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Addendum 1
Solicitation 24-4410
RFP for Duluth International Airport Janitorial Services

This addendum serves to notify all bidders of the following changes to the solicitation documents:

- The below questions were asked and are answered in *italics* below.

Please acknowledge receipt of this Addendum by including a copy of it with your proposal. The pages included will not count toward any page limitation, if any, identified in the RFP.

Posted: **October 15, 2024**

Duluth Airport Authority -Janitorial RFP requests for clarification and additional information addendum.

1. What products are provided by the airport.
a. Answer: All paper products, hand soaps and garbage bags.
2. What equipment does the airport provide?
a. Carpet cleaner, floor scrubber and vacuum sweeper
3. Who is the current provider?
a. Kleen-Tech
4. What is the airport expecting for shift times?
a. Coverage from 6am to 10pm 7 days a week. Shift times are open to the discretion of the contractor.
5. What hours is the airport is open to the public?
a. 24 hours a day 365 days a year
6. What are the daily flight times?

- a. *8 daily arrivals and 8 daily departures on average.*
- 7. What type of security checks are done on janitorial employees?
 - a. *Full background checks are done, SIDA badge credentials are required :*
 - b.

Disqualifying criminal offenses. An individual has a disqualifying criminal offense if the individual has been convicted, or found not guilty of by reason of insanity, of any of the disqualifying crimes listed in any jurisdiction during the 10 years before the date of the individual's application for unescorted access authority, or while the individual has unescorted access authority. The disqualifying criminal offenses are as follows:

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| <ol style="list-style-type: none"> 1. Forgery of certificates, false marking of aircraft, and other aircraft registration violation 49 U.S.C. 46306 2. Interference with air navigation 49 U.S.C. 46308 3. Improper transportation of a hazardous material 49 U.S.C. 46312 4. Aircraft piracy 49 U.S.C. 46502 5. Interference with flight crew members or flight attendant 49 U.S.C. 46504 6. Commission of certain crimes aboard aircraft in flight 49 U.S.C. 46506 7. Carrying a weapon or explosive aboard aircraft 49 U.S.C. 46505 8. Conveying false information and threats 49 U.S.C. 46507 9. Aircraft piracy outside the special aircraft jurisdiction of the United States 49 U.S.C. 46502(b) 10. Lighting violations involving transporting controlled substances 49 U.S.C. 46315 11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements 49 U.S.C. 46314 12. Destruction of an aircraft or aircraft facility 18 U.S.C. 32 13. Murder 14. Assault with intent to murder 15. Espionage 16. Sedition 17. Kidnapping or hostage taking | <ol style="list-style-type: none"> 18. Treason 19. Rape or aggravated sexual abuse 20. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon 21. Extortion 22. Armed or felony unarmed robbery 23. Distribution of, or intent to distribute, a controlled substance 24. Felony arson 25. Felony involving a threat 26. Felony involving – <ol style="list-style-type: none"> a. Willful destruction of property; b. Importation or manufacture of a controlled substance; c. Burglary; d. Theft; e. Dishonesty, fraud, or misrepresentation; f. Possession or distribution of stolen property; g. Aggravated assault; h. Bribery; or i. Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year. 27. Violence at international airports 18 U.S.C. 37 28. Conspiracy or attempt to commit any of the criminal acts listed in this paragraph (d) |
|---|--|

- c.
- 8. What office space is available to rent and how much?
 - a. *\$729.97 per month. That rate is \$43.58 per square foot which is the non-airline terminal rate.*
- 9. How would the airport like the contract quote? Monthly or yearly?
 - a. *Monthly price quote*
- 10. How much is a employee badge?
 - a. *\$200.00 per badge*
- 11. Will the badge need a CBP seal?
 - a. *Yes*
- 12. When will submitted proposals be opened?
 - a. *Promptly on October 18th at 2pm.*
- 13. Is the contractor responsible for providing trash can liners?
 - a. *- No*

14. What is the cost of badging/security screenings for the contractor's personnel?
 - a. *\$200.00 for a SIDA badge.*
15. What is the cost to the contractor to utilize office space at the airport?
 - a. *That rate is \$43.58 per square foot which is the non airline terminal rate.*
16. What is the cost of parking for the contractor's employees?
 - a. *\$96.00 per year.*