



**Purchasing Division**  
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## **INVITATION TO BID**

### **LIFT STATION # 15 RELOCATION**

**BID NUMBER:** 20-99165

**BID OPENING:** WEDNESDAY, FEBRUARY 12, 2020 AT 2:00 PM LOCAL

**STATE/CITY PROJECT NUMBER:** 1803

**PROJECT DESCRIPTION:** Construct a new Lift Station No. 15 located at 2114 West Michigan Street, in the City of Duluth. The new facility will replace the existing wet well dry well sanitary lift station that pumps wastewater to the WLSSD Interceptor Sewer located at 2120 West Michigan Street. Lift Station No.15 is a critical facility and shall remain in operation at all times during construction. The new lift station will include a new control building, cast-in-place concrete wet well with duplex submersible pumps and wastewater grinder. Sanitary sewer construction to connect the new Lift Station facility. Construct new 20" HDPE Forcemain along West Michigan Street and connect to an existing WLSSD Interceptor Sewer MH. Provide selective demolition of the existing Lift Station No.15 located at 2130 West Michigan St, in the City of Duluth. Provide demolition of the existing building floor and foundations of the former Jo-Ed building located at 2130 West Michigan St, in the City of Duluth. Please refer to the Special Provisions for more information.

**PRE-BID MEETING:** A pre-bid meeting and walk-thru of the site will take place on Wednesday, February 5, 2020 at 1:00 pm local in City Hall – Room 330, located at 411 West 1st Street, Duluth, MN 55802. All interested bidders are encouraged to attend.

**QUESTIONS:** Please submit any questions regarding this project via e-mail to [purchasing@duluthmn.gov](mailto:purchasing@duluthmn.gov). Responses will be issued as an addendum to this solicitation.

THIS PROJECT IS FUNDED IN WHOLE OR IN PART WITH FEDERAL HIGHWAY ADMINISTRATION FUNDS. FEDERAL PROVISIONS, INCLUDING "BUY AMERICA" 23 CFR 635.410, APPLY.

The selected contractor will be issued a construction contract (draft included in the Standard City Contracting Forms in the BidExpress solicitation). Notice to Proceed will be issued once the agreement is fully executed.

Specifications may be viewed and downloaded at no cost at [www.bidexpress.com](http://www.bidexpress.com). Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). **BIDDERS WILL BE REQUIRED TO CREATE AN INFO TECH DIGITAL ID IN ORDER TO BID, WHICH CAN TAKE UP TO FIVE (5) BUSINESS DAYS TO PROCESS. PLEASE ALLOW AMPLE TIME TO OBTAIN YOUR DIGITAL ID PRIOR TO THE BID DEADLINE.** Bid Express® does charge a nominal fee for bid submission. More information can be found at [https://www.bidexpress.com/vendor\\_resources](https://www.bidexpress.com/vendor_resources).

Proposal forms, contract documents, plans and specifications may also be on file at the following offices: Minnesota Builder's Exchange, Builder's Exchange of Wisconsin, and Blue Book Building and Construction Network.

## **INSTRUCTIONS TO BIDDERS**

Bids may be submitted electronically through Bid Express® at [www.bidexpress.com](http://www.bidexpress.com) until the bid opening. Electronic bids are preferred; suppliers wishing to submit a paper bid must contact the purchasing office.

A certified check or bank draft, payable to the order of the City of Duluth, negotiable U.S. Government

Bonds (at par value), or a satisfactory bid bond executed by the bidder and acceptable surety, in an amount equal to five per cent (5%) of the total bid, shall be submitted with each bid.

**E-MAIL BIDS OR BONDS WILL NOT BE ACCEPTED.**

The City Purchasing Agent will conduct a public bid opening in City Hall, Room 120, immediately after the deadline for receiving bids.

No alternatives to the specification will be considered unless specifically requested. Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

**Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution.**

1. **Insurance** – Contractor must provide proof of Public Liability and Automobile Liability Insurance with limits not less than \$1,500,000 Single Limit prior to the commencement of work. The City of Duluth must be named as an additional insured. Please refer to the draft Contract, Section 7.
2. **Performance & Payment Bonds** – The awarded contractor will be required to submit performance and payments bonds in the full amount of the project cost prior to award.
3. **Project Labor Agreement (PLA)** - A PLA will be required for any bid that is over or could virtually go over \$150,000. A copy of the City standard PLA is included in this package.
4. **Community Benefits Provisions** - A Community Benefits Best Efforts Plan will be required for any project that includes a PLA. The required form is included in the bid package, as well as a link to additional community benefits information, including the program specifications and a process flowchart.
5. **Out of State Contractor** - Unless a State of Minnesota Certificate of Exemption is provided, any out-of-state bidder receiving a bid award will have 8% retained from invoice payments on any contracts over \$50,000. Submit a signed copy of the signed exemption form when submitting Payment and Performance Bonds. This form may be found at: [http://www.revenue.state.mn.us/Forms\\_and\\_Instructions/sde.pdf](http://www.revenue.state.mn.us/Forms_and_Instructions/sde.pdf)
6. **Prevailing Wage** - Not less than the minimum salaries and prevailing wages as set forth in the contract documents must be paid on this project.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Amanda Ashbach  
Purchasing Agent