



City of Duluth

Meeting Agenda

Duluth Public Arts Commission

411 West First Street
Duluth, Minnesota 55802

The Duluth Public Arts Commission fosters arts development and advocates for public art and arts events. It advises the City of Duluth on arts-related matters and promotes the positive economic impact the arts has in the community and region. It also assists the City in the development and maintenance of an ongoing Municipal Arts and Culture Plan. The Duluth Public Arts Commission, in all its endeavors, is committed to inclusivity, collaboration, and fairness.

Monday December 15, 2025

4:00 PM

Conference Room 155, Duluth City Hall (411 W 1st St)

2024 Work Plan Goals:

1. Invest in processes & programs we are doing well. Then determine what else we'd like to add for 2025 and beyond
2. Develop systems, direction, and implement Conservation & Maintenance
3. Finalize systems to allow us to formally bring more public art into our community in 2025 and beyond
4. Organize internal systems to be effective and build capacity of Commission & Staff
5. Convey value and importance of DPAC

AGENDA

CALL TO ORDER AND ROLL CALL

DISCUSSION ITEMS

Officer Elections
2026 Budget Discussion & Approval
Committee Structuring
Presentation from Josh Madson-Via Teams
2026 Meeting Schedule
Request for Commissioner taking January Meeting Minutes

SUBCOMMITTEE UPDATES

** Indicates the Facilitator of Each Subcommittee*

- *Conservation Committee*
 - **Woods/Gardonio*
- *Submission Process and Submittal Review*
 - **Marshik/Gardonio/Rose*
- *Funding and Outreach Committee*
 - **Underwood/Graves/Durrwachter*
- *Strategic Directions Subcommittee*
 - **Gardonio/Marshik*

ADJOURNMENT

2025 DULUTH PUBLIC ARTS COMMISSION BUDGET								
REVENUE								NOTES
Main Fund (includes fountain change)						\$108,422		Total at end of 2024 balance from city
Conservation & Maintenance						\$42,485		
Total Public Art Fund						\$150,907		
MAIN FUND								
EXPENSES	Committed 2024 rollover	2025 new budget	TOTAL 2025 BUDGET	Committed	Spent	2025 Spent + committed	2025 Budget (minus spent) (minus committed)	Notes
Mural startup costs Mn Power Collaboration	\$3,980	\$0	\$3,980			\$0	\$3,980	Contract is still open thru Dec 2025 and should be considered committed
Utility Box Wraps	\$2,850	\$14,250	\$17,100			\$0	\$17,100	we have not spent any money on wraps to date
Public Mural - GND		\$5,000	\$5,000			\$0	\$5,000	Approved - will be paid in 2025
Flex Funding: Contract for building systems to support and amplify our work		\$10,000	\$10,000			\$0	\$10,000	this was originally budgeted to cover systems/policies/support to include: artist application, criteria/matrix for selecting projects , RFP template, Artist Guide for mural making, updated art directory, deaccessioning policies, strategic planning, future project analysis, etc
Flex Funding: Public Art		\$18,000	\$18,000			\$0	\$18,000	This has not been used in 2025
City Hall Anishinaabe Signage	\$12,000		\$12,000		\$12,000	\$12,000	\$0	This was paid
Conservation / Maintenance of Art , Statues and Monuments		\$20,000	\$20,000		\$15,130	\$15,130	\$4,870	PAID: \$1350 initial estimate work \$3370 Maintenance: "The Language of Stone" & "Siscowet Bench" \$3610 Maintenance: "Leif Erikson" & "The Last Survivor" \$3610 Mainetnance: "Jay Cooke" , "Cooperation, Safety, Honor" \$3190 Maintenance: "Clayton, Jackson, McGhie Memorial" Approx \$420 for the full amount of the green bear sign
Total	\$18,830	\$67,250	\$86,080	\$0	\$27,130	\$27,130	\$58,950	<---- this is the amount we did not spend even though it was budgeted
							\$91,957	<---- this is the actual amount we have left

Cell: D12

Comment: we can't spend more than \$9,999 - due to issues with processing payments over that amount. Also, we did this last year, but I don't think that we've made an annual commitment. Last year it turned out we were basically the sole funder of this event and the commission discussed that the goal is for us to partner and support as a collaborative effort not sole funder. So I would probably make the recommendation to cut this.

—Amy Demmer

FUND 745: DULUTH PUBLIC ARTS													send to Angie Stier
BALANCE ROLL-FORWARD 2025													
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
											-		
745-015-4601-02 Earnings on Investments Change in Fair Value Investments													
								-		-	-		
								-		-			
								-		-			
								-		-			
								-		-			
								-		-			
								-		-			
								-		-			
								-		-			
745-015-4730-20 Interfund Transfers In From Special Revenue Funds													
								-		-	-		
											-		
											-		
745-015-5319 Other Professional Services													
										-	-		
											-		
745-015-5434 Grants & Awards													
								-		-	-		
											-		
745-015-5441 Other Services & Charges													
745-015-5472	06/30/25	2025-00005130	JE	AP	KCI Conservation	25-035	06/25/25	1,350.00		1,350.00	1,350.00		
745-015-5472	09/29/25	2025-00007502	JE	AP	KCI Conservation	25-074	09/24/25	3,190.00		3,190.00	3,190.00		
745-015-5472	09/29/25	2025-00007502	JE	AP	KCI Conservation	25-076	09/24/25	3,610.00		3,610.00	3,610.00		
745-015-5472	09/29/25	2025-00007502	JE	AP	KCI Conservation	25-077	09/24/25	3,370.00		3,370.00	3,370.00		
745-015-5472	09/29/25	2025-00007502	JE	AP	KCI Conservation	25-078	09/24/25	3,610.00		3,610.00	3,610.00		
											-		
											-		
											-		
											-		
											-		
											-		
											-		
											-		
											-		
											-		
745-015-5472 Art Maintenance													
								-		15,130.00	15,130.00		
745-015-5700-20	05/21/25	2025-00004000	JE	GL	Transfer Funding for Ojibwe Lanaguage Signs-Pronunciation Project	ah		12,000.00		-	12,000.00		
745-015-5700-20 Interfund Transfers Out, To Special Revenue Funds													
								12,000.00		-	12,000.00		
								110,530.62		43,007.07	153,537.69		
								(12,000.00)		(15,130.00)	(27,130.00)		
								98,530.62		27,877.07	126,407.69		

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Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
745-015-4601-02	12/31/24	2024-00011117	JE	GL	Allocate 12/31/24 Change in Fair Value				(543.23)		(543.23)		
745-015-4601-02 Earnings on Investments Change in Fair Value Investments									(543.23)	-	(543.23)		
745-015-4730-20	01/29/24	2024-00000689	JE	GL	2024 Tourism Tax Journal Entries January	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	02/20/24	2024-00001347	JE	GL	2024 Tourism Tax Journal Entries February	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	03/18/24	2024-00002150	JE	GL	2024 Tourism Tax Journal Entries, March	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	04/15/24	2024-00003007	JE	GL	2024 Tourism Tax Journal Entries, April	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	05/20/24	2024-00003954	JE	GL	2024 Tourism Tax Journal Entries, May	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	06/17/24	2024-00004662	JE	GL	2024 Tourism Tax Journal Entries, June	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	07/15/24	2024-00005357	JE	GL	2024 Tourism Tax Journal Entries, July	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	08/19/24	2024-00006335	JE	GL	2024 Tourism Tax Journal Entries, August	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	09/16/24	2024-00007039	JE	GL	2024 Tourism Tax Journal Entries, September	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	10/21/24	2024-00008831	JE	GL	2024 Tourism Tax Journal Entries, October	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	11/18/24	2024-00009689	JE	GL	2024 Tourism Tax Journal Entries, November	Andrew			(1,562.25)	(520.75)	(2,083.00)		
745-015-4730-20	12/16/24	2024-00010524	JE	GL	2024 Tourism Tax Journal Entries, December	Andrew			(1,565.25)	(521.75)	(2,087.00)		
745-015-4730-20 Interfund Transfers In From Special Revenue Funds									(18,750.00)	(6,250.00)	(25,000.00)		
745-015-5319	06/30/24	2024-00005259	JE	AP	Forecast Public Art	2438	05/31/24	1,950.00	1,950.00		1,950.00	257789	C24555 Mural Painting on Electric Fetus Building
745-015-5319	06/30/24	2024-00005259	JE	AP	Forecast Public Art	2443	06/30/24	1,750.00	1,750.00		1,750.00	247789	C24555 Mural Painting on Electric Fetus Building
											-		
745-015-5319 Other Professional Services									3,700.00	-	3,700.00		
745-015-5434	08/14/24	2024-00006247	JE	AP	Arrowhead Regional Arts Council	L31053-2401	08/08/24	15,000.00	15,000.00	-	15,000.00	258736	L31053 - Onigamising Nimiwin 2024 Pow Wow Grant
											-		
745-015-5434 Grants & Awards									15,000.00	-	15,000.00		
745-015-5441	08/23/24	2024-00006502	JE	AP	US Bank	(I) PC79743583808316	06/28/24	255.85	255.85		255.85	EFT 2341	Flag - Duluth Public Arts Commission
											-		
745-015-5441 Other Services & Charges									255.85	-	255.85		
745-015-5472	03/29/24	2024-00002569	JE	AP	Duluth Airport Authority	12384	12/01/23	2,080.00		2,080.00	2,080.00	254671	Public Art Display Cleaning Fee
745-015-5472	06/30/24	2024-00005056	JE	AP	Paul LaJeunesse	1	04/01/24	1,000.00		1,000.00	1,000.00	257626	DPAC Utility Cabinet Project
745-015-5472	06/30/24	2024-00005056	JE	AP	Sun Control of Minnesota Inc.	40297	03/07/24	1,800.00		1,800.00	1,800.00	257664	DPAC Utility Cabinet Project
745-015-5472	06/30/24	2024-00005058	JE	AP	Alexa Carson	042023	10/13/23	1,000.00		1,000.00	1,000.00	257575	DPAC Utility Cabinet Project
745-015-5472	06/30/24	2024-00005071	JE	AP	Sun Control of Minnesota Inc.	45911	06/28/24	1,850.00		1,850.00	1,850.00	257664	DPAC Utility Cabinet Project
745-015-5472	06/30/24	2024-00005476	JE	AP	Susan Rauschenfels	06/24/2024	06/24/24	1,000.00		1,000.00	1,000.00	258127	Utility Box Wrap Artist Stipend
745-015-5472	07/02/24	2024-00005082	JE	AP	Crane Superior Studio	207269	07/02/24	1,000.00		1,000.00	1,000.00	207269	DPAC Utility Cabinet Project
745-015-5472	07/17/24	2024-00005476	JE	AP	Ashley Marnich	001	07/05/24	1,000.00		1,000.00	1,000.00	258089	Artwork for Utility Box wrap project
745-015-5472	07/17/24	2024-00005476	JE	AP	Sun Control of Minnesota Inc.	46088	07/05/24	2,060.00		2,060.00	2,060.00	258147	Utility Box Wrap
745-015-5472	07/17/24	2024-00005476	JE	AP	Sun Control of Minnesota Inc.	46040	07/03/24	1,905.50		1,905.50	1,905.50	258147	Utility Box Wrap
745-015-5472	07/30/24	2024-00008901	JE	AP	Amanda McElray Hunter	71524	07/15/24	3,000.00		3,000.00	3,000.00	261009	PAF207276 Utility Box Wraps-Multiple
745-015-5472	09/30/24	2024-00007712	JE	AP	Sun Control of Minnesota Inc.	47571	09/13/24	1,850.00		1,850.00	1,850.00	260716	PAF207275-Utility Box Wrap-40th Ave
745-015-5472	09/30/24	2024-00007712	JE	AP	Sun Control of Minnesota Inc.	55595	09/19/24	1,850.00		1,850.00	1,850.00	260716	PAF207275-Utility Box Wrap-Lake Ave
745-015-5472	10/07/24	2024-00007712	JE	AP	Sun Control of Minnesota Inc.	55955	10/07/24	1,850.00		1,850.00	1,850.00	260716	PAF207275-Utility Box Wrap-London Ave
745-015-5472	10/31/24	2024-00009412	JE	AP	Penny J Perry	2024SCDul-5	10/29/24	3,618.00		3,618.00	3,618.00	261499	Sculpture Maintenance-Multiple Locations
745-015-5472 Art Maintenance									-	26,863.50	26,863.50		
					FUND BALANCE 12/31/2023				110,945.93	63,620.57	173,813.81		
					CHANGE IN FUND BALANCE				337.38	(20,613.50)	(20,276.12)		
					FUND BALANCE 12/31/2024				111,283.31	43,007.07	153,537.69		

