

Minutes
Civil Service Board
August 2, 2011
5:00 p.m. – 5:34 p.m. – City Hall Room 303

Members: Michelle Hooey (Chair)(**absent**), Marshall Stenersen (Vice-chair), Portia Johnson, John Schwetman(**absent**), Robert Zallar – **quorum**

Agenda amended

1. APPROVAL OF MINUTES
 - A. July 5, 2011 - **approved**

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Water Conveyance Technician (New) - **approved**
 - B. Water Conveyance Specialist (New) - **approved**
 - C. Engineering Technician (Revised) - **approved**
 - D. Construction Inspection Leadworker (New) - **approved**
 - E. Support Analyst (Revised) - **approved**

3. APPROVAL OF ADVERTISING
 - A. Police Sergeant (Promo) - **approved**
 - B. Support Analyst (Open) - **approved**
 - C. Construction Inspection Leadworker (Promotional) - **approved**

4. OLD BUSINESS
 - A. Job Audit – Police Officer (Investigator)

5. NEW BUSINESS
 - A.

6. APPEALS
 - A. **Housing Inspector - denied**

7. APPROVAL OF ELIGIBLE LISTS
 - A. Housing Inspector (Open) - **approved**
 - B. Police Officer (Open) - **approved**
 - C. Warehouse Specialist (Promo) - **approved**
 - D. Systems Administrator (Open) - **approved**

8. INFORMATIONAL
 - A. Notice of Layoff Rescissions communication (AFSCME)
 - B. Notice of Layoffs communication (AFSCME)

9. NEXT MEETING SCHEDULED

September 6, 2011 @ 4:45pm – **accepted as informational**

There being no further business to come before the Board, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Jacob Yates
Human Resources