



City Clerk

218-730-5500 | clerks@duluthmn.gov

Room 318 | 411 West First Street | Duluth, Minnesota 55802

www.duluthmn.gov

City of Duluth Request for Information Form

Minnesota Government Data Practices Act

You are not required to identify yourself or explain the reason for your data request. However, if you want us to mail/email you copies of data or schedule an appointment to inspect data in-person, we will need some type of contact information. We also need contact information if we do not understand your request. We will not work on your request until we can clarify it with you.

Name _____

Email Address _____

Mailing Address _____

Request Date _____

Describe the data you are requesting as specifically as possible:

I am requesting access to data in the following way (mark one):

- ☐ Inspection – no charge
- ☐ Copies – please refer to the *City of Duluth Data Practices Policy for Public* for an explanation of fees.

Forms can be submitted via email or hand delivery at address listed at the top of this page.

Important Note: After clicking the submit button and email window will open with the document attached. You need to click “Send” on the email to complete form submission