE Youth Shelter

1. Please provide more detailed specifics with cost breakdowns for each budget item.
2. Does Life House have an operating budget in place to staff and maintain the Youth Shelter?

Life House: LIFELINE Expressway

1. If the information is tracked, what percentage of youth that visit the Youth Center, receive meals and clothing?

NCLT: Rehabilitation- Resale

1. Please explain why, as of August 2010, housing units are averaging 38 days on market and if efforts are being made to expedite sales.

Complete Evaluation Forms

Evaluation forms were completed and turned in to CD staff.

Next Meeting

The next meeting of the CD Committee will be Tuesday, October 26, 2010, at 6:00 p.m. The Committee will develop Preliminary FY 2011 Recommendations for the 30-day Public Comment period.

Meeting adjourned at 8:05 p.m.