

**MEETING SUMMARY OF THE  
COMMUNITY DEVELOPMENT COMMITTEE  
TUESDAY, JULY 28, 2009 – 6:00 P.M.  
ROOM 402 – FOURTH FLOOR – CITY HALL**

**Present:** Scott Wallschlaeger (Chair) Theresa Bobula (Vice Chair), Bill Kimbler, Patricia Tyler, Jennifer Baumann, and DeAnne Westermann

**Absent:** Joseph Matthes and Ron Boshey

**Staff:** Keith Hamre, Charles Froseth, and Karen Olesen

**Others:** Brad Clifford, Jay Coles, and Larry Hunt

**Roll Call:** 6 present and 2 absent

**1. Approval of Meeting Summaries of May 26 and June 23, 2009**

**Motion by Kimbler, seconded by Westermann, to approve the May 26 meeting summary. Motion passed unanimously.**

**Motion by Bobula, seconded by Kimbler, to approve the June 23 meeting summary. Motion passed unanimously.**

Membership update from Hamre. Jennifer Murphy has resigned from the Committee. Debra Crow Dog has missed four meetings and has been sent a letter with the result being she is no longer a member of the Committee due to the number of absences. Committee now has eight members.

**2. Review of High/Medium/Low Priorities**

Committee reviewed handouts. Funding of priorities; low means not likely to be funded, medium might be funded, and high means will be funded. **Table 1A** reviewed. Should emergency shelter and transitional housing be a high or medium priority? Discussion on what is available in terms of programs and services. Can be reviewed in the future if the situation changes, and could drop down in terms of a priority.

**Motion by Bobula, seconded by Baumann that emergency shelter and transitional housing be a high priority. Motion passed unanimously.**

Discussion on homeless subpopulations, in particular veterans and youth/minor parents. Discussion.

**Motion by Kimbler, seconded by Westermann, that these subpopulations be a high priority. Motion passed unanimously.**

No other changes made to Table 1A.

**No changes made to Table 2A as per motion by Bobula, seconded by Westerman. Motion passed unanimously.**

Review of **Table 2B**. Should sewer improvements be a low or medium priority?  
Discussion on program and costs.

**Motion by Kimbler, seconded by Baumann, that sewer improvements be a medium priority. Motion passed unanimously.**

Public services is allotted 15 percent of CDBG funds; question on transportation services as a medium or high priority. Discussion noting use of bus passes, taxi cab use and car ownership with repayment as possible alternatives. Transportation is critical for employment and child care. Review of survey results.

**Motion by Wallschlaeger, seconded by Westermann, that transportation services be a high priority. Motion passed unanimously.**

Discussion on crime awareness as a medium or high priority. Should be a neighborhood driven program.

**Motion by Kimbler, seconded by Baumann, to move crime awareness to a high priority. Motion passed unanimously.**

Discussion on youth programs, other funding availability, city's role, and amount of opportunity for participation. Was a high priority at the neighborhood forums. The difference between youth services and child care services is age of the participant. Youth are age 13 to 21 while child care is 12 and under.

**Motion by Kimbler, seconded by Westermann, to have youth services as a high priority and child care services as a medium priority. Motion passed unanimously.**

Economic Development discussion. DEDA's role is changing and their role in the future is being determined at present. Land acquisition/demolition was a high priority. Discussion that acquisition/demolition should be a medium priority. Infrastructure development should be considered a low priority. Consideration of priority for micro-enterprise assistance and other economic development priorities.

**Motion by Kimbler, seconded by Tyler, to have land acquisition/demolition as a medium priority, infrastructure development a low priority, micro-enterprise assistance a high priority, and other economic development a low priority. Motion passed unanimously.**

### **3. Discussion on FY 2010 Funding Targets and Strategies.**

Hamre reviewed the handouts. He noted 2009 target, actual for 2009, and the proposal for 2010. Public services will remain at 15% and Program Administration will remain at

20%.

	<u>Target 2009 %</u>	<u>2009 Actual %</u>	<u>Proposed 2010 %</u>
Housing	45	49.8	40
Public Fac's	10	12.1	12
Eco. Develop	10	5.9	10

Hamre noted that funds have been allocated for lateral lines, 175 units per year, and changes to city policy in lateral lines. Added into 2010 activities is the reconstruction of alleys within the neighborhoods, which has the support of city engineering. It is likely ISD 709 will make an application for Memorial Park improvements. Federal funding levels for 2010 are anticipated to increase. Discussion on 2010 target levels.

**Motion by Kimbler, seconded by Bobula, to establish targets of 40% for housing, 13% for economic development, and 12 % for public facilities. Motion passed unanimously.**

**HOME Program** 2009 targeted levels, actual levels and proposed targets were outlined by Hamre as summarized below.

	<u>Target 2009 %</u>	<u>2009 Actual %</u>	<u>Proposed 2010 %</u>
CHDO	2	4	5
TBRA	5	4	10
Home Develop	40	40	40
Rental Develop	40	40	35

Olesen reviewed housing activity trends in Duluth and within the neighborhoods.

**Motion by Kimbler, seconded by Wallschlaeger, to establish targets of 5% for CHDO's, 10% for TBRA, 40% for Homeowner Development, and 35% for Rental Development. Motion passed unanimously.**

#### **4. Review of Homeless Prevention and Rapid Re-Housing Program (HPRP) Time Line**

Hamre noted the Committee to End Homeless will be meeting next Monday to review applications. Fund has \$1.6 million and will likely have \$2 million in requests. Applications are nine pages long. Staff will provide a two-page summary for the CDC to review for consideration at their Tuesday, August 25 meeting. The Committee recommendation will go to City Council for their September 14 meeting.

The meeting adjourned at 7:45 pm.

The next meeting is scheduled for Tuesday, August 25, 2009.