



Purchasing Division
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INVITATION TO BID

HOT WATER PACKAGED ENERGY TRANSFER STATIONS PHASE 3

BID NUMBER: 19-21AA

BID OPENING: TUESDAY, OCTOBER 29, 2019 AT 2:00 PM

PROJECT DESCRIPTION: Duluth Energy Systems (DES) in Duluth, MN, is undergoing a conversion from a steam-based district energy distribution network to a hot water-based district energy network. The current once-through steam distribution network under Superior Street in downtown is being replaced with supply and return hot water piping. Interested bidders are invited to submit a bid to provide packaged hot water energy transfer stations (ETS) for buildings included in Phase 3 of the project. Please see the Scope of Work and attachments for more information.

PRE-BID MEETING: A pre-bid meeting will not be held for this ITB.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation.

Specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bidders will be required to create an Info Tech Digital ID in order to bid, which can take up to five (5) business days to process. Please allow ample time to obtain your digital id prior to the bid deadline. Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources.

INSTRUCTIONS TO BIDDERS

Bids may be submitted electronically through Bid Express® at www.bidexpress.com until the bid opening. Electronic bids are preferred; suppliers wishing to submit a paper bid must contact the purchasing office. **E-MAIL BIDS WILL NOT BE ACCEPTED.** The City Purchasing Agent will conduct a public bid opening in City Hall, Room 120, immediately after the deadline for receiving bids.

No alternatives to the specification will be considered unless specifically requested. Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Amanda Ashbach
Purchasing Agent