

MINUTES

Civil Service Board
Tuesday, May 19, 2009
4:53 p.m. to 7:03 p.m.
City Hall Room #402

Members Present: Robert Zallar, Patti Katoski, Michelle Hooey, John Schwetman
Others Present: Kim Hall, Cliff Tanner

1. APPROVAL OF MINUTES
 - A. Minutes of May 5, 2009 - **approved**

2. APPROVAL OF ELIGIBLE LISTS
 - A. Construction Inspection Leadworker (Promo) - **tabled**

3. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Maintenance Operations Leadworker (Revised) - **approved**
 - (1) **AFSCME requested the City meet and confer regarding wages for this classification**
 - B. Payroll Coordinator (New) - **approved**
 - (1) **Civil Service Board requested that we bring the old job description to the Board to eliminate**
 - (2) **Civil Service Board requested that we research any promotional series**
 - (3) **AFSCME noted they believe this position should be in their bargaining unit**

4. APPROVAL OF ADVERTISING
 - A. Fire Marshal (Promo) - **approved**
 - B. Maintenance Operations Leadworker (Promo) - **approved**
 - C. Supervisor, Parking & Traffic Maintenance (Promo - extend application period) - **approved**
 - D. Utility Serviceperson (Promo) - **approved**

5. OLD BUSINESS

None

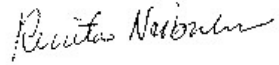
6. NEW BUSINESS

None

7. APPEALS
 - A. Supervisor, Parking & Traffic Maintenance - promotional application from Senior Ramp Worker - **appeal rejected**
 - B. Construction Inspection Leadworker - appeal to allow application - tabled at 5/5 meeting - **tabled**

There being no further business to come before the Board, the meeting was adjourned at 7:03 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Renita Neibuhr".

Renita Neibuhr
Clerical Support Technician