



Purchasing Division
Finance Department
Room 120
411 West First Street
Duluth, Minnesota 55802

218-730-5340
purchasing@duluthmn.gov

Addendum 1
Solicitation 20-99294
Merritt Park Site improvements

This addendum serves to notify all bidders of the following changes to the solicitation documents:

1. Due to the rapidly changing restrictions as a result of the COVID-19 pandemic, bidders are **STRONGLY** encouraged to submit their bid using BidExpress. It is currently not recommended to mail in your bid. Exceptions to using BidExpress may be granted on a case-by-case basis with early contact with the Purchasing Division. Bid bonds may be emailed to purchasing@duluthmn.gov, as long as they do not indicate the amount of your bid and can be verified by the surety company.
2. The minutes from the pre-bid meeting are attached.
3. Questions asked and the answers provided are listed below.
 - a. For alternate #1 installing concrete curb at play area, should our price include a deduct for item #14 of the base bid (plastic edging), or should the alternate price be only for concrete curb? *Alt# 1 has been eliminated from the bid.*
 - b. The project specifications reference MNDOT specifications but for the sections, it lists numbers that don't exist, rather they are consistent with WISDOT labeling. Can these be clarified? *MnDOT specs are preferred. The specifications have been updated to reflect this.*
 - c. Can you elaborate on detail 3/L-1.6 for add alternate 3, where the note says "shift softball field 10' northwest..." Would this entail relocating entire field 10'? Meaning digging up aglime infield and placing 10' NW, moving bases, and moving pitchers mound? The outfield limits of the field are currently at the base of a hill, is the base of that hill supposed to be excavated to be 10' further NW? If that is the case, would the existing slope stay the same and be excavated to daylight further away? Or should the top of that slope stay where it is and the slope become steeper since it is being cut into? *The infield moves, the outfield slope will remain.*
 - d. Detail 2/L-1.6 for alt two has a note "...pavilion w/ picnic tables & grills". Are we to include picnic tables and grills in the alt 2 price? How many picnic tables and grills are to be included in this alternate pricing? Is there a detail or a preferred make/model? *City will provide grill and tables.*

4. The plans and specifications have been updated. The original plans and specs have been replaced by those with changes addressed in this addendum. Changes to the planset are identified by a red cloud; changes to the specifications are identified by struckthrough text.

Please acknowledge receipt of this Addendum by checking the acknowledgment box within the www.bidexpress.com solicitation or by initialing and dating next to Addendum 1 on the paper bid form.

Posted: **March 24, 2020**

MEETING MINUTES

PROJECT: Merritt Park Pre-Bid Meeting

MEETING DATE: 17 March 2020 - 10:00 AM

MEMO DATE: 24 March 2020

FROM: Luke Sydow SAS+Associates

TO: City of Duluth
Members Present

PRESENT:

Rob Hurd	City of Duluth
Alec Rude	Northland
Garrett Collins	Rachel
Michael Flatley	JMF
Luke Sydow	SAS

This Memo along with the Revised Plan set dated 24 March 2020 shall become part of the contract documents.

Items Discussed at the Pre-Bid Meeting

- 1) Sawcut asphalt along the front edge of apron prior to removal of southerly asphalt
- 2) Topsoil and hydro seed all disturbed areas
- 3) Area around old building will be graded and seeded by others.
 - a. Selected contractor shall commence after this work is completed
 - b. City will encourage building removal contractor to finish their work first thing this spring.
- 4) Power poles to be removed (7), two shorter poles will be removed by MN Power
- 5) Remove Add Alt #1 from the project, leave blank or cross off on bid form.
- 6) Snow/Safety fence shall be as required to protect public and construction activities. Contractor responsible for damage/injury. Immobilize play equipment from use.
- 7) Additional/revised plans will be provided by addendum.
- 8) Sport Court shall be smooth finished concrete and stripes shall be painted per plans.
- 9) If pavilion alternate is accepted conduit shall be run from center of post closest to transformer and stubbed 18" past edge of slab, all other is eliminated from the bid.
- 10) Testing will be by the city contractor shall notify City/Landscape Architect 48 hours in advance prior to placing any concrete.
- 11) Area around backstop and old building will be revised by addendum
- 12) If concrete footings are found when excavating the play area (less than 10" from future top of Engineered Wood Fiber) contractor shall notify the City/Landscape Architect.
- 13) If ball field fencing alternate is accepted infield should be shifted 10' as well.

This concludes our minutes. If you have any questions, clarifications or revisions regarding above, please call me directly at 218-391-1335 as soon as possible.