



Purchasing Division
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Duluth, MN 55802-1189
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INVITATION TO BID

STONE MATERIALS FOR CANAL PARK STORM DAMAGE REPAIR

BID NUMBER: 19-99643

BID OPENING: November 1, 2019, AT 2:00 PM

PROJECT DESCRIPTION: Provide armor and toe stone materials required for Canal Park shoreline rehabilitation project, including materials testing, submittal of results to the Engineer, quality control tasks, stone production, stockpiling at the quarry, and transportation to the project area.

The stone that is found acceptable from testing results will be produced at the selected quarry and stockpiled until trucking commences. At that time, the following schedule and milestone dates shall be adhered to:

May 31, 2020	25,500 TN delivered to designated storage area in Canal Park
June 30, 2020	20,300 TN delivered to designated storage area in Canal Park
July 31, 2020	30,650 TN delivered to the Canal Park work areas

The selected Quarry/Supplier is expected to coordinate with the Canal Park shoreline rehabilitation contractor (to be selected by City of Duluth by May, 2020) regarding the stone delivery to the Canal Park work areas. It is expected the stone delivery will occur between January and July 2020. Any revisions to this schedule must be submitted in writing and approved by the Engineer and Owner. In the event the milestone dates as identified above, or as modified and approved as prescribed, are not conformed to, liquidated damages of \$5,000 per calendar day will be incurred. In the event multiple milestone dates are not conformed to, liquidated damages will be charged at \$5,000 per calendar day per milestone date not adhered to. Please see the technical specification section for stone materials and stone delivery layout.

PRE-BID MEETING: A pre-bid meeting will be held at the delivery site on Thursday, October 17, 2019 at 1:00 pm. Interested bidders are strongly encouraged to attend. Please meet in the front of the Endion Station, 200 Lake Place Drive, Duluth, MN near the parking lot.

START DATE: Delivery to the project storage area is anticipated to start in January 2020 with construction estimated to start in May 2020.

PROJECTED COMPLETION DATES:

October 11, 2019	Invitation for Bid Issued
November 1, 2019	Bids Due; Recommendation of Selected Quarry/Supplier to Council
November 14, 2019	Council Approval to Award Contract
December 31, 2019	Submit Stone Testing Results, Start Production, Quality Control, Stockpiling
January-July 31, 2020	Deliver Stone to the Storage Area per specified schedule

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation.

The selected quarry/supplier will be issued a major supplier contract (draft attached). Prior to initiating deliveries, quarry/supplier must contact the City for approval to deliver.

Specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bidders will be required to create an Info Tech Digital ID in order to bid, **which can take up to**

five (5) business days to process. Please allow ample time to obtain your digital id prior to the bid deadline. Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources.

INSTRUCTIONS TO BIDDERS

Bids may be submitted electronically through Bid Express® at www.bidexpress.com until the bid opening. Electronic bids are preferred; suppliers wishing to submit a paper bid must contact the purchasing office. **E-MAIL BIDS OR BONDS WILL NOT BE ACCEPTED.** The City Purchasing Agent will conduct a public bid opening in City Hall, Room 120, immediately after the deadline for receiving bids.

No alternatives to the specification will be considered unless specifically requested.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

The following documents must be submitted with your bid:

1. **Bid Bond** - A certified check or bank draft, payable to the order of the City of Duluth, negotiable U.S. Government Bonds (at par value), or a satisfactory bid bond executed by the bidder and acceptable surety, in an amount equal to five per cent (5%) of the total bid. Bids may be withdrawn without forfeiture of surety if the request is submitted by the Bidder and received at the Purchasing Office in writing or by e-mail prior to the scheduled bid opening.
2. **Acknowledgment of Addendum** – any changes to this solicitation will be announced via Addendum. Bidders must indicate that they have reviewed any addendum(s) by initialing and dating on the bid form where indicated. Failure to acknowledge addendum(s) may result in your bid being deemed non-responsive.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution. Submitting these documents with your bid will assist in expediting the process.

1. **Insurance** – Quarry/Supplier must provide proof of Public Liability and Automobile Liability Insurance with limits not less than \$1,500,000 Single Limit prior to the commencement of work. The City of Duluth must be named as an additional insured. Please refer to the draft Agreement, Section III.2.
2. **Declaration of Non-Collusion** – The successful bidder shall be required to execute the attached declaration stating that he/she has not entered into a collusive agreement with any other person, firm, or corporation in regard to any bid submitted.

The City of Duluth is an Equal Opportunity Employer. Quarry/Supplier shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Amanda Ashbach
Purchasing Agent