FUND 745: DULUTH PUBLIC ARTS														send to Tricia Hobbs	
BALANCE ROLL-FORWARD 2023															
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description		
745-015-4601-02	12/31/23	2023-00011753	JE	GL	Allocate 12/31/23 Change in Fair Value				(542.50)		(542.50)				
745-015-4601-02 Earnings on Investments Change in Fair Value Investments										(542.50)	-	(542.50)			
745-015-4644	02/06/23	2023-00001012	JE	RA	Planning	2023-00000243	02/06/23	17.59		(17.59)	(17.59)	2023-00031144	Fountain Change		
745-015-4644	02/14/23	2023-00001332	JE	RA	Planning	2023-00000318	02/14/23	16.25		(16.25)	(16.25)	2023-00038548	Fountain Change		
745-015-4644	03/06/23	2023-00001928	JE	RA	Planning	2023-00000449	03/06/23	69.30		(69.30)	(69.30)	2023-00053950	Fountain Change		
745-015-4644	03/13/23	2023-00002124	JE	RA	Planning	2023-00000504	03/13/23	19.81		(19.81)	(19.81)	2023-00060905	Fountain Change		
745-015-4644	04/10/23	2023-00003037	JE	RA	Planning	2023-00000708	04/10/23	73.34		(73.34)	(73.34)	2023-00084981	Fountain Change		
745-015-4644	04/17/23	2023-00003289	JE	RA	Planning	2023-00000763	04/17/23	45.19		(45.19)	(45.19)	2023-00089953	Fountain Change		
745-015-4644	04/24/23	2023-00003488	JE	RA	Planning	2023-00000815	04/24/23	26.56		(26.56)	(26.56)	2023-00094392	Fountain Change		
745-015-4644	05/08/23	2023-00003927	JE	RA	Planning	2023-00000933	05/08/23	46.89		(46.89)	(46.89)	2023-00106966	Fountain Change		
745-015-4644	05/11/23	2023-00004059	JE	RA	Planning	2023-00000966	05/11/23	81.67		(81.67)	(81.67)	2023-00110868	Fountain Change		
745-015-4644	05/17/23	2023-00004263	JE	RA	Planning	2023-00001009	05/17/23	79.71		(79.71)	(79.71)	2023-00114917	Fountain Change		
745-015-4644 Misc Fees, Sales & Services										-	(476.31)	(476.31)			
745-015-4730-20	02/01/23	2023-00001047	JE	GL	Tourism Tax Monthly Distribution February	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	02/01/23	2023-00001094	JE	GL	Tourism Tax Monthly Distribution January	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	03/20/23	2023-00002332	JE	GL	Tourism Tax Monthly Distribution March	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	04/17/23	2023-00003242	JE	GL	Tourism Tax Monthly Distribution April	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	05/15/23	2023-00004090	JE	GL	Tourism Tax Monthly Distribution May	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	06/12/23	2023-00004887	JE	GL	Tourism Tax Monthly Distribution June	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	07/17/23	2023-00005823	JE	GL	Tourism Tax Monthly Distribution July	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	08/21/23	2023-00006815	JE	GL	Tourism Tax Monthly Distribution August	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	09/18/23	2023-00007608	JE	GL	2023 Tourism Tax Journal Entries September	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	10/16/23	2023-00009469	JE	GL	2023 Tourism Tax Journal Entries October	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	11/20/23	2023-00010380	JE	GL	2023 Tourism Tax Journal Entries November	Andrew			(3,125.25)	(1,041.75)	(4,167.00)				
745-015-4730-20	12/18/24	2023-00011189	JE	GL	Tourism Tax Monthly Distribution December	Andrew			(3,122.25)	(1,040.75)	(4,163.00)				
745-015-4730-20 Interfund Transfers In From Special Revenue Funds										(37,500.00)	(12,500.00)	(50,000.00)			
745-015-5319	01/31/23	2023-00001974	JE	AP	Daniel Benoit	44956	01/30/23	5,000.00	5,000.00		5,000.00	242474	Creative Labor - Friends of Light Art Production		
745-015-5319	02/28/23	2023-00001974	JE	AP	Daniel Benoit	44970	02/13/23	4,995.00	4,995.00		4,995.00	242474	Equipment & Install - Friends of Light Event		
745-015-5319	07/12/23	2023-00005739	JE	AP	Forecast Public Art	2079	05/31/22	500.00	500.00		500.00	246611	C24555 Mural Painting on Electric Fetus building		
745-015-5319	07/12/23	2023-00005739	JE	AP	Forecast Public Art	2183	11/30/22	400.00	400.00		400.00	246611	C24555 Mural Painting on Electric Fetus building		
745-015-5319	07/12/23	2023-00005739	JE	AP	Forecast Public Art	2234	01/31/23	200.00	200.00		200.00	246611	C24555 Mural Painting on Electric Fetus building		
745-015-5319	07/12/23	2023-00005739	JE	AP	Forecast Public Art	2268	03/31/23	600.00	600.00		600.00	246611	C24555 Mural Painting on Electric Fetus building		
745-015-5319	09/30/23	2023-00009522	JE	AP	Forecast Public Art	2343	09/30/23	500.00	500.00		500.00	249681	C24555 Mural Painting on Electric Fetus building		
745-015-5319	10/31/23	2023-00010509	JE	AP	Forecast Public Art	2358	10/31/23	120.00	120.00		120.00	250817	C24555 Mural Painting on Electric Fetus building		
745-015-5319	10/04/23	2023-00008030	JE	AP	Sun Control of Minnesota Inc.	9907	10/02/23	1,850.00	1,850.00		1,850.00	249367	Utility Box Wrap - Mesaba and 7th St		
745-015-5319	10/31/23	2023-00009906	JE	AP	Sun Control of Minnesota Inc.	73211	03/08/23	3,700.00	3,700.00		3,700.00	250179	Utility Box Wraps		
745-015-5319	12/06/23	2023-00010846	JE	AP	Sun Control of Minnesota Inc.	73212	03/08/23	1,850.00	1,850.00		1,850.00	251101	Utility Box Wrap - S40th E & London		
745-015-5319	12/31/23	2023-00011870	JE	AP	Sun Control of Minnesota Inc.	73213	03/08/23	1,850.00	1,850.00		1,850.00	252828	Utility Box Wrap - Woodland Ave & It		
745-015-5319 Other Professional Services										21,565.00	-	21,565.00			
745-015-5441	01/31/23	2023-00001180	JE	AP	Alexa Carson	202441	01/05/23	1,000.00		1,000.00	1,000.00	241748	Utility Box Artist Stipend		
745-015-5441	11/21/23	2023-00010420	JE	AP	Arrowhead Printing Inc	000036358	11/08/23	658.00	658.00		658.00	250620	Public Arts Comm Bylaw Booklets, Creative Watershed Booklets		
745-015-5441	12/11/23	2023-00011044	JE	AP	US Bank	(I) PC09083756756244	11/06/24	16.16	16.16		16.16	EFT 1981	For Duluth Public Arts Commission		
745-015-5441 Other Services & Charges										674.16	1,000.00	1,674.16			
745-015-5472	01/31/23	2023-00001138	JE	AP	Bob's S W Construction Services	460012	08/11/22	1,800.00		1,800.00	1,800.00	241742	CJM Memorial Cleaning		
745-015-5472	01/31/23	2023-00001138	JE	AP	Penny J Perry	1SCULPT-2022	01/05/23	2,992.00		2,992.00	2,992.00	241827	Sculpture Maintenance - 4 Locations		
745-015-5472	12/31/23	2023-00011708	JE	AP	US Bank	(I) PC39000053215888	12/06/23	358.01		358.01	358.01	EFT 2018	Order for DPAC		
745-015-5472 Art Maintenance										-	5,150.01	5,150.01			
FUND BALANCE 12/31/2022										94,389.90	56,794.27	151,184.17			
CHANGE IN FUND BALANCE										15,803.34	6,826.30	22,629.64			
FUND BALANCE 12/31/2023										110,193.24	63,620.57	173,813.81			

