



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

City of Duluth
Community Development Committee
October 4, 2016 Meeting Summary
City Hall Room 106A

I. Call to Order

Randy Brody brought the special meeting to order at 5:30 p.m. on Tuesday, October 4, 2016.

Roll Call

Attending: Debra Branley, Randy Brody, Reyna Crow, Cruz Mendoza, Hamilton Smith
Absent: Harrison Dudley, Barbara Carr, Mark Osthus
Staff Present: Adam Fulton, Ben VanTassel, Kate Van Daele, Karen Olesen, Kathy Wilson

II. Reminder of HUD Conflict of Interest- Adam Fulton

The CD Committee was sent a conflict of interest information sheet describing what a possible conflict of interest could be with applicants. The committee was asked to identify any conflicts that they may have in writing so that the city is aware of those conflicts, and that committee member will not vote, or give input on any conflicts that they may have.

Conflicts were submitted to Fulton at the end of the meeting.

III. Scoring Sheet & Documentation

The scoring sheet was approved at the last meeting. The scoring sheet was updated by funding source and applicant to make the scoring process easier.

IV. CDBG Program – Housing Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

Clarification was asked for if agencies have a blacklist for individuals that agencies will not serve. Does a list like this exist?

V. HOME Program Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

Would there be the opportunity for Center City Housing to repurpose the Seaway?

VI. CDBG Program – Public Facilities Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

Was the roof at the Lincoln Park facility arson related?

Are Parks facilities open and available for public use?

For Life House's request what would the total cost of the purchase of the building be, in addition to rehab costs?

What are dental options for low-income residents in the City of Duluth?

VII. Compile – Any applications held for further discussion/review

Committee members were asked to complete the scoring sheets from the night's meeting before the next meeting on October 6, 2016. The Committee requested further review of the Garfield Square application at the following meeting.

VIII. Adjourn

Motion to adjourn was made by R. Crow, seconded by D. Branley.
Meeting was adjourned at 7:30p.m.