

AGENDA

Civil Service Board

December 6, 2011

4:45 p.m. - City Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589. **NOTE: We have a conflict with the annual Planning Commission meeting in the Council Chambers and must plan on ending this meeting by 6:00 PM.**

Members: Michelle Hooey (Chair), Marshall Stenersen (Vice-chair), Portia Johnson, John Schwetman, Robert Zallar

1. APPROVAL OF MINUTES
 - A. November 1, 2011
2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
3. APPROVAL OF ADVERTISING
 - A. Appliance Mechanic Apprentice (Promo)
 - B. Librarian 1 (Open)
 - C. Library Technician (Open)
 - D. Parking Manager (Open)
 - E. Utility Maintenance Worker (Open)
 - F. Police Records and Technology Manager (Open)
4. OLD BUSINESS
 - A. Job Audit -- Police Officer (Investigator)
5. NEW BUSINESS
6. APPEALS
7. APPROVAL OF ELIGIBLE LISTS
8. ELECTION OF OFFICERS
9. INFORMATIONAL/DISCUSSION
 - A. Discussion of Civil Service Code Updates, Councilor Boyle will be present
10. NEXT MEETING SCHEDULED

January 3, 2012

Issuance date: December 1, 2011