



Purchasing Division
120 City Hall, 411 W. 1st Street
Duluth, MN 55802-1189
TEL. 218-730-5340
purchasing@duluthmn.gov

INVITATION TO BID

Log Direct-Sell Agreement

BID NUMBER: 25-AA18

BID OPENING: Friday, August 1, 2025 at 2:00 PM

PROJECT DESCRIPTION: The City of Duluth is looking for a buyer to purchase logs that the City generates throughout the year. These logs will be sold in one-or-two loads per year with an estimated size of 2,000-3,000 bdft per load. Sawlogs will generally be ash with minor amounts possible of , elm, maple oak or other hardwoods.

The City will deliver logs at an additional price of \$5 per mile with delivery happening within a week of notification to the successful bidder.

The City would like to enter into a multi-year purchasing agreement with the highest bidder to sell these logs to as they are generated.

Bid must be one unit price (\$/MBF) for all species.

The agreement will be awarded to the highest bidder for the estimated quantity of the following:

- 1,955 gross bdft ash sawlogs
- 40 gross bdft elm sawlogs

The awarded bidder will have the first option to purchase any logs generated by the City; if the awarded bidder does not want these logs, the City will offer them to the next highest bidder.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation.

The selected contractor will be issued an agreement.

INSTRUCTIONS TO BIDDERS

All bids must be complete, signed, and transmitted in a sealed envelope plainly marked with the bid number, subject matter, and opening date.

Bids may be mailed to the Purchasing Office, City Hall, 411 West 1st Street, Room 120, Duluth, MN 55802 or dropped off in person at the same address.

Emailed bids will not be accepted.

Bids must be received in Purchasing before the bid deadline specified above. The City Purchasing Agent or her designee will conduct a public bid opening immediately following receipt of the bids. Bidders wishing to view the opening can visit <http://www.duluthmn.gov/purchasing/bids-request-for-proposals/> and select the appropriate link.

No alternatives to the specification will be considered unless specifically requested. Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

The following documents must be submitted with your bid:

1. **Acknowledgment of Addendum** – any changes to this solicitation will be announced via Addendum. Bidders must indicate that they have reviewed any addendum(s) by initialing and dating on the bid form where indicated. Failure to acknowledge addendum(s) may result in your bid being deemed non-responsive.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution. Submitting these documents with your bid will assist in expediting the process.

1. **Affidavit of Non-Collusion** – The successful bidder shall be required to execute the attached affidavit stating that he/she has not entered into a collusive agreement with any other person, firm, or corporation in The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Patrice Stalvig
Purchasing Agent

DECLARATION OF NON-COLLUSION

I hereby swear (or affirm) under penalty of perjury:

- 1) That I am the bidder (if the bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

- 2) That the attached bid or bids have been arrived at by the bidder independently and have been submitted without collusion with and without agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;

- 3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

- 4) That a family relationship between a City of Duluth employee and bidder/proposer are in non-collusion; and

- 5) That I have fully informed myself regarding the accuracy of the statements made in this declaration.

Signed: _____

Firm Name: _____

Bidder's Federal Identification Number _____



170

250

220

130

190

70

04

07

08

170

BID FORM
BID 25-AA18
Log Direct-Sell Agreement

ITEM	Unit of Measure	PRICE
Sawlogs	MBF	
TOTAL		\$

TOTAL BASE PRICE IN WRITING

ACKNOWLEDGMENT OF ADDENDA

ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE

Signature _____ Date _____

Name/Title _____

Company Name _____

Address _____

City, State, Zip _____

Tel. _____ E-Mail _____

If your organization is certified as a Disadvantaged Business Enterprise, please check here: