



Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802



218-730-5580



planning@duluthmn.gov

Request for Land Use Supervisor Administrative Adjustment

1. Address: _____

2. Applicant: _____

3. Reason for Administrative Adjustment (Ref. UDC 50-37.1 Subs. L) [Check one]

- Front, side, or rear yard setback: one foot smaller.
- Corner setback adjustment for lots <40'.
- Front, side, or rear setback for city operated utility.
- Height of modified structure: 2' higher.
- Parking space adjustment: 3 less than required or 5 more than maximum.
- Handicap accessibility structure encroaching into setbacks.
- Accessory structure to occupy up to 40% of rear yard area.
- New/modified sign: 10% larger than allowed.
- Minor amendment to a previous planning commission approval.
- Superior Street Construction temporary commercial sign permit.

4. Description of the project.

5. Hardship that necessitates administrative adjustment or attach letter.

6. If applicable, include an exhibit that illustrates the adjustment requested (site plan, photograph, etc).

7. Applicant Signature: _____ Date: _____

8. Review and approval:

Planner Review: _____ Date: _____

Land Use Supervisor: _____ Date: _____