



REQUEST FOR BID
Date: 05/10/11
Bid 11-0299

Page 1
RETURN BY OPENING TIME TO:
Purchasing Division
RM 100 City Hall
411 West 1st Street
Duluth, MN 55802

Lenovo Laptops

Buyer: Dennis Sears
Phone: 218-730-5003
Fax: 218-730-5922

BID OPENING, RM 100 AT 2:00 PM ON Wednesday, May 25, 2011

Note: All bids must be written, signed, and transmitted in a sealed envelope, plainly marked with the bid number, subject matter, and opening date. The City of Duluth reserves the right to split award where there is substantial savings to the city, waive informalities and to reject any and all bids. Bidder should state in proposal if bid is based on acceptance of total order. Sales tax is not to be included in the unit price. Bidder to state freight charges if, proposal is F.O.B. shipping point, freight not allowed. Low bid will not be the only consideration for award of bid. All pages must be signed or initialed by authorized bidder's representative as indicated at the bottom of the page(s) of the request for bid.

OFFICIAL SEALED BID

Designated F.O.B. Point

Tax: Federal Excise Tax Exemption
Account No. 41-74-0056 K

Item No.	Qty	U/OM	Description	Unit Price	Total Price
01	100	ea	Please provide quotes on Lenovo Laptops per the attached requirements Quantity is a yearly estimate and may change up or down based on need. (contract period for remainder of 2011 with two each 12 month renewal options thereafter. Renewals based on approval of manufacturer increases)		

Vendor E-mail Address _____ Freight Charges N/A

Name _____
Addr _____

Total Bid Price _____
(To include any additional pages)

Payment Terms _____

By: _____

F.O.B. Point N/A

(print title)

Delivery Date N/A

(signature) (tele#)

City of Duluth MIS division has standardized on Lenovo mid-range T series professional grade laptop. This laptop standard provides the best balance of performance, portability, reliability, and cost giving the City the lowest total cost of ownership over the life of the machine. This standard is to be used for work from home usage, shared department presentation usage, and field usage other than public safety field use.

The quote potential would be an order of approximately 100 laptops over the course of one year. This is not a guaranteed quantity and could change based on many factors.

Minimum Laptop Specification Requirements

1 Lenovo ThinkPad T520 4239

- Core i5.2520M / 2.5 GHz - vPro - RAM 4 GB - HDD 320 GB - DVD-Writer - HD Graphics 3000 - 3G

Upgradable - Gigabit Ethernet - WLAN : 802.11 a/b/g/n, Bluetooth 3.0 - TPM - Windows 7 Pro 64-bit - 15.6"

Widescreen LED backlight TFT 1366 x 768 (WXGA) - camera - 1yr Limited Warranty

2 Lenovo ThinkPad Mini Dock Series 3

USB, Audio/Video, VGA, DVI, Microphone, Headphone, Network, Docking/Port Replicator

3 Lenovo 90W Ultralim AC/DC Combo Adapter

Power adapter - AC / car / airplane - AC 100-240/DC 10.5-18 V - 90 Watt

4 Lenovo Extended service - 1yr depot to 3 yr depot + ADP

5 Lenovo Computrace Complete for Laptops - 3yr

6 Laptop Carrying Case

Vendor Requirements

Vendor must be a Lenovo Certified reseller

Vendor must be able to provide registration of Lenovo warranty at no additional charge

Vendor must facilitate RMA requests within a 2 hour time limit of initial response, perform initial diagnostics, and return processing with Lenovo, if necessary at no additional charge

Vendor must provide warehousing of equipment for delivery based on the City's needs at no additional charge

Vendor must be able to provide access to technology best practices, best in class solution and industry-leading service at no additional charge

Vendor must be able to provide configuration assistance when needed at no additional charge.