FUND 745: DULUTH PUBLIC ARTS													send to Eleanor Basco, Tricia Hobbs
BALANCE ROLL-FORWARD 2022													
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
745-015-4601-02	12/31/22	2022-00011782	JE	GL	Allocate 12/31/22 Fair Value Loss				2,018.95		2,018.95		
745-015-4601-02 Earnings on Investments Change in Fair Value Investments									2,018.95	-	2,018.95		
745-015-4644	03/28/22	2022-00002418	JE	RA	Fountain Change	2022-00000562	03/28/22	17.69		(17.69)	(17.69)	2022-00074154	Fountain change box #1
745-015-4644	04/01/22	2022-00002568	JE	RA	Fountain Change	2022-00000598	04/01/22	58.17		(58.17)	(58.17)	2022-00078612	Batch #2
745-015-4644	04/04/22	2022-00002616	JE	RA	Duluth Public Arts Commission	2022-00000609	04/04/22	539.63		(539.63)	(539.63)	2022-00081152	additional pennies
745-015-4644	04/08/22	2022-00002776	JE	RA	Fountain Change	2022-00000649	04/08/22	196.01		(196.01)	(196.01)	2022-00086083	Deposit #3
745-015-4644	04/11/22	2022-00002825	JE	RA	Fountain Change	2022-00000658	04/11/22	40.00		(40.00)	(40.00)	2022-00087838	4 rolls of quarter rolled for inventory
745-015-4644	04/19/22	2022-00003047	JE	RA	Fountain Change	2022-00000720	04/19/22	318.20		(318.20)	(318.20)	2022-00093060	Deposit 04/18/22
745-015-4644	04/29/22	2022-00003351	JE	RA	Fountain Change	2022-00000806	04/29/22	268.74		(268.74)	(268.74)	2022-00101696	Deposit 4/28/22
745-015-4644	12/12/22	2022-00010919	JE	RA	Planning	2022-00002348	12/12/22	12.47		(12.47)	(12.47)	2022-00284447	Fountain Change
745-015-4644	12/27/22	2022-00011332	JE	RA	Planning	2022-00002438	12/27/22	17.21		(17.21)	(17.21)	2022-00294445	Fountain Change
745-015-4644 Misc Fees, Sales & Services									-	(1,468.12)	(1,468.12)		
745-015-4654	01/20/22	2022-00000549	JE	RA	Minnesota Power	2022-00000123	01/20/22	7,000.00	(7,000.00)	-	(7,000.00)	2022-00016846	Public Arts commission Analysis
745-015-4654 Other Reimbursements									(7,000.00)	-	(7,000.00)		
745-015-5319	02/28/22	2022-00002924	JE	GL	Reclass Lincoln Park Light Projection Costs	ah			5,745.00		5,745.00		
745-015-5319	03/23/22	2022-00002305	JE	AP	Kimberly Joanne Baerg	202424	03/23/22	250.00	250.00		250.00	231539	Submission of Artwork - Lincoln Park Projection
745-015-5319	11/02/22	2022-00010270	JE	GL	Reclass Aya Nakajima Utility Cabinet Artwork	ah			2,000.00		2,000.00		
745-015-5319 Other Professional Services									7,995.00	-	7,995.00		
745-015-5472	02/23/22	2022-00001530	JE	AP	Daniel Benoit	202423	02/10/22	4,995.00		4,995.00	4,995.00	230798	DPAC Lincoln Park Projections
745-015-5472	02/23/22	2022-00001530	JE	AP	Kimberly Joanne Baerg	202421	02/10/22	250.00		250.00	250.00	230795	Submission of artwork - Lincoln Park Light Projection
745-015-5472	02/23/22	2022-00001530	JE	AP	Ryuta Nakajima	202422	02/10/22	250.00		250.00	250.00	230876	Submission of artwork - Lincoln Park Light Projection
745-015-5472	02/28/22	2022-00001725	JE	AP	Aya Nakajima	202420	02/15/22	250.00		250.00	250.00	231050	Submission of artwork - Lincoln Park Light Projection
745-015-5319	02/28/22	2022-00002924	JE	GL	Reclass Lincoln Park Light Projection Costs	ah				(5,745.00)	(5,745.00)		
745-015-5472	11/02/22	2022-00009907	JE	AP	Aya Nakajima	239088	11/02/22	2,000.00		2,000.00	2,000.00	239088	Utility Cabinet Artwork Program - Utility Box Wraps
745-015-5472	11/02/22	2022-00010270	JE	GL	Reclass Aya Nakajima Utility Cabinet Artwork	ah				(2,000.00)	(2,000.00)		
745-015-5472	12/14/22	2022-00011059	JE	AP	Duluth Airport Authority	10623	12/01/22	2,080.00		2,080.00	2,080.00	240032	Public Art Display Cleaning Fee
745-015-5472 Art Maintenance									-	2,080.00	2,080.00		
FUND BALANCE 12/31/2021									97,403.85	57,406.15	154,810.00		
CHANGE IN FUND BALANCE									(3,013.95)	(611.88)	(3,625.83)		
FUND BALANCE 12/31/2022									94,389.90	56,794.27	151,184.17		

