MN Point Sand Transfer Permitting Process

Applicants submit sand transfer requests to City Engineering.



City Engineering compiles necessary public water work permit application materials (see GP Checklist).



City Engineering submits public water work permit application via MPARS and pays \$400 fee (Due by May 1).



City Engineering submits shoreland permit via ePlace for review by City Planning and Construction Services.



DNR Area Hydrologist provides GP authorization to City Engineering.



DNR Area Hydrologist initiates 30-day request for comment period. If comments/concerns are received, Area Hydrologist will contact City Engineering.



DNR Area Hydrologist completes application review. Projects that do not qualify for the GP will be asked to submit an individual permit application.



DNR Area Hydrologist and City staff conduct site visit to determine suitable sand placement locations.



City Engineering issues sand transfer permits with a copy of the GP authorization to applicants.



Work below the OHWL may commence.

DNR Area Hydrologist - Bri Speldrich 218-302-3246 Brianna.speldrich@state.mn.us If City Engineering receives sand transfer requests after May 1st:

- 1. Ask applicant to wait until next year.
- 2. Ask applicant to only move sand above the OHWL; contact Area Hydrologist to determine OHWL location. Check with City Planning for permit requirements.
- 3. If the options above are not feasible, contact the Area Hydrologist to determine if the options below are appropriate:
 - a. Applicant submits an individual permit application to MPARS (\$1,200 fee).
 - b. City Engineering submits a second GP application (\$400 fee).
 - c. DNR grants emergency authorization.