

## **AGENDA**

City of Duluth - Civil Service Board  
September 5, 2017 - 4:45 p.m.  
City Hall - Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Joaquim Harris, Shelly Marquardt, John Strongitharm, Beth Tamminen (Chair),  
Renee Van Nett

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
  - A. August 8, 2017
3. UNFINISHED BUSINESS
  - A. DISCUSSION – JOB DESCRIPTION TEMPLATE LANGUAGE
    - i. Ability to attend work on a regular basis
  - B. DISCUSSION – CLARIFICATION OF "SUPERVISOR" AND "LEADWORKER"
4. NEW BUSINESS
  - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
    - (1) Senior Programmer Analyst (revised)
5. APPEALS
6. INFORMATIONAL
  - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
  - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

### NEXT REGULAR MEETING SCHEDULED

October 3, 2017