

MINUTES
Civil Service Board
June 4, 2013
4:45 - City Council Chambers

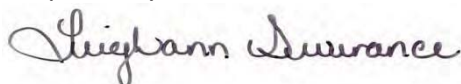
Members Present: Rick Edwards (Chair), Michelle Hooey, Portia Johnson, and Marshall Stenersen
Legal: Steve Hanke
Other Attendees: Audra Flanagan, Matt Silverness, and Cliff Tanner

Meeting called to order by Rick Edwards at 4:45 p.m.

1. ROLL CALL
2. APPROVAL OF MINUTES
 - A. May 7, 2013 -- **approved**
3. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Senior Project Engineer (new) -- **approved**
 - B. Project Engineer (revised) -- **approved**
 - C. Safety & Training Officer (revised) -- **approved**
 - D. Parking Administrator (new) -- **approved**
 - E. Property and Facilities Manager (revised) -- **approved**
4. UNFINISHED (OLD) BUSINESS
5. NEW BUSINESS
 - A. Police Officer Selection Issues -- **no action**
 - B. Notice of Demotion -- **received**
6. APPEALS
7. INFORMATIONAL
 - A. Report of Audits Pending
 - B. Report of Eligible List Approved
 - C. Police Officer Probation -- **Tom Maida requested to be heard about concerns regarding probation for the Police Officers. He stated that the original advertising for Police Officer on April 26, 2013 listed a 12 month probationary period. The advertising was later amended to an 18 month probationary period. The union was not notified and has concerns about the extended probationary period. There was no action requested or taken by the Civil Service Board.**
8. NEXT MEETING SCHEDULED
July 2, 2013

NOTE: There being no further business to come before the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,



Leighann Severance