FUND 745: DULUTH PUBLIC ARTS													send to Eleanor Basco
BALANCE ROLL-FORWARD 2021													
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
745-015-4601-02	12/31/21	2021-00010142	JE	GL	Allocate 12/31/21 Fair Value Gain	Jessica			1,566.46		1,566.46		
745-015-4601-02 Earnings on Investments Change in Fair Value Investments									1,566.46	-	1,566.46		
745-015-4644	04/01/21	2021-00002171	JE	RA	Duluth Public Arts Commission	2021-00000524	04/01/21	(395.36)	(395.36)	-	(395.36)	2021-00079759	Fountain pennies deposit
745-015-4644 Misc Fees, Sales & Services									(395.36)	-	(395.36)		
745-015-5319	05/19/21	2021-00003302	JE	AP	Daniel Benoit	202386	05/11/21	3,880.00	3,880.00	-	3,880.00	222051	DPAC Public Projection Pilot Project
745-015-5319	05/25/21	2021-00003431	JE	AP	Audio Visual Resources	16023	05/18/21	3,705.00	3,705.00	-	3,705.00	222259	DPAC AV Projection and Audio Distribution
745-015-5319	06/22/21	2021-00004231	JE	AP	Penny J Perry	CJM6-2021	06/15/21	576.00		576.00	576.00	223459	Clayton Jackson Mcghie Memorial - 1st St
745-015-5319	06/22/21	2021-00004231	JE	AP	Audio Visual Resources	16045	06/18/21	3,400.00	3,400.00	-	3,400.00	223272	AVR Light Projection for Moira Villiards Projection Art Display
745-015-5319	06/22/21	2021-00004231	JE	AP	Moira Villiard	167	05/19/21	1,250.00	1,250.00	-	1,250.00	223534	Artist team stipend
745-015-5319	08/09/21	2021-00005437	JE	AP	House of Howes	210803	08/03/21	3,000.00	3,000.00	-	3,000.00	224947	Mt Royal Mural
745-015-5319 Other Professional Services									15,235.00	576.00	15,811.00		
745-015-5472	12/07/21	2021-00009284	JE	AP	Penny J Perry	SCULPT-2021	12/02/21	3,136.00	-	3,136.00	3,136.00	228632	Sculpture Maintenance
745-015-5472	12/31/21	2021-00010246	JE	AP	Duluth Airport Authority	8956	12/01/21	2,080.00	-	2,080.00	2,080.00	230263	Public Art Display Cleaning Fee
745-015-5472 Art Maintenance									-	5,216.00	5,216.00		
FUND BALANCE 12/31/2020									113,809.95	63,198.15	177,008.10		
CHANGE IN FUND BALANCE									(16,406.10)	(5,792.00)	(22,198.10)		
FUND BALANCE 12/31/2021									97,403.85	57,406.15	154,810.00		

