



Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802

218-730-5580
planning@duluthmn.gov

Community Development Committee Meeting Summary

Tuesday, August 6, 2024, 5:30 p.m.

1. Call to Order and Roll Call

Chair Steven Wick called the meeting to order at 5:31 pm

Attending: Steven Wick (Chair), Patrice Critchley-Menor (Vice-Chair), Lavelle (AC) Kirk, David Lewis, Pat Sterner, Jen Harris

Absent: Jasmine Clark

Staff Present: Ryan Pervenanze, Suzanne Kelley, Hannah Figgins

2. Approval of Meeting Summaries

a. Attachment: July 16, 2024

Motion to approve minutes **MOTION/Second: Lewis/Critchley-Menor Vote (6-0)**

3. PUBLIC HEARING for 2024 Action Plan with Final HUD funding Amounts

a. Public Hearing Notice attached

Chair Wick opened the Public Hearing for the final HUD funding allocations, that included a significant decrease in HOME funding for the 2024 program year. City Staff stated the HOME amount exceeded the Contingency Plan amount; therefore a public hearing was required. Funding for the One Roof projects were reduced.

No comments were received.

Chair-Steve Wick **MOTION/Second: Vote Critchley-Menor/Sterner (6-0)**

4. PUBLIC HEARING for 2020 Action Plan Substantial Amendment

a. Public Hearing Notice Attached

Chair Wick opened the Public Hearing for the reprogramming of 2020 program funds to be used in the 2024 program year. No comments were received.

Motion to approve 2020 Action Plan Substantial Amendment **MOTION/Second: Sterner/Lewis Vote (6-0)**

5. 2025 Priority Funding Discussion and 2025-2029 Priority Funding Discussion

Chair Wick reintroduced the funding priority discussion. Suzanne Kelley recapped the significant changes made to the 2025-2029 Priority Funding plan. Changes include the addition of childcare and children's programming. Additional policies include a focus on increasing homeownership of LMI populations and

working on the Section 3 Program. The new application process requires the applicants to attend a CD Committee meeting to present their program and answer questions relating to their work. HUD has a new requirement to project the measurable outcomes for ESG projects.

Motion to approve the 2025-2029 Priority Funding **MOTION/Second: Critchley-Menor/Lewis Vote (6-0)**

6. Other Business

- a. City Staff reviewed the changes in the CDBG/HOME/ESG grant application packet.
 - i. This year the application will introduce two possible deductions to be implemented. Agencies may receive a twenty-point deduction of their score if they fail to attend the application interview. Committee members agreed on the importance of having agencies attend to fully explain their program and answer any questions. The committee may decide to change the rule to a total disqualification from funding if the agency fails to attend the agency interview.
Agencies may also receive a ten-point deduction for repeated incomplete and/or tardy invoices. This deduction would not be applied this year, in order to give agencies advance notice of the change before the rule goes in to effect the following application year. Committee members discussed the pros and cons of including these deductions, and ultimately are all in agreeance of their benefits.
Committee members made no further changes than what staff recommend.
- b. Staff reviewed the timeline for 2025, year one (1) of the 2025-2029 consolidated plan.
- c. Ryan Pervenanze announced the approval of the HOME ARP Plan by HUD, which provides another \$1.9 million to the City's housing efforts.
- d. Stepping On Up has revived the vision to create a triage center for homeless services, which will likely be a project now taken on in large part with Union Gospel Mission, as the organization moves in to the new (undetermined) location with more space.
- e. Manager of Planning and Development, Ryan Pervenanze announced his departure from the City of Duluth, and expressed his gratitude to the CD committee for their efforts to lift up the most vulnerable in our community.

Adjourn 6:09pm (Next meeting, September 17 , 2024)

MOTION/Second: Sterner/Lewis Vote (6-0)