



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

City of Duluth
Community Development Committee
January 26, 2016 Meeting Summary
Room 303 - City Hall

I. Call to Order

Chair Barbara Carr called to order the meeting of the city community development committee at 5:30 p.m. on Tuesday, January 26, 2016, in room 303 of City Hall.

Roll Call

Attending: Barbara Carr, Randy Brody, Reyna Crow, Hamilton Smith, Debra Branley, Cruz Mendoza

Absent: Harrison Dudley

Staff Present: Keith Hamre, Adam Fulton, Ben VanTassel

Hamre introduced Adam Fulton, newly hired Manager for the Community Planning Division.

II. Announce Election of Officers

Hamre stated that officer elections would occur at the February meeting. Randy Brody and Hamilton Smith both indicated they are interested in being reappointed for another term.

III. Finalize 2016 Action Plan

Hamre reviewed the city council change to the committee funding recommendation, specifically funding the Tenant Landlord Connection program. Hamre indicated the need to work with the program to develop measureable outcomes. Crow indicated advocacy is key to the success of this program. Mendoza suggested the need for clarifying what the expectations of the program. Hamre stated Tenant Landlord Connection staff will be invited to the next committee meeting to discuss strengthening the outcomes.

Hamre stated that the city is still awaiting for the final 2016 funding amounts from the Department of Housing and Urban Development. The action plan will be completed upon receiving the funding notice.

IV. Review 2016 Meeting Schedule and Funding Timeline

The committee reviewed the draft meeting schedule and funding timeline proposed by VanTassel. The confirmed the date of the Consolidated Annual Performance and Evaluation Report Hearing should be conducted on June 21, 2016 in order to give staff time to submit by June 30th.

MOTION/Second: Branley/Crow to approve the meeting schedule and funding timeline.
Motion passed. **VOTE: (6-0)**

V. FY 2017 Priorities Discussion

Fulton reviewed a memo outlining discussion topics that should be considered as the committee develops funding priorities for the FY 2014 application process. Hamre stated that staff would be working to set up a meeting to discuss how to involve individuals/groups that are advocating for minorities or other underserved populations in the funding process, a follow-up from a comment received at the public hearing held in December.

Additional topics that the committee identified that should be part of priority discussions included; the need for better access and ADA compliance, focusing on youth access to building trades and other career opportunities, focus on mental health services. The committee also discussed how this FY 2017 funding around could be altered to have the greatest impact.

VI. Natural Disaster Resilience Competition Update

Hamre gave a broad overview of the funding source and indicated that the city was not awarded funding. However, the city will work to find new funding sources to build on the work and project development that took place as part of the application development.

VII. Other Business

A. December 14, 2015 Meeting Summary

MOTION/Second: Branley/Crow to approve the meeting summary for December 14, 2015. Motion passed. **VOTE: (6-0)**

B. Mendoza questioned what deliverables resulted from the Homeless Summit. Hamre indicated that reports would be distributed to the committee and that he is hopeful that the annual homeless summit will continue to inform the annual funding process and priority development.

Meeting adjourned at 6:35 p.m.

MOTION/Second: Medoza/Crow to adjourn meeting. Motion passed. **VOTE: (6-0)**

Respectfully Submitted,
Ben VanTassel