

## **Duluth Public Arts Commission**

August 18, 2025

City Hall Room 105

Regular Meeting

Meeting Called to Order at 4:06 pm

Presiding Officer Scottie Gardonio

Note Taker: Christina Woods

Staff: Angie Stier

Quorum confirmation

Present: Linnea Rose, Scottie Gardonio, Sherry Marshik, Wendy Durrwachter, Becca Graves, Christina Woods

Absent: Amanda Hunter, Tammy Underwood

### 1. Approval of meeting minutes

Motion: Sherry Marsnick

Second: Scottie Gardonio

Outcome: Pass

### 2. Staff Updates Angie Stier

a. KCI invoice was paid out- see balance sheet \$1350 for the conditions survey

b. KCI: \$13500 balance is still outstanding

### 3. Discussion Items

a. Budget Review as an update

#### **September for recommendations and possibly decisions.**

##### i. Expenditures Committed

1. Signage money \$12,000 paid

2. Skate Park money \$5,000 not paid yet, asked for an extension

3. Conservation KCI \$1350 conditions survey paid

4. Conservation \$13,780 committed to KCI not paid yet

5. Conservation \$1850 committed to Penny Perry not yet spent

##### ii. Expenditures Not Being spent

1. Utility Box \$17,000

2. Mural fund \$3980

3. Flex Funding \$28,000 (flex contract, public art)

4. Conservation \$3020 remaining

5. Total carry over or spend \$52100

##### iii. Other Notes

1. One utility box wrap remains- it was canceled and the artist was encouraged to reapply.

2. Typically carry forward \$50,000

3. Do we want to fund the removal of the Man Child Gull? **September**

b. Request for Commissioner taking September Meeting Minutes- Wendy Durrwachter- thank you

c. 2022 -Mn Power in balance sheet - what was this for? Look back in the minutes for this

d. Is there money from the 1% for the arts?

4. Subcommittee Updates

Conservation Committee/ Woods/Gardonio

These items are updates. Scottie and Christina need to meet to discuss next steps **September**

1. Tentative Schedule for KCI cleaning is set. Will use Penny Perry as they can. Smoke and weather will impact the schedule.
2. Penny schedule: not set
3. Sculptures
  - a. KCI proposal
  - b. Man, Child, and Gull expensive unless the city is involved
    - i. The base is damaged and children climb on it
    - ii. 20K wo city
    - iii. 5K w city
    - iv. Barricade the sculpture is an immediate recommendation
    - v. Artist has been notified and gave feedback
    - vi. Remove it completely - what is the cost?
  - c. Chief Buffalo needs cleaning- shared responsibility with city and Zeitgeist
  - d. Green Bear Signage a hazard and corner is damaged
  - e. Lief Erickson- signage is still being worked on we approved the content last meeting
  - f. Statue of Liberty- stored outside - needs to be laid down, maybe covered?
  - g. Spirit of the Lake- boulder was epoxied by the city

Submission Process and Submittal Review Marshik/Gardonio/Rose

1. Recommendations are being worked on- will review in **September**
  - a. Open art submission proposals for the whole year in Jan
  - b. March April review
  - c. Get work going by May
  - d. June July August Sept install
  - e. Submission partners- get the word out
  - f. Suggest a meeting after the call is sent out-
    - i. Angie recommends that include Kelly L public relations officer
    - ii. Items to discuss public meeting or not
    - iii. RFP format
  - g. Committee makes recommendation on approved art
    - i. Guidelines to continue with existing guidelines
    - ii. [On city website](#) PDF under apply button
      1. Artwork which is memorable, positive, thought-provoking, enduring, and communicates a unique vision or perspective.
      2. • Artwork which recognizes and fosters diverse social, cultural, and historical values must not be appropriated.
      3. • Artists should reside within 25 miles of Duluth.
      4. • Artists must submit renderings based on the enclosed template and should include all sides. o Note: actual boxes may be a different size or shape so your design may require adjustment after approval.
      5. • Artwork in draft must closely resemble the art that will be installed on the box.
      6. • Applicants will work with vendor to measure their assigned box in order to prepare final designs.

7. • Artist signature is required and must not exceed 3"x 5" in actual size.
  8. • All final wraps will become City property. There is no guarantee of how long the artwork may remain on box due to maintenance or replacement.
  - h. Commission approves recommendation
  - i. Commission contacts artists
  - j. Artist works with printer
  - k. Stipend paid after installation
  - l. Artist does not have to have the art completed
  2. Website:
    - a. map button say VIEW
    - b. Meeting Schedule be button and not a link
  3. Can we open the call to schools? Payment considerations **September**
- Funding and Outreach Committee Underwood/Graves/Durrwachter
1. Get a meeting going
    - a. Grants
      - i. Christina sent an email to the group
      - ii. Put together a grant schedule
    - b. Financial resources
    - c. Ben: Can DAPC write grants? Consideration is the amount of time it takes to process and track/ staff time
    - d. Grant writer in city to support grant for DAPC

Strategic Directions Subcommittee Gardonio/Marshik

1. No report

**Signage for Duluth: who handles it? A constituent is seeking to change the name on the DOT signage for duluth**

5. Adjournment time 5:15pm