



INFO

CVD PRMTAPP - 318 - 042020

Applying for Permits during the COVID-19 Shutdown

April 9, 2020

The purpose of this communication is to explain how to submit plans for plan review during the COVID-19 shutdown of City buildings.

While City Hall is closed to the public, Construction Services & Inspections will continue accepting permit applications and construction plans for review. The city is required by Minnesota state regulations to administer the building code and conduct plan reviews. Because we are not able to accept paper documents in the office, we have developed a modified process for accepting permit applications.

The following permit types can still be submitted via eTRAKiT. Visit duluthmn.gov for online permits through eTRAKiT.

Electrical	Residential Roofing
Plumbing	Residential Siding
Mechanical/HVAC	Residential Windows and Doors
Gas Piping	Gas Fireplace Installation
Residential Water Heater	Backflow Preventer Test Reporting

For other permit types, visit the [Permit Types](#) section of our website to find out whether plans will be required for your project.

- If plans are NOT required, submit a completed [Building Permit Application](#) to CSI via email at permittingservices@duluthmn.gov.
- If plans ARE required, follow the guide to [Submitting Plans to CSI during the COVID-19 Shutdown](#).

If you have any questions about applying for a permit, call us at 218-730-5240 or email permittingservices@duluthmn.gov. We are happy to be here to help.