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Addendum # 1
Solicitation # 23-99772
RFP for Eng Svcs for City-Wide Lead Water Service Replacement
(Lower Lincoln Park & Hillside)

This addendum serves to notify all bidders of the following changes to the solicitation documents:

Sample Plans:

The project sample plans and special provisions are available for download at the following location:

Plans and specifications may be viewed and downloaded at no cost at www.bidexpress.com. Proposers must create a free account with Bid Express®; and login to search for city project 23-99774 – 2023 Lead Water Service Replacement – Gary Neighborhood. Sample plans and specifications can be found under the “Proposal Package & Plans” section of the solicitation. More information can be found at https://www.bidexpress.com/vendor_resources

RFP Documents:

The “Plans and Specifications” section is amended as follows:

- e. The consultant design should include provision for the design of five (5) small diameter water main extensions for each project. An example of a water main extension is included in the sample plans. However, the water main extension plan should (at variance with the sample plan) consist of a plan sheet and a separate profile sheet that includes a water main profile with stationing, intersecting utilities, bedrock (based on City sewer plats), and other relevant design information shown. Topographic survey and mapping should be included for water main extension sites to confirm and capture features relevant to the water main extension(s).
- f. The design shall include utility coordination in conformance with MnDOT’s utility coordination process. A design locate should be performed and City and third-party utilities (fiber, electric, telephone, steam, etc.) should be drawn on the plans based on the utility owner supplied mapping. The preliminary design should include two utility coordination meetings (verification and design steps) to ensure accuracy and to coordinate minor adjustments and support needs during construction with utility owners.

Utility relocations, relocation meetings, and relocation coordination are not anticipated.

- g. As outlined in the "Initial Site Visit and Consultation" section, the consultant must scrutinize the City sewer plats, GIS data, and other provided information for the presence of bedrock at each site. The presence of bedrock is likely only to be observed at the water main but such bedrock information for each site shall be included in the plans, including a note indicating the source of the information, presence of rock, the approximate depth of bedrock, and horizontal location (anticipated to be at the water main, typically, unless surficial rock is observed on the site during site visits).

Responses to Bidder Questions:

Question: Can you please clarify what the intention is for item 1.b.ix which references the City's agreement with property owners to complete the lead service replacement? Will the City provide an agreement form for the consultant to present to the property owner? Or is the consultant responsible for creating an agreement form?

Response: The City will provide the selected consultant(s) with the City's agreement document with the property owners for property access and lead service replacement that has been used on previous projects. The consultant is expected to revise the letter to include the names and addresses of the resident / property owners (provided by City) and to include the agreement with its outreach letters informing residents and homeowners of the project, requesting signature of the agreement with an enclosed stamped envelope, and to provide all returned signed letters to the City. As indicated elsewhere in the RFP, two (2) such letters should be assumed to be required as part of outreach efforts.

Question: What happens if all methods listed in the RFP have been employed (mailed letters, door knocking on weeknights and weekends and leaving door hangers) and the property owner is still non-responsive. Will the City request further engagement measures from the consultant?

Response: The City is committed to making four (4) substantive outreach attempts to each resident / homeowner as part of the design phase. If resident / homeowners are not responsive to those attempts, the City will seek to further contact the resident / homeowners during the construction phase.

Question: What GIS data does the City intend to provide for the project? Will the City extract this data for consultant, or will the consultant be responsible for extracting it from the City's GIS files?

Response: The City will extract a subset of our GIS data covering the entire design area for the consultant(s)' use including utilities, lead service information, aerial photography, property information, etc. The consultant is responsible for organizing and

manipulating the City provided data to match and generally conform to the symbology, layouts in the sample plan to complete the design.

Question: Will the water services be designed to go from watermain to home? Or Curb Stop to home?

Response: The services replacement designs will be a mix of full replacements (main to house) and private-only replacements (curb stop to house).

Question: If from the Curb Stop, will the City be locating them ahead of the inspections?

Response: The City will provide copies of our GIS data which includes house ties for curb stop valve locations. In previous designs, consultant engineers were able to locate most curb stops using ties and metal detectors. City staff will be available to aid in locating difficult curb stops.

Question: Where would the City's replacement terminate inside the home (i.e. where would design end)? At the meter?

Response: The replacement will terminate at the meter. Water meters are usually, but not always, located in a basement.

Question: Does the City have a protocol for connecting to lead lines in the homes?

Response: Lead is not typically used for indoor plumbing in Duluth. Most lead-era homes transition to galvanized iron at the meter. Bid items, detail drawings, and special provisions for connecting to indoor plumbing are in the sample plan and special provisions.

Please acknowledge receipt of this Addendum by including a copy of it with your proposal. The pages included will not count toward any page limitation, if any, identified in the RFP.

Posted: **December 1, 2023**