FUND 745: DULUTH PUBLIC ARTS													send to Phil Jents
BALANCE ROLL-FORWARD 2018													& Jason Hale
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
745-015-4601-02	12/31/18	2018-00010093	JE	GL	Allocate 12/31/18 Fair Value Loss	Josh			117.71		117.71		
745-015-4601-02	Earnings on Investments Change in Fair Value Investments								117.71	-	117.71		
745-015-4730-20	01/12/18	2018-00000684	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	02/07/18	2018-00001252	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	03/02/18	2018-00001898	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	04/09/18	2018-00002855	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	05/02/18	2018-00003436	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	06/14/18	2018-00004454	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	07/12/18	2018-00005375	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	08/10/18	2018-00005903	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	09/07/18	2018-00006704	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	10/03/18	2018-00007708	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	11/06/18	2018-00008859	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	12/10/18	2018-00009312	JE	GL	Public Arts Tourism Tax Allocation	Ward		(937.50)		(312.50)	(1,250.00)		
745-015-4730-20	Interfund Transfers In From Special Revenue Funds								(11,250.00)	(3,750.00)	(15,000.00)		
745-015-5319	04/10/18	2018-00002748	JE	AP	Peter Spooner	4.2018.1	04/03/18	165.00	165.00		165.00	168550	Insurance value appraisal of 2 paintings
745-015-5319	11/20/18	2018-00008804	JE	AP	Adam Swanson	193001	11/13/18	200.00	200.00		200.00	177460	DPAC proposal stipend
745-015-5319	11/20/18	2018-00008814	JE	AP	Susan Margaret Martinsen	2018	11/20/18	200.00	200.00		200.00	177401	NorShor Theatre Skywalk Artist Stipend
745-015-5319	11/20/18	2018-00008816	JE	AP	Brian D Olson	193002	11/13/18	200.00	200.00		200.00	177429	DPAC proposal stipend
745-015-5319	11/26/18	2018-00008951	JE	AP	Kelly Meredith	2018	11/26/18	200.00	200.00		200.00	177617	NorShor Theatre Skywalk Artist Stipend
745-015-5319	Other Professional Services								965.00	-	965.00		
745-015-5355	04/24/18	2018-00003061	JE	AP	Wells Fargo Bank	(I) M604396	03/08/18	68.69	68.69		68.69	EFT 596	P-Card
745-015-5355	Printing & Copying Services								68.69	-	68.69		
745-015-5443	Board & Meeting Expenses								-	-	-		
745-015-5472	11/19/18	2018-00008754	JE	AP	Kristin Cheronis, Inc	16-624	11/13/18	2,967.82		2,967.82	2,967.82	177387	CJM Memorial annual inspections/maint
745-015-5472	11/19/18	2018-00008757	JE	AP	Penny J Perry	09/10-10/19	11/19/18	1,284.00		1,284.00	1,284.00	177437	Public Art Maintenance
745-015-5472	Art Maintenance								-	4,251.82	4,251.82		
					FUND BALANCE 1/1/2018				98,372.44	59,949.97	158,322.41		
					CHANGE IN FUND BALANCE				10,098.60	(501.82)	9,596.78		
					FUND BALANCE 12/31/2018				108,471.04	59,448.15	167,919.19		

