AGENDA

City of Duluth - Civil Service Board February 7, 2017 - 4:15 p.m. City Hall - Council Chambers

- NOTICE: FOR THE HEARING IMPAIRED A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.
- Members: Shelly Marquardt, John Strongitharm, Beth Tamminen (Chair), Renee Van Nett
- 1. <u>ROLL CALL</u>
- 2. <u>APPROVAL OF MINUTES FROM PREVIOUS MEETING</u> A. December 6, 2016
- 3. <u>UNFINISHED BUSINESS</u>
- 4. <u>NEW BUSINESS</u>
 - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) Instrument Specialist (new)
 - (2) Library Business Office Coordinator (new)
 - (3) Trails Coordinator (revised)
 - (4) Utility Services Specialist Journeyperson (revised)
 - B. RECONSIDERATION OF 2017 CIVIL SERVICE BOARD OFFICERS
- 5. <u>APPEALS</u>
- 6. <u>INFORMATIONAL</u>
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

NEXT REGULAR MEETING SCHEDULED March 7, 2017