



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

Civil Service Board.

Thursday, September 10, 2020

4:00 PM

Webex

Members Present: Joaquim Harris (Chair), Laura Perttula, John Strongitharm

HR Staff Present: Theresa Severance (Board Secretary), Laura Dahl, Aimee Ott

Others Present: Janet Kennedy (City Councilor - Personnel Committee Chair)

1. ROLL CALL

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

2A. August 6, 2020

This Item was approved unanimously.

3. UNFINISHED BUSINESS - None

4. NEW BUSINESS

4A. REVIEW OF NEW AND REVISED JOB DESCRIPTIONS

4A(1) Accountant I (new)

This Item was approved unanimously.

4A(2) Accountant II (new)

This Item was approved unanimously.

5. APPEALS - None

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS - None

6B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

This Item was received.

NEXT REGULAR MEETINGS SCHEDULED

October 6, 2020 (4:00 p.m. via Webex)

This Item was discussed.

November 3, 2020 (Election Day - possible reschedule)

This Item was discussed. Meeting will be rescheduled for November 10, 2020.

ADJOURNMENT