



Construction Services & Inspections Division

Planning & Economic Development Department

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Pole and Post Frame Accessory Structure

Pole and Post Frame Buildings do not meet the prescriptive requirements of the MN Building Code, therefore, these types of structures shall be designed to meet performance-based design requirements. Performance-based designs shall be prepared by, and bear the stamp of, a licensed design professional competent in the area of work (MN Statue 1300.0110 Subp. 14). Pole and Post Frame Building plans must be prepared by and stamped by a MN Licensed Structural Engineer.

Building permits may be submitted by the property owner OR a licensed Residential Building Contractor (BC#) with a Qualified Builder (QB#) number from the Minnesota Department of Labor and Industry.

This checklist does not apply for garages or similar structures. See Residential Detached Garage Checklist for requirements.

Required Permits

1. [Pole and Post Frame Accessory Structure \(Over 200 Square Feet\)](#)

Additional Permits (If Applicable)

- HVAC
- Plumbing
- Electrical (through the State of Minnesota)
- Gas Piping
- Erosion Control
- Shoreland/Floodplain

Required Documents

Provide the following documents **in PDF format** when applying for this permit on ePlace:

1. **Site Plan** – See [Site and Survey Packet](#) for more information
2. **Survey** – See [Site and Survey Packet](#) for more information
3. **Section View**
4. **Plan View**
5. **Initial Roof Truss Drawings**
6. **Stamped and Signed Engineered Drawings and Engineered Product Design Info**

Additional Documents (If Applicable)

- Planning/Zoning Approval Documentation
 - Required if a variance or similar Planning Action was approved