



Purchasing Division
Finance Department
Room 120
411 West First Street
Duluth, Minnesota 55802

218-730-5340
purchasing@duluthmn.gov

INVITATION TO BID

CANAL PARK LAKEWALK AND SHORELINE RESTORATION

BID NUMBER: 20-99363

BID OPENING: Tuesday, May 12, 2020 at 2:00 pm

PROJECT DESCRIPTION: Lakewalk and shoreline restoration along Canal Park in Duluth, MN to include furnishing all materials, labor and equipment required to construct a new shoreline revetment, vertical concrete walls, wood boardwalk, paved walkway surface, with new stormwater, electrical system and erosion control berms.

PRE-BID MEETING: A pre-bid meeting will be held on site Monday, April 27, 2020 at 10:00 am. Interested bidders are encouraged to attend and should meet at the parking lot in front of Endion Station, 200 Lake Place Dr., Duluth, MN 55802. At the time of this bid advertisement (April 21, 2020), the CDC is recommending the use of cloth face coverings in public settings where it may be difficult to socially distance. Bidders are encouraged to bring their own face coverings to the pre-bid meeting as the City will not be providing them to the public.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation. **DEADLINE for all questions** is COB Friday, May 1, 2020. Responses will be provided by May 5, 2020.

PROJECT FUNDING NOTICE: This project is funded in part by emergency funds from the Federal Emergency Management Agency (FEMA). Award of the project is contingent on FEMA's final approval of the funding. The project is also funded in part by emergency funds from the State of Minnesota. Prevailing wage requirements of both the US Department of Labor and the State of Minnesota must be followed, including payment of overtime after eight hours a day, regardless of any trade agreement.

The selected contractor will be issued a construction contract (draft included in the Standard City Contracting Forms in the BidExpress solicitation). Notice to Proceed will be issued once the agreement is fully executed.

Specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources.

Proposal forms, contract documents, plans and specifications may also be on file at the following offices: Minnesota Builder's Exchange, Builder's Exchange of Wisconsin, and Blue Book Building and Construction Network.

INSTRUCTIONS TO BIDDERS

Due to the closure of City Hall due to the COVID-19 pandemic, all bids must be submitted electronically through Bid Express® at www.bidexpress.com. Bid bonds should be submitted either electronically through Surety2000 or SurePath in the BidExpress solicitation, or may be emailed to purchasing@duluthmn.gov with the paper bonds to follow in the mail. Bid bonds may NOT be dropped off in person.



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Bids will be opened immediately after the deadline for receiving bids and results will be published as soon as possible. The City will be live streaming the bid opening. To view the bid opening, please go to <https://www.duluthmn.gov/purchasing/bids-request-for-proposals/> and select the link for this bid opening.

A certified check or bank draft, payable to the order of the City of Duluth, or a satisfactory bid bond executed by the bidder and acceptable surety, in an amount equal to five per cent (5%) of the total bid must be submitted with the bid or received by Purchasing prior to the bid opening. Electronic surety may be submitted through Bid Express. Copies of paper bid bonds should be emailed to purchasing@duluthmn.gov, and must be received prior to the bid opening. Since City Hall is closed, bidders must notify Purchasing a week before the bid opening if a certified check or bank draft is being mailed. Bids may be withdrawn without forfeiture of surety if the request is submitted by the Bidder and received at the Purchasing Office in writing or by e-mail prior to the scheduled bid opening.

No alternatives to the specification will be considered unless specifically requested. Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 90 days.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution.

1. **Insurance** – Contractor must provide proof of Public Liability and Automobile Liability Insurance with limits not less than \$1,500,000 Single Limit prior to the commencement of work. The City of Duluth must be named as an additional insured. Please refer to the draft Contract, Section 7.
2. **Performance & Payment Bonds** – The awarded contractor will be required to submit performance and payments bonds in the full amount of the project cost prior to award.
3. **Project Labor Agreement (PLA)** - A PLA will be required for any bid that is over or could virtually go over \$150,000. A copy of the City standard PLA is included in this package.
4. **Community Benefits Provisions** - A Community Benefits Best Efforts Plan will be required for any project that includes a PLA. The required form is included in the bid package, as well as a link to additional community benefits information, including the program specifications and a process flowchart.
5. **Out of State Contractor** - Unless a State of Minnesota Certificate of Exemption is provided, any out-of-state bidder receiving a bid award will have 8% retained from invoice payments on any contracts over \$50,000. Submit a signed copy of the signed exemption form when submitting Payment and Performance Bonds. This form may be found at: http://www.revenue.state.mn.us/Forms_and_Instructions/sde.pdf
6. **Prevailing Wage** - Not less than the minimum salaries and prevailing wages as set forth in the contract documents must be paid on this project.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Amanda Ashbach
Purchasing Agent