FUND 745: DULUTH PUBLIC ARTS													send to Phil Jents & Jason Hale
BALANCE ROLL-FORWARD 2017													
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Main Fund	Conservation & Maintenance (25%)	Total Public Arts Fund	Check Number	Description
745-015-4601-02	12/31/17	2017-00010103	JE	GL	Allocate 12/31/17 Fair Value Loss	Josh			366.55		366.55		
745-015-4601-02	Earnings on Investments Change in Fair Value Investments								366.55	-	366.55		
745-015-4730-20	03/06/17	2017-00002546	JE	GL	Public Arts Tourism Tax Allocation	Ward		(5,000.00)	(5,000.00)	(1,666.66)	(6,666.66)		
745-015-4730-20	04/05/17	2017-00002980	JE	GL	Public Arts Tourism Tax Allocation	Ward		(5,000.00)	(5,000.00)	(1,666.66)	(6,666.66)		
745-015-4730-20	06/12/17	2017-00004586	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	07/06/17	2017-00005071	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	08/04/17	2017-00005909	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	09/05/17	2017-00006659	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	10/05/17	2017-00007812	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	11/01/17	2017-00008503	JE	GL	Public Arts Tourism Tax Allocation	Ward		(2,312.50)	(2,312.50)	(770.83)	(3,083.33)		
745-015-4730-20	12/05/17	2017-00009406	JE	GL	Public Arts Tourism Tax Allocation	Ward		(4,625.03)	(4,625.03)	(1,541.67)	(6,166.70)		
745-015-4730-20	12/31/17	2017-00010385	JE	GL	Public Arts Tourism Tax Allocation final 2017 payment	Ward		(1,350.00)	(1,350.00)	(450.00)	(1,800.00)		
745-015-4730-20	Interfund Transfers In From Special Revenue Funds								(29,850.03)	(9,949.97)	(39,800.00)		
745-015-5319	01/31/17	2017-00001115	JE	AP	Sound of Strings	1/5/2017	01/05/17	150.00	150.00		150.00	152800	Duluth Arts & Culture Plan Event 1/19/17
745-015-5319	02/08/17	2017-00001524	JE	AP	First Photo Inc	A1-801922	02/08/17	23.16	23.16		23.16	153093	test images for Mayoral portraits
745-015-5319	02/15/17	2017-00001329	JE	AP	Kirsten Aune	1/31/2017	02/15/17	500.00	500.00		500.00	152855	Art Installation for Public Arts & Culture Plan Event
745-015-5319	02/15/17	2017-00001346	JE	AP	Zenith Bread Project	192960	02/06/17	275.00	275.00		275.00	153028	Dessert for 100 people plus delivery
745-015-5319	04/30/17	2017-00003988	JE	AP	Glenwood Signs & Awards, Inc.	2844	04/18/17	297.50	297.50		297.50	156365	Mayor's names and years plates
745-015-5319	05/31/17	2017-00004321	JE	AP	Forecast Public Art	1101	03/10/17	800.00	800.00		800.00	156946	Arts & Culture Master Plan prep and presentation
745-015-5319	06/21/17	2017-00004714	JE	AP	Regents of the University of Minnesota	280023440	06/08/17	1,484.01	1,484.01		1,484.01	157793	Arts Summit - May 20, 2017
745-015-5319	06/21/17	2017-00004714	JE	AP	Regents of the University of Minnesota	280023416	06/07/17	225.00	225.00		225.00	157793	Printing 30 x 42 Color posters - Arts Summit
745-015-5319	07/31/17	2017-00005757	JE	AP	The Frame Corner Galleries	7405	04/12/17	1,402.56	1,402.56		1,402.56	159459	W/O 7640 Photos
745-015-5319	07/31/17	2017-00005757	JE	AP	The Frame Corner Galleries	7471	06/06/17	13.00	13.00		13.00	159459	hangers
745-015-5319	10/24/17	2017-00008267	JE	AP	Glenwood Signs & Awards, Inc.	3703	10/11/17	50.00	50.00		50.00	162590	Mayoral portraits -gold plates
745-015-5319	Other Professional Services								5,220.23	-	5,220.23		
745-015-5443	Board & Meeting Expenses								-	-	-		
745-015-5472	10/24/17	2017-00008208	JE	AP	Penny J Perry	10/16-10/18	10/18/17	966.00	966.00		966.00	162647	Sculpture cleaning
745-015-5472	12/31/17	2017-00010255	JE	AP	Kristin Cheronis, Inc	16-567	12/18/17	7,660.00	7,660.00		7,660.00	165854	Condition assessment & treatment-Arising, Leif Erickson, Jay Co
745-015-5472	Art Maintenance								8,626.00	-	8,626.00		
					FUND BALANCE 1/1/2017				82,735.19	50,000.00	132,735.19		
					CHANGE IN FUND BALANCE				15,637.25	9,949.97	25,587.22		
					FUND BALANCE 12/31/2017				98,372.44	59,949.97	158,322.41		

