AGENDA

City of Duluth - Civil Service Board January 8, 2019 - 4:45 p.m. City Hall – Room 303

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to

assure sign language interpreters. Requests may be placed by calling

1-877-456-7589.

Members: Joaquim Harris, Shelly Marquardt, Laura Perttula, John Strongitharm (Chair),

Beth Tamminen

1. ROLL CALL

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. November 2, 2018

3. UNFINISHED BUSINESS

- A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) ISD 709 Engineer I (revised)
 - (2) ISD 709 Engineer I (revised)

4. NEW BUSINESS

- A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) Data Release Coordinator (new)
 - (2) Parking Manager (revised including title change to Parking Services Manager)
 - (3) Seasonal Streets Laborer (new)
 - (4) Seasonal Utilities Laborer (new)
 - (5) Code Compliance Officer (new)
 - (6) Deputy Director, Planning & Economic Development (new)
- B. ELECTION OF OFFICERS

5. <u>APPEALS</u>

- 6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS
 - C. ISD 709 EMPLOYEE NOTICES

NEXT REGULAR MEETING SCHEDULED

February 5, 2019

Issuance Date: January 4, 2019