



INFO

CVD FEES - 319 - 042020

Paying Fees to CSI during the COVID-19 Shutdown

April 9, 2020

The purpose of this communication is to explain how to pay permit and other fees during the COVID-19 shutdown of City buildings.

While City Hall is closed to the public, Construction Services & Inspections will continue issuing permits. The city is required by Minnesota state regulations to administer the building code and conduct plan reviews. Because we are not able to accept payment in the office, we have developed a modified process for paying fees.

- If you are able to pay with a credit card, follow the instructions in the [Paying Permit and other Fees Online in eTRAKiT](#) guide.
- If you are unable to pay with a credit card, you can send a check to:

Construction Services
411 W 1st St Rm 100
Duluth MN 55802

Make sure to write the permit number on your check.

If you have any difficulties or questions about paying fees, call us at 218-730-5240 or email permittingservices@duluthmn.gov. We are here to help.