

MINUTES
Civil Service Board
Tuesday, March 17, 2009
4:50 p.m. - City Council Chambers

Members Present: Robert Zallar, Michelle Hooey, John Schwetman

Others Present: Secretary Kim Hall, Lisa Wilson, Nick Petrangelo

1. APPROVAL OF MINUTES
 - A. Minutes of March 3, 2009 - **approved**

2. APPROVAL OF ELIGIBLE LISTS
 - A. Water Quality Specialist (Promo) - **approved**

3. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Communication and Policy Officer (New) - **approved**
 - B. Employment Technician (Revised) - **approved**
 - C. Senior Planner (Revised) - **approved**

4. APPROVAL OF ADVERTISING
 - A. Communications and Policy Officer (Open) - **approved**
 - B. Employment Technician (Open) - **approved**

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. APPEALS

None

8. REQUEST

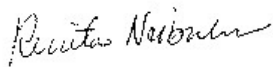
Members want last revision date on job descriptions

9. Next Meeting Scheduled

April 7, 2009 - **tentative agenda given for next meeting**

There being no further business to come before the Board, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,



Renita Neibuhr
Clerical Support Technician