

MINUTES

City of Duluth - Civil Service Board
November 2, 2018 - 4:45 p.m.
City Hall - Council Chambers

Members Present: Joaquim Harris, Shelly Marquardt, Laura Perttula, John Strongitharm (Chair),
Beth Tamminen
HR Staff Present: Laura Dahl (Human Resources Generalist), Aimee Ott (Acting Secretary)
Others Present: Linda Kinnear (Human Resources Manager, ISD 709); Dave Spooner
(Manager of Facilities, ISD 709); Jane Poole (Firemen & Oilers Union Legal
Representation)

Regular meeting called to order by Chair Strongitharm at 4:45 p.m.

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - A. September 4, 2018 – **Approved**
3. UNFINISHED BUSINESS
4. NEW BUSINESS
 - A. REVIEW OF NEW AND REVISED JOB DESCRIPTIONS
 - (1) ISD709 – Engineer I (revised) – **Tabled until the Union and School District meet and discuss**
 - (2) ISD709 – Engineer II (revised) – **Tabled until the Union and School District meet and discuss**
 - (3) Lateral Police Officer (new) – **Approved**
5. APPEALS
6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS – **Received**
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS – **Reviewed**

There being no further business to come before the board, the meeting was adjourned at 5:16 p.m.

Respectfully submitted,



Aimee Ott
Acting Secretary