



Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802

218-730-5580
planning@duluthmn.gov

COMMUNITY DEVELOPMENT COMMITTEE
Tuesday, June 18, 2024 - 5:30 p.m.
Room 430, City Hall

1. Call to Order and Roll Call

Chair Wick calls meeting to order at 5:31pm

PRESENT: Pat Sterner, Steve Wick, David Lewis, Jennifer Harris, Patrice Critchley-Menor

ABSENT: Jasmine Clark, AC Kirk

2. Approval of Meeting Summary:
May 19th, 2024 Meeting

Motion to Approve May 19 minutes **MOTION/Second: Lewis/ Critchley-Menor Vote (5-0)**
APPROVED

3. PUBLIC HEARING for 2023 Consolidated Annual Performance and Evaluation (CAPER)

a. Overview of 2023 CAPER document and performance report (Suzanne Kelley presents information from performance chart). She stated that Staff performed a mix of on-site monitoring and desk monitoring this year. There were no findings this year.

b. Public Hearing (Each speaker has up to 3 minutes to speak)



1. Jake Morgan (Duluth HRA)

- Description the various programs at HRA. Stated Tenate Based Rental Assistance Program helped 22 individuals
- Coordinated Entry exceeded their goal of 1,000
- They continue to have strong interest in their program, and they are matching their RLF funds with funds from Minnesota Housing
- Jake read a statement stating how the HOME program met their goal
- Continue to diversify to keep working within the community with other agencies. They have been advertising twice a year with flyers, which is the most successful



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2. Karin Sollom (CCHC)

- Have had significance damage to units this year
- Supply and demand challenges
- Continue to see food shortages
- Cost of maintenance keeps going up
- One reason they did not meet the goal is because of maintenance things, and a lot of damage in the units that needed to be fixed
- Timeline of getting supplies is still lengthy
- Full housing
- Has had a lot of staff turnover

3. Anthony Nordan (Salvation Army)

- Did not meet their goal because they had significant rehab in 2 buildings
- Would Like to have all of their housing in one location in the near future
- They are currently running at full capacity

4. Jason Beckman (SOAR)

- Getting people ready for the workforce, and worthy of a job
- Average stay is 3 months longer currently, also low on enrollments
- Anyone who has not joined the job market has their reasons
- Have been using DEED for tuition money, and uses CDGB to provide assistance for job training

5. Ethan Powers & Brittney Robb (Safe Haven)

- Numbers are higher than they projected since completion of remodeling
- They exceeded their goals this year
- From 39 bed to 55 bed shelter, services in constant demand
- Transportation for the individuals is difficult, they can get people bussed in. In town, they have vans to pick people up at safe locations
- They are currently reassessing what their goals are post pandemic
- The numbers are still increasing, currently 660 people served.

6. Kim Randolph (CHUM)

- Continue to meet their numbers
- Warming center increased their numbers, even though the regular shelter hit the numbers as well
- Food shelter is in full swing. The trend is that everyone is struggling to stay with their food budgets



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- Street outreach also met their target
- Drugs have been a continued challenge

7. Deyona Kirk (Annie's House)

- Met their goals
- Phase 1 & 2 is went well, going into phase 3
- Working with other agencies in the community as well
- Working with the city to get more land as well
- Getting the word out through referrals

8. Beth Burt (YWCA)

- Goal of 25, served 27. 100% of the moms went onto housing
- Focused on their parenting, and what kind of parent they want to be, which is breaking the cycle of abuse
- Applied to a new grant, and being able to show a match of the CDBG funds helped
- They are connecting with other programs like, St. Louis county, Life House, CAD, SOAR and the schools.

9. Classic Dudley & Takeesha Coon (Community Action Duluth)

- Drop off of volunteers
- Did not meet their goals
- There was less funding that helps support the CDBG funds
- They do taxes year round
- This year they hired a new recruitment manager to help
- Takeesha helps manage the tax site team, had one full-time, one seasonal, and over 50 volunteers. Which helped assist more people this year around
- Recruit through social media, on foot, flyers, and people call in to volunteer
- There is training for the individuals that volunteers, and training hours they have to meet

10. Noah Hobbs (One Roof)

- Went over the process of their services
- Interest in their services is l very high
- One Roof does own a construction company
- The homeowner finds the contractors



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Chair Wick closes public hearing at 6:30pm

Prepare for the June 25 Public Input Session for the 2025-2029 consolidated Plan

- Chair Wick stated to the audience that the input hearing session is next week in the exact same room on the 2025-2029 Consolidated Plan.
- The committee reviewed the 2024 HUD income guidelines
- Staff member Kelley described to the committee how the public input session is going to go next week. She described that the agencies will be in the shoes of the committee on how to seek out what the needs of the community will be. There will be break out groups for discussion on key topics. Questions to be asked should include, costs in general, food insecurity, staff turnover, child care, housing. Also, what are the barriers of the current agencies getting served. Committee members will be facilitating the conversations.

4. Adjourn – 6:57pm

MOTION/Second: Critchley-Menor / Lewis **Vote (5-0) APPROVED**