



Purchasing Division
Finance Department
Room 120
411 West First Street
Duluth, Minnesota 55802

218-730-5340
purchasing@duluthmn.gov

Addendum 2
Solicitation 25-99163
Professional Engineering & Design Services 2023 & 2024 Flood Damages

This addendum serves to notify all bidders of the following changes to the solicitation documents:

- The Sign-in sheet for the Pre-Proposal meeting is attached to this addendum.
- The Proposal Due Date has been changed to February 14, 2024 by 3:00 PM
- The deadline for questions has been changed to February 6, 2025.

QUESTIONS: The following questions have been asked and are answered in *italics* below.

1. Can the cities Google Earth KMZ file be made available?
 - a. *Yes, *.KMZ file containing all site locations will be added to Appendix A. For access to Appendix A – Geo Reference Photos, please contact Kooper Andringa at kandringa@duluthmn.gov or 218-730-4433.*
2. The attached spreadsheet shows a percentage of damage from each storm, does that mean there sites that were effected by multiple storms?
 - a. *Yes, some of the sites were damaged in multiple storm events and a percentage of damage was assigned to said event. If damaged in multiple event the site will be in multiple locations on the spreadsheet.*
3. Can we extend the submission deadline?
 - a. *Yes, deadline to submit questions and to submit bids can be extended two weeks.*
4. Does the vendor need to have a hazard mitigation 406 certified personal on staff?
 - a. *No certification is necessary, but you will need someone on staff that has previous FEMA 406 experience and understands how the FEMA process works.*
5. Who put together the cost estimates in the RFP documents, was FEMA involved with cost estimate?

- a. *The cost estimates provided were determined by city staff to produce a high-level estimate to give to FEMA at the start of the disaster declaration. FEMA has not given any cost estimates for any site. The selected design team will need to come up with accurate engineered estimates submitted to FEMA. These will need to be approved before work can proceed.*
6. If any damaged site is determined to need hazard mitigation but those cost are well above the 99% rule for the damaged site how do we handle that?
 - a. *The city can apply for an improved project from FEMA if replacement of damaged infrastructure isn't plausible by putting it back to pre-disaster conditions and or the addition of Hazard Mitigation. This process will happen after the design team puts together estimates based on restoration to pre-disaster conditions.*
7. Is the city asking for 2 sets of plans? One for pre-disaster conditions and one for hazard mitigation?
 - a. *No, Plans are based on what is needed and negotiated with FEMA for the final solution.*
8. Does the city have a priority of what sites that need to be done before others?
 - a. *Yes, we will work with the selected design team to determine which sites will be prioritized first and what our timeframe is for each site.*
9. Is this Pre-proposal conference mandatory?
 - a. *No*
10. Does the FEMA funding have an end date?
 - a. *Yes, but we're not concerned with that since it's so far out.*
11. Are the 30/60/90% plans absolutely needed?
 - a. *Yes*
12. Will the community be made aware of this suite of projects so it does not impact construction.
 - a. *Yes, they will be informed.*
13. Is it a FEMA requirement that we need produce pre-disaster restoration plan or can we just go straight to hazard mitigation?
 - a. *FEMA requires that we show an engineered estimate to show cost of how to get back to pre-disaster conditions. That is the number hazard mitigation is based on. We don't need a full set of plans, but an engineered estimate is needed.*

14. Are we anticipating one or multiple bid packages for this project?
 - a. *This will likely need multiple bid packages for specialty contractors such as Professional Trail Builders.*
15. Are we open to bid packages that cover multiple sites?
 - a. *Yes*
16. Has any communication been had with FEMA about bridge replacements triggering a LOMR or CLOMR?
 - a. *This has not been discussed with FEMA yet but it is something to consider at any bridge replacement site. CLOMR and LOMR's will be a service that is not expected in this response, but if needed, will negotiate in an amendment.*
17. Have all wetland delineations been performed?
 - a. *Yes, City to provide report.*
18. Are we responsible to-mitigate slope slumping and erosion?
 - a. *It is site specific and needs to follow what was identified in the Damage Assessment.*
19. What is the funding source?
 - a. *City funded, to be reimbursed by FEMA and the State of MN.*
20. Is there an opportunity to visit all sites before bids are due?
 - a. *You are welcome to visit them in the snow on your own time. All information will come from documents and pictures already provided. Any more information that is needed can be requested and the City will do it's best to get that information out to all.*
21. Do all culverts need to be replaced in kind?
 - a. *No, some culverts will need to be upsized, some replaced in kind, and some sites will need design options to divert water.*
22. Have we considered breaking up this bid package up into multiple packages?
 - a. *The City wants one consultant for this scope of services.*
23. Are these going to be lump sum per site?
 - a. *These will be lump sum per site with estimated quantities, unless we are convinced otherwise.*

Please acknowledge receipt of this Addendum by including a copy of it with your proposal. The pages included will not count toward any page limitation, if any, identified in the RFP.

Posted: **January 23, 2025**