



Planning & Development Division
Planning & Economic Development Department

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Community Development Committee Meeting Summary

Tuesday, March 23, 2021, 5:30 p.m.
Virtual Meeting- Web- EX

1. Call to Order and Roll Call

Chair Hamilton Smith called the meeting to order at 5:35 pm

Attending: Hamilton Smith, Theresa O'Halloran-Johnson, Steve Wick, Mike Mayou, Pat Sterner

Absent: Mark Osthus, Anthony Reed-Fuglestad, Valerie Joeckel

Staff Present: Ben VanTassel, Suzanne Kelley

2. Approval of January 26, 2021 Meeting Summary

Attachment: January 26, 2021 Meeting Summary

MOTION/Second: Wick/ Sterner moved to approve the meeting summaries. Vote (5-0)

3. Election of Officers

Chairperson Smith called for nominations. O'Halloran-Johnson nominated Sterner for Chairperson. Smith seconded the nomination. Sterner accepted the nomination. Manager VanTassel called for nominations three times, no additional nominations were made. Sterner was elected Chairperson. **Vote (5-0)**

Smith volunteered for first Vice-Chairperson. Wick volunteered for second Vice- Chairperson. **Vote (5-0)**

4. Review and Update on the 2021 CDBG, HOME, and ESG grant process

City Staff asked for comment regarding the 2021 grant process. Committee members thought the process went smooth, but provided the following comments:

- Have a training session about the process in the spring
- Rank voting was very helpful
- Would like to learn how the CD Committee interacts with other commissions/departments. They thought the presentation from Workforce was helpful. Maybe have more input sessions, such as Economic Development or Housing.
- Simplify the application forms and process

- Continue to reach out to organizations who have not received HUD funds in the past.

Manager VanTassel update the Committee on the 2021 grants. HUD's allocation was within the Committee's contingency plan, so that plan is being implemented.

9. Adjourn (Next meeting, April 21, 2021)

MOTION/Second: O'Halloran-Johnson /Sternner to adjourn the meeting at 6:09 pm. **Vote (6-0)**