

MINUTES

Civil Service Board
Monday, December 1, 2009
4:48 p.m. - 6:00 p.m.

Members present: Portia Johnson, Robert Zallar, Patti Katoski, John Schwetman
Others present: Kim Hall, Cliff Tanner, Lisa Wilson, Pete Stauber

1. APPROVAL OF MINUTES
 - A. November 9, 2009 - **approved**

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Assessor Office Coordinator (Revised) - **approved**

3. APPROVAL OF ADVERTISING
 - A. Property & Evidence Technician (Open) - **approved**

4. OLD BUSINESS

None

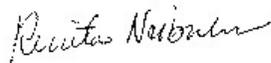
5. NEW BUSINESS
 - A. Audit of Assessor Office Coordinator
 - B. Rejection of a Police Officer applicants due to material disclosed in the background investigation - **Tied vote. No action. Name remains on the eligible list.**
 - C. **Elect new chair**
 - 1) **Chair - John Schwetman**
 - 2) **Vice-Chair - Michelle Hooey**

6. APPEALS
 - A. Safety & Training Specialist (two) - **denied (both)**

7. APPROVAL OF ELIGIBLE LISTS
 - A. Water Plant Operator B (Open)- **approved**

There being no further business to come before the Board, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,



Renita Neibuhr
Clerical Support Technician