FUND 745: DULUTH PUBLIC ARTS										send to Phil Jents	
BALANCE ROLL-FORWARD 2016										& Jason Hale	
Account Number	G/L Date	Journal Number	Jrnl Type	Sub Ledg	Vendor	Invoice	Invoice Date	Gross Amount	Net Amount	Check Number	Description
745-015-4601-02	12/31/16	2016-00010189	JE	GL	Allocate 12/31/16 Fair Value Loss	Josh			333.53		
745-015-4601-02 Earnings on Investments Change in Fair Value Investments									333.53	<Acct Balance	333.53
745-015-4730-20	03/03/16	2016-00001698	JE	GL	Public Arts Tourism Tax Allocation March	Ward			(6,666.66)		
745-015-4730-20	04/07/16	2016-00002668	JE	GL	Public Arts Tourism Tax Allocation April	Ward			(6,666.66)		
745-015-4730-20	06/10/16	2016-00004248	JE	GL	Public Arts Tourism Tax Allocation - June 2016	Downing			(3,333.33)		
745-015-4730-20	07/11/16	2016-00004976	JE	GL	Public Arts Tourism Tax Allocation July	Ward			(3,333.33)		
745-015-4730-20	08/11/16	2016-00005805	JE	GL	Public Arts Tourism Tax Allocation August	Ward			(3,333.33)		
745-015-4730-20	09/13/16	2016-00006611	JE	GL	Public Arts Tourism Tax Allocation September	Ward			(3,333.33)		
745-015-4730-20	10/14/16	2016-00007847	JE	GL	Public Arts Tourism Tax Allocation October	Ward			(3,333.33)		
745-015-4730-20	11/10/16	2016-00008606	JE	GL	Public Arts Tourism Tax Allocation November	Ward			(3,333.33)		
745-015-4730-20	12/06/16	2016-00009381	JE	GL	Public Arts Tourism Tax Allocation December	Ward			(6,666.70)		
745-015-4730-20 Interfund Transfers In From Special Revenue Funds									(40,000.00)	<Acct Balance	(40,000.00)
745-015-5319	07/31/16	2016-00005598	JE	AP	Forecast Public Art	1330	10/30/15	4,044.32	4,044.32	145913	C22438 - Duluth Public Arts Strategy Plan
745-015-5319	09/07/16	2016-00006393	JE	AP	Kristin Cheronis	16-480	09/07/16	6,904.00	6,904.00	147049	Public Arts Sculptures - Conservation & Maintenance
745-015-5319 Other Professional Services									10,948.32	<Acct Balance	10,948.32
745-015-5443	01/19/16	2016-00000514	JE	AP	Mary Mathews	181704	01/12/16	547.30	547.30	138580	Reimb dinner mtg Dul Public Arts Comm 1/11/16
745-015-5443 Board & Meeting Expenses									547.30	<Acct Balance	547.30
745-015-5472	09/30/16	2016-00007975	JE	AP	Northern Bedrock Historic Presv. Corps	9/30/2016	09/30/16	1,000.00	1,000.00	148746	Soldiers and Sailors Monument work
745-015-5472	10/26/16	2016-00008151	JE	AP	Penny J Perry	9/19/2016	10/25/16	435.00	435.00	149008	Green Bear Sculpture Conservation
745-015-5472	10/26/16	2016-00008151	JE	AP	Penny J Perry	10/3/2016	10/03/16	360.00	360.00	149008	Spirit of the Lake Sculpture Conservation
745-015-5472	10/26/16	2016-00008151	JE	AP	Penny J Perry	10/5/2016	10/05/16	660.00	660.00	149008	Determined Mariner Sculpture Conservation
745-015-5472	10/26/16	2016-00008151	JE	AP	Penny J Perry	10/18/2016	10/18/16	795.00	795.00	149008	Man, Child, Gull Sculpture Conservation
745-015-5472 Art Maintenance									3,250.00	<Acct Balance	3,250.00
					FUND BALANCE 1/1/2016				107,814.34		
					CHANGE IN FUND BALANCE				24,920.85		
					FUND BALANCE 12/31/2016				132,735.19		



MEMO

Staff Report

To: Duluth Public Arts Commission
From: Angie Stier, Staff, DPAC
Date: December 15, 2025
Re: 2026 Meeting Schedule

Summary:

The proposed 2026 meeting schedule is included below. Meetings are anticipated to be held at City Hall, with preference to room 155 on the third Monday of each month.

- *Monday, January 19th – Holiday, need to be rescheduled
- *Monday, February 16th – Holiday, needs to be rescheduled
- Monday, March 16th
- Monday, April 20th
- Monday, May 18th
- Monday, June 15th
- Monday, July 20st
- Monday, August 17th
- Monday, September 21st
- Monday, October 19th
- Monday, November 16th
- Monday, December 21st

Recommended Action:

Motion to approve the 2026 meeting schedule.