

AGENDA
Civil Service Board
September 6, 2011
4:45 p.m. - City Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Michelle Hooey (Chair), Marshall Stenersen (Vice-chair), Portia Johnson, John Schwetman, Robert Zallar

1. APPROVAL OF MINUTES
 - A. August 2, 2011

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Deputy Fire Marshal (revised)
 - B. Paralegal - Confidential (New-result of job audit for Paralegal)
 - C. Police Crime and Intelligence Analyst (revised)

3. APPROVAL OF ADVERTISING
 - A. Appraiser (Open)
 - B. Utility Operations Leadworker (Promo)
 - C. Police Sergeant (Promo)
 - D. Water Quality Specialist (Promo)
 - E. Payroll Practitioner (Open)
 - F. Police Crime and Intelligence Analyst (Open)

4. OLD BUSINESS
 - A. Job Audit – Police Officer (Investigator)

5. NEW BUSINESS
 - A. Notice of termination on probation (1)
 - B. Notice of termination on probation (2)
 - C. Notice of termination on probation (3)
 - D. Job Audit - Administrative Information Specialist
 - E. Job Audit - Paralegal

6. APPEALS
 - A.

7. APPROVAL OF ELIGIBLE LISTS
 - A. Maintenance Operations Manager (Open)
 - B. Equipment Maintenance Specialist (Open)
 - C. Support Analyst (Open)

8. INFORMATIONAL
 - A. Notice from Retired Firefighter

9. NEXT MEETING SCHEDULED
 - A. October 4, 2011 @ 4:45pm

Issuance date: August 31, 2011