



City of Duluth  
Purchasing Division  
411 West First Street  
Duluth, MN 55802  
[purchasing@duluthmn.gov](mailto:purchasing@duluthmn.gov)

\*\*\*\*\***ADVERTISEMENT FOR BIDS**\*\*\*\*\*  
**BIDS DUE JUNE 12, 2020 AT 10:00 AM**

**BID NUMBER: 20-0379 REBID**

**FIRE ALARM CONTROL PANEL AND COMPONENT REPLACEMENT**

The City of Duluth, on behalf of the Duluth Economic Development Authority (DEDA) requests sealed bids for the above named project. **Due to the closure of City Hall due to the COVID-19 pandemic, all bids must be submitted electronically through Bid Express® at [www.bidexpress.com](http://www.bidexpress.com).** The City Purchasing Agent, or her designee, will open bids immediately after the deadline for receiving bids. The bid opening will be available for public viewing on the web. Bid results will be posted on Bid Express and the city website.

**PROJECT DESCRIPTION & MAJOR WORK ITEMS:** Replace the fire alarm control panel and components at the Duluth Economic Development Authority's Maintenance Repair and Overhaul (MRO) Facility, located at 4600 Stebner Road, Duluth, MN 55803, including but not limited to replacement of existing fire alarm panel, existing flame detectors in aircraft maintenance area, existing manual release stations, and existing relay modules on foam release solenoids. Train Owner's maintenance personnel to adjust, operate, and maintain fire-alarm system. Provide 12 months' full maintenance, including preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper operation. Please see the specifications for more information.

**QUALIFICATIONS:** Prime Contractor and all subcontractors must hold appropriate Minnesota licensure, and must provide references for a successfully completed project of similar size and scope within the last 7 years.

**PREBID MEETING:** A pre-bid conference and walk-thru of the site will take place on **Wednesday, June 3, 2020 at 10:00 AM at the MRO Building at 4600 Stebner Road, Duluth.** Attendance at the prebid will be limited to one representative per contractor to accommodate social distancing. Please email the project manager, Chad Ronchetti, at [ronchetti@duluthmn.gov](mailto:ronchetti@duluthmn.gov) by close of business on Tuesday, June 2<sup>nd</sup> if you would like to attend.

Questions pertaining to this project should be directed to [purchasing@duluthmn.gov](mailto:purchasing@duluthmn.gov)

Plans and specifications may be viewed and downloaded at no cost at [www.bidexpress.com](http://www.bidexpress.com). Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number. Bid Express® charges a nominal fee for bid submission. More information can be found at [https://www.bidexpress.com/vendor\\_resources](https://www.bidexpress.com/vendor_resources) Plans and specifications are on file for inspection at the Minnesota Builder's Exchange, BXWI-Fox Valley Plan Room, and Blue Book Building and Construction Network.

Bidders must review the 2019 edition of the City of Duluth Public Works/Utilities Department – Engineering Division Standard Construction Specifications (available at <http://www.duluthmn.gov/engineering/standard-construction-specifications/>) as these Specifications are incorporated by reference.

Bid surety in an amount equal to five per cent (5%) of the total bid shall be submitted with each bid. Electronic bid surety can be submitted using Surety 2000 or SuretyWave. **For the duration of the City Hall closure to the public due to COVID-19, copies of bid bonds may be emailed to [purchasing@duluthmn.gov](mailto:purchasing@duluthmn.gov). The emailed bid bond must be received by purchasing office prior to the bid opening, and must be verifiable with the surety company. Any exceptions to submitting bid bonds other than via Bid Express or email must be arranged in advance with the purchasing office.**

Not less than prevailing wages as included in the specifications and provisions must be paid on this project. The awarded Contractor will be required to sign the standard DEDA Construction Contract. The Contract and General Conditions are included in the bid solicitation. A Project Labor Agreement (PLA) and Community Benefits provisions will be required for any bid that is over or could virtually go over \$150,000.

The contractor must take affirmative action to ensure that the employees and applicants for employment are not discriminated against because of their race, color, creed, sex or national origin, and must meet the affirmative action goals. Contractors are encouraged to subcontract with Disadvantaged Business Enterprises when possible. Contractor will comply with all applicable Equal Employment Opportunity laws and regulations.

The City of Duluth reserves the right to waive informalities and to reject any or all bids. Bids must be held firm for 60 days.

Amanda Ashbach, City Purchasing Agent