

MINUTES for Monday, April 18, 2016, 4:30 at Duluth City Hall, Room 106A

Present: Phil Jents, Mary Mathews, Rachel Payne, Peter Spooner, Sophie Spehar, Mary Tennis, Laurel Sanders

Called to order, 4:36 p.m.

Old Business

Minutes were reviewed and approved.

Financial Report:

- 13,333.32 deposited since beginning of year to Municipal Art Fund.
- 120,600.36 balance YTD as of April 18, 2016
- Discussion of procedures to authorize use of funds in Municipal Art Fund.
- Discussion of Civil War memorial conservation.
 - Part of this project will be training local people to conserve the memorial.
- Discussion of need for budget (especially conservation costs).
- **Question: How often is money deposited into Municipal Art Fund?**
- Discussion of limited availability of qualified conservators.
- **Question: What is the procedure to get Penny Perry, a qualified conservator, as a regular contractor?**
- Phil informed us that DPAC should develop a proposed budget and submit it to the city.
- **Question: How much money does DPAC receive annually?**
- **Question: How is that money typically spent?**
- **Question: Are there any restrictions on how the DPAC money can be spent? Can it be spent for staffing?**

Project Proposal Request Form:

- The online form now has place to indicate whether or not the project involve public art.

DPAC Files:

- Currently housed at USBank and Peter Spooner's home

- General Categories
 - Public art
 - History of festivals and other events
 - Projects
 - Budgets
 - Planning documents
- Art (pottery, models, other visual art)
- Lots of multiple copies and redundancies
- Peter Spooner estimates that there is probably 10 banker boxes total. USBank remains willing to store the materials.
- Phil will talk to facilities about storage options in City Hall.

New Member Recruitment

- **Question: How do we get active participation?**
- **Question: Is it okay to ask DPAC members who are not participating to step down?**
- Increasing DPAC members will require an ordinance change. Phil encouraged DPAC to think critically about increasing the number of DPAC.

Disposition of Fountain Coins

- The coins were given to the Duluth Art Institute to support summer youth arts activities.

Acknowledgement of Joan Henrik's work at the DECC:

Resolution: DPAC acknowledges and encourages Joan Henrik's book *Winds and Currents* which describes the terrazzo floor she designed for the DECC expansion, a 1% for public art project facilitated by the Duluth Public Art Commission.

Conservation and Maintenance, current public art

- Discussion of policy regarding graffiti
- **Question: What is the procedure regarding graffiti/vandalism of public art?**

Projects in Process

- 4th Street Trees – emails have been exchanged
- Disability Mural Project – proposal for framing of mural - \$20000
 - Discussion of process and budget for this project
 - Panels currently belong to the Office of Human Rights
 - The new Human Rights officer should be notified of the existence of the panels.
 - *Coming Soon* Banner is gone from Northwest passage transit center
- Role of DPAC in projects
 - Budget and rubric needed to assess projects proposed to City.
 - **Question: What needs to be in place to respond to project requests?**
 - Mary Tennis will draft a rubric for considering public arts proposals.

New Business

- Wade Stadium
 - State is administering the selection process; the city of Duluth will have 2 or 3 appointments to the selection committee.
- North Shore Theatre
 - Discussion and use and application of 1% ordinance to this project.
- Forecast Art Proposal
 - Discussion of “city funds” definition. Does not include bonded projects.
 - Discussion of “housing” of DPAC.
 - DPAC members should review newest materials (especially the preliminary work plan) regarding goals and strategies.
 - Peter Spooner will collect and organize responses to the plan.
 - Mary will upload Forecast documents to Google doc, share the link and DPAC members will make comments by April 26.

The meeting adjourned at 6:03.

The next meeting will be May 16.